



**City of Fort Saskatchewan
Facility / Program Reopening Plan
COVID-19 Pandemic
Kin Family Spray Park**



Introduction:

On June 16, 2020, the City of Fort Saskatchewan COVID Task Force reviewed and approved the reopening of the Kin Family Spray Park at Pryce Alderson Park as outlined in the following plan, consisting of three parts:

- Part 1: Facilities Unit's considerations specific to the Kin Family Spray Park
- Appendix A: General principles to reopening services in Alberta
- Appendix B: COVID-19 Symptoms, Screening Protocols and Infection Response

Restrictions on Operations

Alberta's Chief Medical Officer of Health (CMOH) may issue Public Health Orders to protect Albertans from serious consequences of disease, such as COVID-19.

Reopening Plan Updates and Communications Procedures

Each staff member associated to this plan will review the guides, City protocols and updated hazard assessment. Changes will require an updated plan to be reviewed by staff.

Training will be provided to staff prior to implementing new procedures and operations.

Fleet, Facilities and Engineering Department will work with Corporate Communications to post and disseminate information about changes to the Spray Park facility, hours of operations, and user requirements.

Part 1: Response Plan – Re-opening of Kin Family Spray Park

Presented to the Task Force: June 16, 2020

Situation:

The Taskforce has authorized the re-opening of the Kin Family Spray Park at Pryce Alderson Park.

Desired Response:

The Spray Park re-opens after signs and additional protection measures are put in place.



**City of Fort Saskatchewan
Facility / Program Reopening Plan
COVID-19 Pandemic
Kin Family Spray Park**



Steps:

1. Have 4 signs posted with the following informative information
 - a. Stay home if you are sick. Return home immediately if illness develops and take the Alberta Health Services online COVID assessment.
 - b. Maintain 2m distance from each other in dry areas or wear masks if 2m distance cannot be maintained
 - c. Maintain 2m distance in wet areas. Do not wear masks as wet masks pose an increased safety risk.
 - d. Practise proper hand hygiene.
 - i. Wash your hands frequently.
 - ii. Refrain from touching your face with unclean hands.
 - iii. Carry and use hand sanitizer containing at least 60% alcohol content immediately before and after using Spray Park equipment.
 - e. Practice sneeze / cough control.
 - f. Follow Alberta Health Services Guidelines
 - g. Municipal Enforcement to monitor the compliance to AHS Guidelines
2. Include 1 sign listing the COVID-19 symptoms available from the ECC.
3. Post additional information on the City website, for example
 - a. Spray Park Hours and operating temperatures.
 - b. The use of the spray park is self governed and please respect all users of the equipment
 - c. The spray park is maintained to meet safety requirements but is not disinfected regularly.
 - d. Use at your own comfort level
 - e. If AHS Guidelines are not followed or instruction to restrict access to parks and the spray park due to pandemic is reinstated, the spray park will be closed.
4. Flush Spray Park System
5. Waste bins are open top and lined.
6. Washrooms at Pryce Alderson Park are open and included in Custodial Cleaning Protocols.
7. High touch spray toys, buttons, and other high touch areas such as garbage can lids and benches will be disinfected every night with washroom cleaning. Other high touch areas does not include the playground equipment.
8. Inform MES that the spray park has now been opened under the new requirements.

Other Municipalities:

- **Unsure at this time**

Preparation Steps:

1. Contact the ECC to obtain a PO for ordering signs. Work with the ECC to develop any additional signs required. An available COVID-19 Symptoms Sign is readily available for pick-up.



**City of Fort Saskatchewan
Facility / Program Reopening Plan
COVID-19 Pandemic
Kin Family Spray Park**



2. Contact Corporate Communications to update the website with information the Kin Family Spray Park is open.
3. Upon approval, staff associated with the Spray Park operations or maintenance will review this plan in its entirety.

Provincial Guidelines:

1. **General Relaunch Guidance for All Operations** (Follow the link to access the 28-page Guide)
2. **Sector Specific Guides:**
 - a. **Flushing Water Systems**
 - b. **Spray Parks and Wading Pools**
 - c. **Playgrounds**

Signage:

USER GUIDELINES Kin Family Spray Park

- Stay home if you are sick.
- Maintain 2 metre distance from each other in dry areas or wear masks if 2 metre distance cannot be maintained.
- Maintain 2 metre distance in wet areas. Do not wear masks as wet masks pose an increased safety risk.
- Practise proper hand hygiene.
- Wash your hands frequently.
- Refrain from touching your face with unclean hands.
- Carry and use hand sanitizer containing at least 60% alcohol content immediately before and after using spraypark equipment.
- Practice sneeze / cough control.
- Follow Alberta Health Services Guidelines.
- Municipal Enforcement will monitor for compliance.
- For more information visit fortsask.ca/COVID19

Thank you for your cooperation.

