



## **HUM-010.....Conflict of Interest**

Current Revision: 31.Jan.00

### **POLICY**

It is not enough for an employee of the City to act within the law; each employee's actions must withstand the closest public scrutiny and not be a conflict of interest.

### **DEFINITION**

*Conflict of interest* - occurs when an employee's private interests, usually of a financial or material nature, encounter a real or suspected conflict with that employee's public duties and responsibilities.

### **PROCEDURES**

For honesty and impartiality to be beyond doubt, employees must not place themselves or their families in positions where:

- ❖ they can come under obligation to any person who might benefit from special consideration or favour on his or her behalf;
- ❖ City employees or their families seek, in any way, to gain special treatment from others whom they encounter in the course of performing their functions; or
- ❖ a financial interest could conflict, in any manner, with the discharge of official duties.

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City Manager