

EMPLOYEE NAME: Birgit Blizzard

ADDRESS: [Redacted]

MONTH ENDING: July 2023



CITY OF FORT SASKATCHEWAN

INSTRUCTIONS:

Original itemized receipts must be attached and submitted to Accounts Payable.

MISSING RECEIPTS: If a receipt is missing, claim the appropriate per diem. If no per diem applies, please complete and attach a Request for Reimbursement form (see MyFort) to this claim. The Request for Reimbursement form cannot be used when a per diem rate is available.

Allowances for Mileage (CRA rates), Meals, and Accommodation (Alberta Per Diems) must be claimed on **PAGE 2**, and attached to this expense claim.

<https://open.alberta.ca/publications/travel-meal-and-hospitality-expenses-policy-expenses-policy>

<https://www.canada.ca/en/revenue-agency/services/tax/businesses/topics/payroll/benefits-allowances/automobile/automobile-motor-vehicle-allowances/reasonable-kilometre-allowance.html>

Education and Academic Courses must be claimed on **PAGE 3**, and attached to this expense claim.

Claim Received Expenses (EXCLUDING EDUCATION) in this Area

Receipt Date <i>yyyy-mm-dd</i>	Vendor Name	Description	GL Code (Fund-Object-Function) <i>#-####-#####</i>	Total before GST & HST	GST	HST	Total
2023-07-06	Virgin Plus	July Cell Phone	1.2137.11214	\$ 66.26	\$ 2.55		\$ 68.81
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
	Mileage*	See PAGE 2 for details	---	\$ -	N/A	N/A	\$ -
	Per Diems*	See PAGE 2 for details	---	\$ -	N/A	N/A	\$ -
	Education / Academic	See PAGE 3 for details	---	\$ -	\$ -	\$ -	\$ -
				\$ 66.26	\$ 2.55	\$ -	\$ 68.81

* GST cannot be claimed on allowances and per diems

I, Birgit Blizzard, HEREBY CERTIFY THAT:

the expenditures claimed in this report are compliant with the Employee Business Expense Policy FIN-012-A and have not been claimed through any other source. I am aware that any false or improper claim may be grounds for disciplinary action up to and including, but not limited to, termination.

Signed: Electronically approved via email

Date: Jul 10, 2023

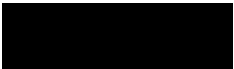
APPROVAL (IMMEDIATE SUPERVISOR):

I have reviewed the expenditures claimed. I have confirmed that these expenditures are compliant with the Employee Business Expense Policy FIN-012-A. Therefore, I do hereby approve this expense claim for payment.

Andrew Kaiser, Director, Legislative Services	Electronically Approved Via Email	10-Jul-23
Print Name of Immediate Supervisor	Supervisor's Signature	Date

Next Bill Date
Virgin Plus Number
Account Number
Client ID Number
(14 Digit Number for online/telebanking)

August 6, 2023
780-996-5406



CURRENT CHARGES for 780-996-5406

Monthly charges billed to Aug 5,

2023 Loy Sweet Pay 55 - 20GB	55.00
Includes: 3 Way Calling	
Call Waiting	
Alberta Government 911 fee	0.95
Data Overage	0.00
Smartphone Data - 20 GB	0.00
Call Display	0.00
Canada-Wide Calling	0.00
Unltd Picture & Video Messaging	0.00
myPeeps (vpc.ca/mypeeps)	0.00
Data speeds up to 150 Mbps	0.00
Unlimited anytime minutes	0.00
Can-US/International Text	0.00
Includes: Messaging	
Voicemail 3	0.00
\$5.00 Discount - Price Protection-Term	-5.00



Device Charges (non-taxable)

Monthly Device Payment	Jun 18	15.31
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Usage

Airtime

Unlimited anytime minutes Unlimited Usage

@\$.00/minute

Included incoming unlimited minutes

Data

Smartphone Data - 20 GB Data Usage

@\$.00/MB

Events

Unlimited messages	0.00
TXT MSG Short Code Programs Received	0.00
TXT MSG Short Code Programs Received	0.00
Picture Message	0.00

Bill Date	July 6, 2023
Next Bill Date	August 6, 2023
Virgin Plus Number	780-996-5406
Account Number	[REDACTED]
Client ID Number	[REDACTED]
(14 Digit Number for online/telebanking)	

CURRENT CHARGES *for 780-996-5406 (continued)*

Taxes

GST	2.55
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Total current charges	\$68.81
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City of Fort Saskatchewan



CITY OF
FORT SASKATCHEWAN

Cheque Requisition Form

Payable to: Fort Saskatchewan Minor Football Association (FSMFA) **Date:** 12-Jul-23
Address: Attention: Ryan Nerbas

REASON FOR REQUEST	GL CODE	Base Amt	GST	Total Amount
Donation to the FSMFA to support their 24-hour Flag-a-thon Charity Football Event in support of the Stollery Children's Hospital Foundation on August 11-12, 2023 (see attached documentation)	1.2140.11214	100.00		\$ 100.00
				\$ 100.00

Requested by: Councillor Birgit Blizzard
(please print name)

Signature : Electronically approved via email (attached)
(Signature)

Please attach all back up showing reason for the cheque request.