CITY OF
FORT SASKATCHEWAN

Figure 1- Kin Family Spray Park User Guidelines

WE ARE OPEN

✋

Before you visit, have you

- travelled outside of Canada within the last 14 days?
- been in close contact with confirmed or probable case of COVID-19?
- are experiencing any COVID-19 symptoms now or in the past 14 days?

COVID-19 Symptoms:

• Fever	• Stuffy nose	• Feeling unwell in general, or new fatigue or severe exhaustion
• Cough (new cough or worsening chronic cough)	• Painful swallowing	• Gastrointestinal symptoms (nausea, vomiting, diarrhea or unexplained loss of appetite)
• Shortness of breath or difficulty breathing (new or worsening)	• Headache	• Chills
• Runny nose	• Muscle or joint aches	• Loss of sense of smell or taste
• Sore throat		• Conjunctivitis, commonly known as pink eye

If you answered YES to any of the above, please visit us another day.

Please follow all Alberta Health Orders when using this facility.

- Do not visit if you have any symptoms of COVID-19.
- Wash your hands before and after visiting.
- Keep at least 2 metres distance from other visitors who are not from your household.

Thanks and keep everyone around you safe!

For more information, visit
fortsask.ca/covid19

CITY OF
FORT SASKATCHEWAN

Figure 2 - We Are Open with COVID Symptom



**City of Fort Saskatchewan
Facility / Program Reopening Plan
COVID-19 Pandemic
Kin Family Spray Park**



Appendix A: General Principles to Reopening Services in Alberta:

Date: June 16, 2020

Current Spray Park Status

As a result of the COVID-19 pandemic and Public Health Orders issued by Alberta's Chief Medical Officer of Health, the City of Fort Saskatchewan Spray Park remained closed. Following the Government of Alberta announcement that Spray Parks could reopen with restrictions, Facilities Unit prepared the site to reopen in accordance with Guidance documents provided by the Province.

Service providers must continue acting responsibly. Every reopening plan should include the following preventative measures:

- Stay home if ill.
- Maintain 2m physical distancing between people, except those who reside in the same household or who belong to an existing cohort (that remains exclusive of other people).
- Practice proper hand hygiene (wash your hands for 20 seconds with soap and water or with an alcohol based rub (ABR)).
- Practice sneeze/cough control.
- In a work setting, staff must wear a mask if unable to maintain 2m distancing.
- Masks are recommended when in public.
- Follow all CMOH Public Health Orders and Guidelines for specific businesses or services.

The person in care in control of the event is responsible for ensuring patrons comply with Public Health Orders. Signage is recommended at entrances to facilities that includes:

- The expanded list of COVID-19 symptoms
- Instructions that the person should return and stay home if sick
- 2-Meter physical distancing expectations
- Hand hygiene expectations
- Instructions and illustrations of coughing / sneezing etiquette

Facilities should offer hand sanitizer containing at least 60% alcohol, or soap and water available. Custodial services should include enhanced cleaning and disinfection of common, high touch surfaces and washrooms. Where practicable, floor markings should identify 2m separation zones between families or cohorts (defined as a group from 2 families who stay together, typically for childcare support, and who agree not to interact with other household members).



**City of Fort Saskatchewan
Facility / Program Reopening Plan
COVID-19 Pandemic
Kin Family Spray Park**



Other Considerations for Planned Reopening's:

1. Be aware of how COVID-19 spreads (heavier than air droplets settle on surfaces within 2 meters distance).
 - a. Facilities must accommodate 2m physical distancing.
 - b. Reduce the number of attendees to avoid overcrowding and to maintain 2m distancing.
2. Consider the surfaces that might be contaminated and accessible to individuals attending the planned event (vertical and horizontal surfaces).
 - a. Establish a cough/sneeze protocol to disinfect an area should someone cough or sneeze while in the facility.
 - b. Establish a daily cleaning and disinfecting protocol that complies with public health orders. Refer to specific guides published by Alberta Health Services if they exist. If a guide does not exist, extrapolate suitable practices contained within other guides.
3. Know the risks from shared common items including surfaces, sports equipment and shared food services.
4. Activities like singing and physical contact sports have an increased risk of projecting droplets a greater distance. The CMOH has prohibited social activities including singing, craft activities, amusement rides, face painting or other types of social entertainment under Public Health Orders.
5. Games involving shared balls or equipment remain prohibited unless participants are from the same household or an existing cohort.

