

## **1. Name and Type of Committee**

The Community Engagement Committee is a Standing Committee of the River Valley Alliance (RVA) pursuant to Section 51(e) of the Articles of Association.

## **2. General Purpose**

The purpose of the Community Engagement Committee is two-fold:

- To promote and publicize the RVA vision to its shareholder municipalities, the regional public and other river valley-related organizations to maintain and increase support for, and involvement in, the Edmonton Metropolitan Region Park System.
- To notify the Board of Directors, as its eyes and ears in the member municipalities and the general public, on any local issues or trends pertinent to the Edmonton Metropolitan Region Park System.

## **3. Key Duties and Responsibilities**

The roles and responsibilities of the Community Engagement Committee and its members are as follows:

- Be RVA ambassadors to their respective communities and stakeholders, champion its plans and activities, and represent the RVA as directed by the Board.
- Provide a volunteer resource to assist and support RVA involvement and participation in local or regional events, projects, public processes and other activities as approved or directed by the Board.
- Facilitate bringing local volunteers, resources and partnerships to bear in support of Board and Municipal approved projects and activities.
- Assist the Board and its municipal members in generating increased public awareness, dialogue and support for the River Valley Park System.

## **4. Composition and Appointments**

The Community Engagement Committee consists of 18 members each appointed by their respective municipality every two years, six members from Edmonton, and two from each of the other RVA municipal stakeholders.

The Committee Chair is selected from the membership of the Committee and approved by the RVA Board of Directors. The Community Engagement Committee Chair sits on the Board of Directors with voting status.

## **5. Meetings**

The Community Engagement Committee will meet at the call of the Committee Chair or at the direction of the Chair of the Board of Directors. Quorum is a majority of the Community Engagement Committee members. Typically, meetings are the same day every month as designated by the Chair.

Voting on matters before the Community Engagement Committee will be by simple majority of the Community Engagement Committee members present at the meeting, in person or by teleconference.

Municipal administrators are welcome to attend Community Engagement Committee meetings.

## **6. Reports and Target Dates**

The Chair of the Community Engagement Committee will report at each Board of Directors meetings on all its proceedings and recommendations since the last meeting of the Board of Directors.

## **7. Review and Evaluation Process**

The Community Engagement Committee will seek feedback from the Board on the Committee's performance in accordance with Board evaluation policy and procedures.

## **8. Approval Date and Review Date**

The Terms of Reference of the Community Engagement Committee were adopted by the Board of Directors on Sept. 29, 2010. Revisions approved April 18, 2018.