



CITY OF  
FORT SASKATCHEWAN

# ANNUAL ELECTRICAL PERMIT APPLICATION

Planning & Development, 10005 102 Street

Fort Saskatchewan, AB T8L 2C5

780.992.6198 fortplanning@fortsask.ca **Inspections: 780.992.6207**

## OFFICE USE ONLY

Application Number: PR _____	<b>Permit Number: AE-</b> _____
Lot: _____ Block: _____ Plan: _____	Tax Roll: _____

**Please Print All Information Clearly - All Fields Required**

## Project Address

Street Address: \_\_\_\_\_

## Applicant/Installer Information

Applicant Interest:  Certified Contractor  
 Applicant/Business Name: \_\_\_\_\_  
 Master Electrician Name: \_\_\_\_\_ Master No.: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Property Owner Information

Property Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Email: \_\_\_\_\_

## Installation Information

Description of Installation: \_\_\_\_\_  
**COST OF INSTALLATION: \$** \_\_\_\_\_  
 BUILDING SIZE: Square feet: \_\_\_\_\_ or Square metres: \_\_\_\_\_

<b>Use of Occupancy:</b> <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Institutional <input type="checkbox"/> Agriculture	<b>Type of Building/Installation:</b> <input type="checkbox"/> Hazardous Location <input type="checkbox"/> Petro/Chemical <input type="checkbox"/> Public Service <input type="checkbox"/> Retail/Wholesale/Office <input type="checkbox"/> Other: _____
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Permission is hereby granted to perform the above noted work. The installation shall comply with the Alberta Safety Codes Act and applicable regulations thereto. The fee may be adjusted to reflect actual costs, where installations exceed the permit fee submitted. Projects contracted out through the "bid process" are not covered under this permit and must be applied for separately by the applicable contractors. Work must be performed by a Master Electrician.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## OFFICE USE ONLY

Permit Fee: _____	Issued By: _____
SCC (\$4.50 or 4%): _____	Designation No.: _____
<b>TOTAL:</b> _____	Date: _____
Paid By: Cash / Cheque / Visa / MC / Debit	Conditions attached if applicable..

# IMPORTANT INFORMATION

*The permit is valid for one (1) year.*

*Compliance monitoring will be performed to assure compliance with the Electrical code(s).*

*Inspections will be conducted within:*

- *90 days – temporary services, skid units and relocateable industrial housing*
- *180 days – housing and small buildings*
- *365 days – large/complex buildings*

*from permit issuance or later date subject to documented extenuating circumstances, as determined by a safety codes officer. Extenuating circumstances may include inclement weather, unforeseeable construction delays, etc.*

<i>Minor alterations/additions conducted on one site.</i>	<i>Annual permit</i>	<i>Mid-term inspection and final inspection (within 60 days of expiry of permit)</i>
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## **PERMIT EXTENSION:**

*On receipt of a written application, a Safety Codes Officer may in writing, extend a permit for a limited period of time, if the permit has ‘not expired’ when the application for extension is made (note expiry conditions above).*

## **REMOTE WIRE FOR WATER METER INSTALLATION: (ALL NEW CONSTRUCTION)**

*The City of Fort Saskatchewan reads water consumption with a “radio-read” system for all water customers. This is a requirement for all new construction within the City limits. A water meter will be hooked up to the remote wire by the City of Fort Saskatchewan when the building is near completion. The remote wire is to be installed in a specific location on the building. Please contact your general contractor/builder for this information.*

## **FEE REFUNDS:**

*Should a permit be cancelled, the holder of the permit must submit a written request to the City of Fort Saskatchewan. The City of Fort Saskatchewan will refund as follows:*

- i. To the permit holder, if there has not been an inspection - holdback of 50% or \$60.00, whichever is greater. No refund of the Safety Codes Fee.*
- ii. To the permit holder, if an inspection has been held - no refund.*