Current Priorities

The Director of FF&E and staff of the Facilities Unit shall ensure:

- Staff develop specific steps to maintain the safety and well-being of individuals attending the Kin Family Spray Park.
- Training programs are developed and implemented that include new policies and procedures reflecting current and future Public Health Order requirements. Training should be provided as necessary to staff, contractors and subcontractors.

Timeframe to Reopen

The Kin Family Spray Park will be readied to open as early as June 19th, but contingent on the production of necessary signage and public communications. The City of Fort Saskatchewan will adhere to CMOH Public Health Orders and guides. This plan is in addition to the City's global relaunch consideration document. Refer to the City of Fort Saskatchewan [Relaunch Consideration](#) document on the City's website.



**City of Fort Saskatchewan
Facility / Program Reopening Plan
COVID-19 Pandemic
Kin Family Spray Park**



PPE and Hand Hygiene

Refer to the City's Guide of How and When to Disinfect, Wash or use Personal Protection Equipment (April 2, 2020) and the COVID-19 Response Guide for the Proper Use of Personal Protective Equipment (April 15, 2020).

The How and When to Disinfect, Wash or use Personal Protection Equipment guide includes excellent information about proper hygiene, cleaning/disinfecting procedures, COVID-19 appropriate products, and the hierarchy of controls to protect against infection, including the proper use of PPE. The COVID-19 Response Guide for the Proper Use of Personal Protective Equipment aligned the City's PPE protocols with those of Alberta Health Services. Both include instructions for proper hand hygiene.

PPE is the last option one should utilize to stay healthy. In order of precedence, the controls are:

- 1) Elimination - Isolate to eliminate the opportunity for exposure.
- 2) Substitute - Not applicable for COVID19.
- 3) Engineering Controls - Physical barriers and shields to prevent contact
- 4) Administrative Controls - Procedures that enhance safety (e.g., Increased cleaning cycles, personal decontamination, work from home, physical distancing, limiting the number of people in a building, education on use and understanding of PPE limitations, enforcing symptomatic people to don a mouth and nose cover, and mandatory hygiene standards.)
- 5) PPE – PPE is the last line of defence. If you must engage with someone known or suspected of having COVID-19, use PPE.



**City of Fort Saskatchewan
Facility / Program Reopening Plan
COVID-19 Pandemic
Kin Family Spray Park**



Appendix B: COVID-19 Symptoms, Screening Protocols and Infection Response:

The City of Fort Saskatchewan COVID-19 Screening Protocols document (May 25, 2020) includes a daily self-screening protocol staff are to use prior to reporting to work. Staff must know the symptoms of COVID-19. They need to know how to identify if they or another person is ill, and what should be done if illness is likely. In all cases, the screening process must protect the medical privacy of the person.

COVID-19 Symptoms:

The list of COVID-19 symptoms has been expanded by AHS and now includes:

- Fever*
- Cough (new cough or worsening chronic cough)*
- Shortness of breath or difficulty breathing (new or worsening)*
- Runny nose*
- Sore throat*
- Stuffy nose
- Painful swallowing
- Headache
- Chills
- Muscle or joint aches
- Feeling unwell in general, or new fatigue or severe exhaustion
- Gastrointestinal symptoms (nausea, vomiting, diarrhea or unexplained loss of appetite)
- Loss of sense of smell or taste
- Conjunctivitis, commonly known as pink eye

* Public Health Orders in effect at the time of publication stipulate individuals having a fever, cough, shortness of breath, runny nose or sore throat are legally required to isolate for 10 days from the onset of those symptoms, or until the symptoms resolve, whichever is longer. Persons with any of the other listed symptoms should stay home and minimize their contact with others until their symptoms resolve.

Potentially ill individuals will be directed to contact AHS for proper medical advice or testing.

COVID-19 Screening:

Utilizing a screening protocol benefits the individual who may be ill, the City of Fort Saskatchewan and all Albertan's by reducing the likelihood of transmitting COVID-19 or another communicable disease by:

- 1) Reducing transmission rates – helping to prevent the spread of COVID-19.
- 2) Promoting productivity – keeping our workforce healthy and enabling staff to focus on their work.
- 3) Promoting Confidence and Trust – Visible prevention measures demonstrates the City takes employees' health seriously. Staff, volunteers and the public will recognize the City as a leader in public safety.



**City of Fort Saskatchewan
Facility / Program Reopening Plan
COVID-19 Pandemic
Kin Family Spray Park**



- 4) Contributing to the Public well-being – The City provides essential services to many people. Maintaining a functioning workforce and critical services is in part why the City exists.

