



CITY OF
FORT SASKATCHEWAN

ANNUAL ELECTRICAL PERMIT APPLICATION

Planning & Development, 10005 102 Street

Fort Saskatchewan, AB T8L 2C5

780.992.6198 fortplanning@fortsask.ca **Inspections: 780.992.6207**

OFFICE USE ONLY

Application Number: PR _____	Permit Number: AE- _____
Lot: _____ Block: _____ Plan: _____	Tax Roll: _____

Please Print All Information Clearly - All Fields Required

Project Address

Street Address: _____

Applicant/Installer Information

Applicant Interest: Certified Contractor
 Applicant/Business Name: _____
 Master Electrician Name: _____ Master No.: _____
 Address: _____ City: _____ Postal Code: _____
 Phone: _____ Email: _____

Property Owner Information

Property Owner's Name: _____ Phone: _____
 Address: _____ City: _____ Postal Code: _____
 Email: _____

Installation Information

Description of Installation: _____
COST OF INSTALLATION: \$ _____
 BUILDING SIZE: Square feet: _____ or Square metres: _____

Use of Occupancy: <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Institutional <input type="checkbox"/> Agriculture	Type of Building/Installation: <input type="checkbox"/> Hazardous Location <input type="checkbox"/> Petro/Chemical <input type="checkbox"/> Public Service <input type="checkbox"/> Retail/Wholesale/Office <input type="checkbox"/> Other: _____
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Permission is hereby granted to perform the above noted work. The installation shall comply with the Alberta Safety Codes Act and applicable regulations thereto. The fee may be adjusted to reflect actual costs, where installations exceed the permit fee submitted. Projects contracted out through the "bid process" are not covered under this permit and must be applied for separately by the applicable contractors. Work must be performed by a Master Electrician.

Signature: _____ Date: _____

OFFICE USE ONLY

Permit Fee: _____	Issued By: _____
SCC (\$4.50 or 4%): _____	Designation No.: _____
TOTAL: _____	Date: _____
Paid By: Cash / Cheque / Visa / MC / Debit	Conditions attached if applicable..

The personal information provided as part of this application is collected under the Safety Codes Act and the Municipal Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The information is required and will be used for issuing permits, safety codes compliance verification and monitoring and property assessment purposes. The name of the permit holder and the nature of the permit is available to the public upon request. If you have any questions about the collect or use of the personal information, please contact The City of Fort Saskatchewan at 780 992 6200.

IMPORTANT INFORMATION

The permit is valid for one (1) year.

Compliance monitoring will be performed to assure compliance with the Electrical code(s).

Inspections will be conducted within:

- *90 days – temporary services, skid units and relocateable industrial housing*
- *180 days – housing and small buildings*
- *365 days – large/complex buildings*

from permit issuance or later date subject to documented extenuating circumstances, as determined by a safety codes officer. Extenuating circumstances may include inclement weather, unforeseeable construction delays, etc.

<i>Minor alterations/additions conducted on one site.</i>	<i>Annual permit</i>	<i>Mid-term inspection and final inspection (within 60 days of expiry of permit)</i>
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PERMIT EXTENSION:

On receipt of a written application, a Safety Codes Officer may in writing, extend a permit for a limited period of time, if the permit has ‘not expired’ when the application for extension is made (note expiry conditions above).

REMOTE WIRE FOR WATER METER INSTALLATION: (ALL NEW CONSTRUCTION)

The City of Fort Saskatchewan reads water consumption with a “radio-read” system for all water customers. This is a requirement for all new construction within the City limits. A water meter will be hooked up to the remote wire by the City of Fort Saskatchewan when the building is near completion. The remote wire is to be installed in a specific location on the building. Please contact your general contractor/builder for this information.

FEE REFUNDS:

Should a permit be cancelled, the holder of the permit must submit a written request to the City of Fort Saskatchewan. The City of Fort Saskatchewan will refund as follows:

- i. To the permit holder, if there has not been an inspection - holdback of 50% or \$50.00, whichever is greater. No refund of the Safety Codes Fee.*
- ii. To the permit holder, if an inspection has been held - no refund.*