



**CITY OF FORT SASKATCHEWAN**

Council Per Diem

Conferences/Seminars/Workshops/Meetings (CSWM)

Name: <b>Deanna Lennox</b>		Date: <b>24-Nov-20</b>		Payroll No.: <span style="background-color: black; color: black;">[REDACTED]</span>		
Date of CSWM	Details & Location of CSWM	Duration: No. of days including travel time	X	Honorarium: <i>half day - 2 to 4 hrs. (\$100.00) / full day - in excess of 4 hrs. (\$200.00)</i>	Code to account	Total
16-Nov-20	Budget Deliberations November 16, 2020	1	<b>x</b>	\$ 200.00	1.2041.11219	\$ 200.00
18-Nov-20	Budget Deliberations November 18, 2020	1		\$ 200.00	1.2041.11219	\$ 200.00
24-Nov-20	Budget Deliberations November 24, 2020	1		\$ 200.00	1.2041.11219	\$ 200.00
<b>Net Claim</b>						\$ 600.00

Signature: \_\_\_\_\_

Approved via attached email

Approved by: \_\_\_\_\_

Approved as per attached email

Director, Legislative Services

Date Submitted for Payment: \_\_\_\_\_

2020-11-26

**From:** [Jennifer Chapman](#)  
**Sent:** November 26, 2020 8:35 AM  
**To:** [April Norcott](#)  
**Subject:** D. Lennox Council Per Diem - Budget Deliberations  
**Attachments:** Per Diem Form Deanna Lennox.xls

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Good morning April,

Please find attached the approved Council Per Diem for Councillor Deanna Lennox. Below are the emailed approvals from Councillor Lennox and Brenda Molter.

Thank you,

Jennifer Chapman  
Administrative Assistant, Legislative Services  
City of Fort Saskatchewan  
10005 102 St  
Fort Saskatchewan, AB T8L 2C5  
P: 780.992.6227  
[jchapman@fortsask.ca](mailto:jchapman@fortsask.ca)

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**From:** Brenda Molter <[BMolter@fortsask.ca](mailto:BMolter@fortsask.ca)>  
**Sent:** November 26, 2020 8:01 AM  
**To:** Jennifer Chapman <[JChapman@fortsask.ca](mailto:JChapman@fortsask.ca)>  
**Subject:** FW: D. Lennox Council Per Diem - Budget Deliberations

Jennifer, I approve of this per diem expense claim for Councillor Lennox.

Thanks,  
Brenda

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**From:** Jennifer Chapman <[JChapman@fortsask.ca](mailto:JChapman@fortsask.ca)>  
**Sent:** November 26, 2020 7:43 AM  
**To:** Brenda Molter <[BMolter@fortsask.ca](mailto:BMolter@fortsask.ca)>  
**Subject:** D. Lennox Council Per Diem - Budget Deliberations

Good morning Brenda,

Please respond by reply email that you approve of the attached council per diem request for Councillor Deanna Lennox.

Thank you,

Jennifer Chapman

Administrative Assistant, Legislative Services  
City of Fort Saskatchewan  
10005 102 St  
Fort Saskatchewan, AB T8L 2C5  
P: 780.992.6227  
[jchapman@fortsask.ca](mailto:jchapman@fortsask.ca)

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**From:** Deanna Lennox <[dlennox@fortsask.ca](mailto:dlennox@fortsask.ca)>  
**Sent:** November 25, 2020 4:47 PM  
**To:** Jennifer Chapman <[JChapman@fortsask.ca](mailto:JChapman@fortsask.ca)>  
**Subject:** Re: Council Per Diem - Budget Deliberations

Hi Jennifer,

I approve the attached per diem expense.

Thank you,  
Deanna

Deanna Lennox  
Councillor  
City of Fort Saskatchewan  
780-909-2487

On Nov 25, 2020, at 4:06 PM, Jennifer Chapman <[JChapman@fortsask.ca](mailto:JChapman@fortsask.ca)>  
wrote:

Good afternoon Deanna,

Please respond by reply email that you approve of the attached per diem expense for Budget Deliberations on November 16, 18, and November 24, 2020.

Thank you,

Jennifer Chapman  
Administrative Assistant, Legislative Services  
City of Fort Saskatchewan  
10005 102 St  
Fort Saskatchewan, AB T8L 2C5  
P: 780.992.6227  
[jchapman@fortsask.ca](mailto:jchapman@fortsask.ca)

<Per Diem Form Deanna Lennox.xls>