Dear Mayor and Council,

The Fort Saskatchewan Minor Football Association would like to submit for time at the next council meeting to discuss our request to have the City of Fort Saskatchewan cover the cost of the rental of Taurus Field for the 24-Hour Flag-A-Thon Charity Football Event that we are putting on in support of the Stollery Children's Hospital Foundation. As an association, we take pride in instilling the importance of giving back to our community to all kids at all levels within our program, from 5 years old to 15 years old. This Foundation is near and dear to our hearts as many of our players have had to be treated at this Hospital before and even some who continue to spend many hours there in and out of specialist appointments. This hospital allows these kids the opportunity to have as normal of a life as they can depending on there conditions and for multiple kids in our program, allows them to continue to play a sport they love.

This is the first of a few big events that we lead within our community with our other events being a tackle hunger food drive and a toy drive. With both of those events, they happen during home games for our teams and all food, toys, and monetary donations will be going directly to the Fort Saskatchewan Nourishment Center. Since we are a non-profit organization and an event at this magnitude, we are really looking for the City's support in making this a huge success for not only an amazing Foundation at the Stollery but also our athletes, our community, and football as a whole. Thank you for taking the time to read this, I have also included the letter we are sending out to sponsors for activities during the event for your review. Look forward to being able to speak in person at the next council meeting.

Sincerely,

Lawrence McMath

President

fsmfa.president@gmail.com





24 hours of Football, Tons of Fun for the Whole Family Proceeds go to a great cause.....

Sign Up Now!



This is Jace Nerbas and his family. Jace is entering into his first year of Atom football with the Fort Saskatchewan Falcons Football Program. His favourite position, Quarterback! His dad Ryan is the club's Equipment Director. Before Jace was born, he was diagnosed with kidney disease. He has been an ongoing patient at The Stollery Children's Hospital located in Edmonton, Alberta. Jace is just one of the thousands of patients that require specialized care that the hospital provides each year.

The Fort Saskatchewan Falcons Football program takes pride in instilling the importance of giving back to the community. Our philosophy of BEAT YESTERDAY is what we strive to achieve each and everyday. What better way to do this than to give back to one of the largest communities in Alberta. It consists of children from all over that have in one way or another needed the services of this special facility.

The need for **SPONSORS** to make this event successful is imperative. If you or your business are interested in becoming one of the event's sponsors, please go to www.fortsaskfootball.com. Click on the contact us link, attention to our Communications Director Melanie Pflughaupt or Equipment Director Ryan Nerbas and let us know how you can contribute to making this event a huge success! Thank you so much for your consideration.

Jennifer Chapman

From: Andrew Kaiser
Sent: July 10, 2023 1:41 PM
To: Jennifer Chapman
Subject: RE: B. Blizzard July Expense Claim
Attachments: 2023-07-Cell Phone-Birgit Blizzard.pdf; Expense Claim 2023.xlsx

Approved, as attached.

Andrew Kaiser

Director, Legislative Services
Phone: 780-992-6584

From: Jennifer Chapman <JChapman@fortsask.ca>
Sent: Monday, July 10, 2023 12:14 PM
To: Andrew Kaiser <AKaiser@fortsask.ca>
Subject: B. Blizzard July Expense Claim

For your review and approval.

Jennifer Chapman

Legislative Services Department - Legislative Officer
City of Fort Saskatchewan
10005 102 ST, Fort Saskatchewan, AB T8L 2C5
Direct: [780-992-6227](tel:780-992-6227)
Website: fortsask.ca

From: Birgit Blizzard <bblizzard@fortsask.ca>
Sent: Monday, July 10, 2023 10:10 AM
To: Jennifer Chapman <JChapman@fortsask.ca>
Subject: RE: July Expense Claim

I approve.
Birgit Blizzard

From: Jennifer Chapman <JChapman@fortsask.ca>
Sent: Monday, July 10, 2023 9:33 AM
To: Birgit Blizzard <bblizzard@fortsask.ca>
Subject: July Expense Claim

Good morning,

Please review the attached expense claim and respond by reply email that you approve.

Thank you,