COVID-19 Screening Questions:

Pre-symptomatic and asymptomatic transmission of the COVID-19 virus or other communicable disease is possible; i.e., not all COVID-19 patients will have symptoms of infection such as elevated temperatures. Likewise, an individual may have an elevated body temperature for reasons other than illness, i.e., physical exertion or environmental exposure to high temperatures.

The City of Fort Saskatchewan encourages all individuals to conduct a daily health self-assessment and on-site assessment before entering a City facility. The daily self-assessment and the verbal questionnaire rely on the same questions. Each person should answer five questions asked from a distance of 2 meters or more:

Clarifying questions to a positive response for questions 1 or 2 may eliminate benign causes (e.g., ongoing medical condition or seasonal allergies).

- 1. Are you or any other person in your household / cohort experiencing any of the listed COVID-19 symptoms?**
 - a. A positive response would be cause to exclude entry to a City Facility.
- 2. Have you experienced any COVID-19 symptoms in the past 14 days?**
 - a. If yes, determine when.
 - i. If the onset of symptoms occurred within last 10 days, do not admit the individual to the City facility.
 - ii. If the onset of symptoms occurred between 10-14 days prior, confirm the individual is symptom free and if so, admit the individual.

Positive responses to questions 3 through 5 will not automatically preclude admission but will require clarifying questions to ensure the risk of infection / transmission is low or has passed.

- 3. Have you or any other person in your household / cohort tested positive for COVID-19 or been in close contact with someone who has tested positive for COVID-19?**
 - a. If yes, determine when.



City of Fort Saskatchewan
Facility / Program Reopening Plan
COVID-19 Pandemic
Kin Family Spray Park



- i. If the individual tested positive within 10 days, the individual must self-isolate and entry should be denied.
- ii. If 10 days or more since the date of the test and the individual is symptom free, admit the individual.
- iii. If a member of the individual's family or cohort tested positive, or was in close contact with someone who tested positive:
 1. inquire what direction the individual who tested positive was given by Alberta Health Services
 2. inquire if AHS gave direction to others in the household or cohort
 3. confirm they have not had symptoms in the past 10 days.
 4. If they are not under direction by AHS and have been symptom free for 10 days or more, admit the individual.

4. Have you or any other person in your household had contact with anyone from outside of Alberta?

- a. If yes, determine where and when.
 - i. International travelers are required to isolate for 14 days.
 - ii. Interprovincial travel may be indicative of greater risk.
 1. Who did the person travel with (same household? Same cohort? Etc.)
 2. Who did they visit while away?
 3. Did they stay with friends or family?

5. Have you or any other person in your household been in contact with an international traveller in the past 14 days?

- a. If yes, did they display any signs or symptoms of illness or have they been diagnosed COVID positive?
- b. If yes, did the traveller quarantine as required by Public Health Order?

In some cases, entry to City facilities or access to select programs, services or essential staff may require an individual to answer a verbally administered screening questionnaire. In limited circumstances, a verbal screening questionnaire may be supplemented with a temperature screening protocol.

What to do if you Suspect Someone is Ill:

In the event an individual has been denied entry and is suspected of being ill with COVID-19:

1. Advise the individual they are being denied entry and why.
 - a. Direct the individual not to touch their face (eyes, nose or mouth)
 - b. Advise the individual to wash their hands immediately and don a medical or non-medical mask.



**City of Fort Saskatchewan
Facility / Program Reopening Plan
COVID-19 Pandemic
Kin Family Spray Park**



- c. Direct the individual to return home and self-isolate, and once there, to take the AHS online COVID-19 self-assessment or to phone AHS for direction.
2. Staff must keep their hands away from their face (eyes, nose or mouth) and must wash their hands as soon as possible if not immediately.
 - a. Ensure other patrons are unable to interact with areas that may have been contaminated.
3. Immediately notify:
 - a. **their supervisor** of the circumstances and request the rapid-response disinfection team respond to disinfect areas that may have been contaminated.
 - b. the **Health and Safety Advisor** by phone or email.
 - c. notify the **on-duty Director of Emergency Management** (on-duty 24/7).



**City of Fort Saskatchewan
Facility / Program Reopening Plan
COVID-19 Pandemic
Kin Family Spray Park**



Plan Approval

Names:

Date & Signatures:

Submitted by:

Grant Schaffer
Director, Fleet, Facilities & Engineering

Submitted Electronically
June 16, 2020

DEM Review and Recommendation:

Brad Ward
Director of Emergency Management

Submitted Electronically
June 15, 2020

General Manager Review and Recommendation:

Janel Smith-Duguid
GM, Infrastructure and Planning

Submitted Electronically
June 16, 2020

COVID-19 Task Force Approval:

Troy Fleming
City Manager

Signed Electronically
June 16, 2020