

BEEKEEPING LICENCE APPLICATION CHECKLIST



INFORMATION AND PLAN REQUIRED FOR A BEEKEEPING LICENCE

When applying for your Beekeeping Licence, please ensure that you submit the following items:

OFFICE	APPLICANT SUBMISSION REQUIREMENTS	
<input type="checkbox"/>	<input type="checkbox"/>	1. Beekeeping Licence Application Form
<input type="checkbox"/>	<input type="checkbox"/>	2. Beekeeping Licence Application Fee / Renewal Fee (subject to change see Fees & Charges Bylaw)
<input type="checkbox"/>	<input type="checkbox"/>	3. Proof of Training – Completion of an accredited beekeeping course.
<input type="checkbox"/>	<input type="checkbox"/>	5. Proof of Registration- Registration with the provincial apiculturist as per the Alberta Bee Act.
<input type="checkbox"/>	<input type="checkbox"/>	6. Premises Identification (PID) number- Must be obtained and provided under the Premises Identification Regulation in the Alberta Animal Health Act. PID # _____
<input type="checkbox"/>	<input type="checkbox"/>	7. Site Plan of proposed hive location (3 sets)- printed on 8.5 x 11” or 11 x 17” paper
	<input type="checkbox"/>	Only honey bees are allowed (Apis mellifera L.)
	<input type="checkbox"/>	Only 2 hives per site
	<input type="checkbox"/>	Hives shall be located in rear yards and located a minimum of 2 meters from adjacent residential property lines.
	<input type="checkbox"/>	Property is to be separated by a solid fence or hedge at least 1.5 meters high
	<input type="checkbox"/>	Hive entrances shall be directed away from adjacent residential properties
	<input type="checkbox"/>	Minimum 25 meter setback from community facilities such as playgrounds, sports fields, and schools
<input type="checkbox"/>	<input type="checkbox"/>	8. Confirmation of Neighbor Notification- All adjacent neighbours shall be notified in writing of the proposed hive by the applicant. This requirement is for the notification to neighbours, not a request for neighbor permission.
	<input type="checkbox"/>	Have any of your neighbours identified a household member who has severe allergies to bee stings? Yes <input type="checkbox"/> No <input type="checkbox"/>

Should you have any questions regarding the application please contact Planning & Development at 780-992-6198 or fortplanning@fortsask.ca

****Incomplete submissions cannot be processed****

Signature

Date

Checked by: _____

APPLICATION #



BEEKEEPING LICENCE APPLICATION FORM

MUNICIPAL ADDRESS: _____

LEGAL DESCRIPTION: LOT(S) _____ BLOCK _____ PLAN _____ OTHER _____

APPLICANT NAME: _____

ADDRESS: _____ CITY/PROVINCE: _____

POSTAL CODE: _____ EMAIL ADDRESS: _____

PHONE: _____ CELL: _____ FAX: _____

APPLICANT INTEREST (IF NOT THE OWNER) CONTRACTOR AGENT OTHER _____

OWNER NAME: _____

ADDRESS: _____ CITY/PROVINCE: _____

POSTAL CODE: _____ EMAIL ADDRESS: _____

PHONE: _____ CELL: _____ FAX: _____

RESPONSIBILITY AND CARE- I hereby acknowledge that I / we will maintain good hive management and husbandry practices. This includes measures to prevent swarming, aggressive behavior and diseases. Bylaw Enforcement shall be notified of any swarms and or/ disease. Sites with hives are subject to inspections.

Signature _____ Date _____

REVOCABLE PERMISSION- I hereby acknowledge that the Beekeeping Licence can be revoked at any time should the City deem a site, hive, or beekeeper to be unsuitable or not in keeping with the municipal, provincial, or federal requirements. All costs associated with relocating the hive and bees will be the responsibility of the property owner.

Signature _____ Date _____

I/We hereby declare that I am / we are I / we represent the owner(s) of the property in which the development identified in this application will be conducted in accordance to the plans submitted and upon approval, will adhere to the conditions of approval. I / We further declare that I/we WILL NOTIFY the Planning & Development Department of any proposed changes to the plans submitted with this application.

Signature of Applicant _____ Date _____

Signature of Owner (if not the applicant) _____ Date _____

IMPORTANT NOTICE: This Application does not permit you to commence any development until an approved permit has been issued. NOTE: This personal information is being collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIPP) and will be used in relation this permit. It will be treated in accordance with the privacy protection provisions of Part 2 of the FOIPP Act. If you have any questions about the collection, please contact the City of Fort Saskatchewan FOIPP Coordinator at 780-992-6236.

Box containing fields for Date Received, Date Application Deemed Complete, Base Fee, Variance Fee, Land Use District, Tax Roll Number, and Construction Water.

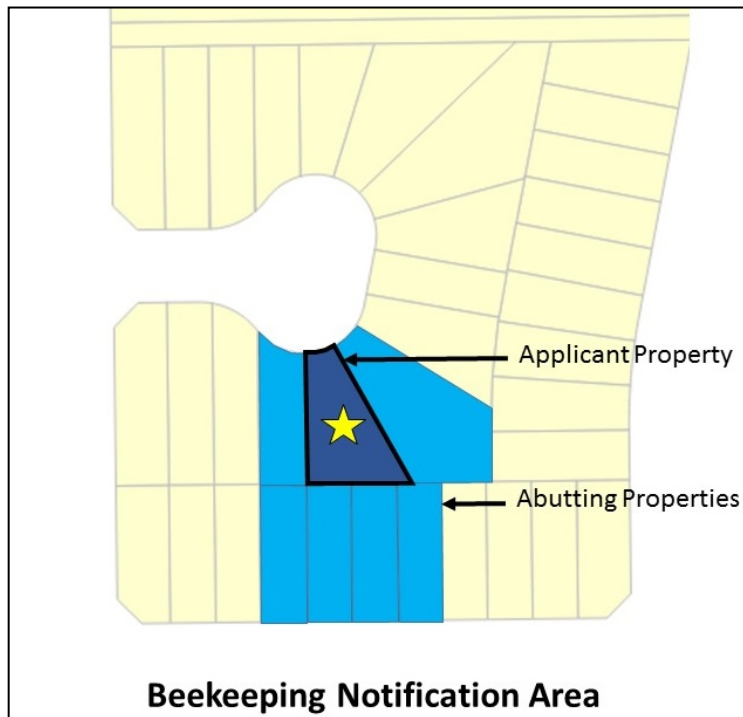


BEEKEEPING LICENCE NEIGHBOUR NOTIFICATION



Applicants are responsible for giving written notice on the proposed hive to all abutting properties. This will give neighbouring residents the opportunity to identify if a household member has severe allergies to bee stings. A licence may not be approved if the hive impacts neighbouring properties.

Abutting means immediately contiguous to or physically touching, and when used with respect to a lot or site, means that the lot or site physically touches upon another lot, site, or piece of land, and shares a property line or boundary line with it.



NEIGHBOUR NOTIFICATION- I have informed my neighbours, whose properties are immediately abutting or adjacent to my property, that I will be applying for an urban bee hive site to be located on my property. (Failure to inform neighbours that a hive will be located on your property may result in revocation of the licence.

Signature _____

Date _____