



TRUCK FILL SYSTEM - APPLICATION & CREDIT INFORMATION

Water Station located at 8613 111 St. 780.992.6248

DATE: _____ Non-Residential Account Residential Account
 ACCESS # to be assigned by City

NAME OF ACCOUNT: _____

EMAIL ADDRESS: _____ FAX: _____

CONTACT NAME: _____ PHONE: _____

ALTERNATE CONTACT: _____ PHONE: _____

COMPLETE MAILING ADDRESS: _____

FOUR DIGIT PIN CODE ____ _ DOLLAR AMOUNT TO OPEN ACCOUNT WITH: \$_____.00
 (PIN # is applicant's choice, may be updated upon request by contacting office.)

Emergency Call-Out Procedures:

The Client is responsible to maintain their account and ensure they have enough water allocation in their account to meet their needs. Public Works can be contacted during **regular working hours Monday – Friday 8:00 a.m. to 4:30 p.m.** (excluding holidays) at **780-992-6248** or publicworks@fortsask.ca. Adding water to your account may take up to two working days. Keeping accurate records of water consumption will eliminate the need to call and check your account balance. **Account balances in cubic metres can be obtained at the water station.**

In the event you run out of water **outside of regular hours** of operation you have the following options:

- Use the coin operated feature; or
- Call the 24 hour emergency number **780-439-7574** to submit your request. You will be contacted by Utilities personnel who will take your information and contact Clerical Staff to update your account. Your account will be updated as soon as an appropriate Clerical Staff can be brought in. There will be an additional **\$400.00** service charge added for the call out.

If you are experiencing a problem accessing your account **outside regular working hours**, the City recommends using the coin operated feature to ensure the system is working. If the system is working and you elect to request an emergency call out, there will be a **\$400.00** service charge added for the call out.

I, _____ hereby accept the conditions of this bulk water application
 (Please Print)

Signature of Applicant: _____ Clerk's Initials _____

CREDIT CARD INFORMATION (optional)

I _____ of _____

hereby authorize the City of Fort Saskatchewan to retain the following credit card information to cover costs of adding water to this Bulk Water account.

VISA M/C CARD ISSUED TO _____

NUMBER: _____ EXPIRY _____ CVC _____

SIGNATURE: _____ DATE _____

I _____, representative for the City of Fort Saskatchewan, acknowledge receipt of this credit card number for the purposes stated above. _____ (Signature and date)

Return to: publicworks@fortsask.ca fax 780.992.1375 11121 – 88 Ave

This personal information is being collected under the authority of Section 33(c) of the *Freedom of Information and Protection of Privacy Act* (FOIP) for the purpose of collecting and providing service related to the Bulk Water Account Application. If you have any concerns regarding the collection or use of your personal information, please contact the City's FOIP Coordinator at 780-992-6200.



**Truck Fill System
Station located at 8613 111 St.**

Customers must leave an air gap between the hose and the water tank. Air gap built into tank is acceptable.

OPERATING INSTRUCTIONS

Coin Operated:

1. Open system panel door.
2. Select #2 for Barrel Fill, press ENTER.
3. Select #2 for coin option on key pad, press ENTER.
4. Insert coins into coin panel.
5. Ensure hose is connected.
6. Press START.
7. Close system panel door. Failure to close door may cause system slowdown or failure in cold weather

Water on Account: *Reminder: your account balance is displayed in **cubic meters**.*

1. Open system panel door.
2. Select #2 (Barrel Fill) for 2 inch hose. Select #1 (Truck Fill) for 3 inch hose. Press ENTER.
3. Select #1 for Account option on keypad, press ENTER.
4. Enter your 3-digit Access #, press ENTER.
5. Enter your 4-digit PIN #. Press enter.
6. Enter amount of water **in cubic meters** to dispense. You can also select "Start" with no amount entered.
7. Ensure hose is connected.
8. Select START.
9. Take receipt dispensed by machine.
10. Close system panel door. Failure to close door may cause system slowdown or failure in cold weather

EMERGENCY MANUAL STOP BUTTON LOCATED ON KEY PAD.

NOTE: In the event of water overflow, **PRESS** the **STOP** switch.
It is the user's responsibility to prevent spillage and insure loads are secure.

REMINDER: Make sure your Account has an adequate balance for weekends or holidays.

QUESTIONS: Monday to Friday 8:00 AM & 4:30 PM call 780.992.6248, or email publicworks@fortsask.ca.

Emergency after-hours: 780-439-7574.

Sample Calculations

220 Gallons = 1 Cubic Meter or 1000 Liters

Gallons	Cubic Meters	Liters	Cost Residential on Account 2018	Cost Coin & Non-Residential Account 2018
220	1	1000	\$3.17	\$3.43
440	2	2000	\$6.34	\$6.86
660	3	3000	\$9.51	\$10.29
880	4	4000	\$12.68	\$13.72
1100	5	5000	\$15.85	\$17.15
1320	6	6000	\$19.02	\$20.58