



CITY OF
FORT SASKATCHEWAN

VISA EXPENSE CLAIM FORM

Complete Yellow Shaded Areas

Barb Aitken _____

Cardholder Name:

All original receipts must be attached and submitted to Accounts Payable

On all meal receipts list people in attendance and purpose of the meal (Policy FIN-012-C)

If receipt is misplaced, attach a completed Employee Request for Reimbursement (located on the Intranet)

Claim Education / Academic reimbursement on Page 2 & submit as part of this claim

Transaction Date	Vendor Name	Expense Description	GL Code <small>* None shown</small>	Total without GST & HST	GST Paid @ 5%	HST Paid	Visa Stmt Amt <small>incl GST & HST</small>
[Redacted Area]							
Oct 30, 2013	Alberta Urban Municipal Assoc	Registration for AUMA Conference for Councillor Ed Sperling	1.2131.11212	690.00	\$ 34.50		\$ 724.50
[Redacted Area]							
							\$ -
							\$ -
							\$ -
							\$ -
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							\$ -
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							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
	Education / Academic *	As per Page 2 detail			\$ -	\$ -	\$ -
Totals				\$ 3,647.55	\$ 189.28	\$ -	\$ 3,806.83

Total Purchase Price (green box) MUST = Visa Statement amount due (plus or minus \$0.01 due to GST rounding)

Barb Aitken _____ Nov 28/13
 Print Name of Cardholder Cardholder's Signature Date

Laura Tidwell _____ Dec 2/13
 Print Name of Immediate Supervisor Immediate Supervisor's Signature Date



**2013 AUMA CONVENTION
& TRADE SHOW**

October 30, 2013

Ed Sperling
Councillor
City of Fort Saskatchewan
10005 - 102 St
Fort Saskatchewan AB T8L 2C5

Dear Ed,

We are in receipt of your registration for the 2013 AUMA Convention and AMSC Trade Show which is being held at the TELUS Convention Centre in Calgary, Alberta from November 20-22, 2013. Outlined below are details pertaining to your registration.

PIN: 390

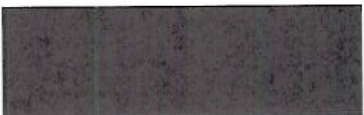
Registration Details	Amount Due	Amount Paid	Balance Due
Member Registration Early Bird	\$675.00		
City of Calgary Reception	\$15.00		
Wednesday 20-Nov 08:15 AM Infrastructure & Energy (Preference Given)			
Wednesday 20-Nov 10:00 AM Safe & Healthy Communities (Preference Given)			
Thursday 21-Nov 01:45 PM Infrastructure Asset Management Simplified (Preference Given)			
Thursday 21-Nov 03:00 PM Advancing Sustainability in Your Community (Preference Given)			
Tax	\$34.50		
Total	\$724.50	\$724.50	\$0.00

If you have purchased tickets for the City of Calgary Reception on Thursday, November 21 from 7:30 pm to 9:30 pm, we would like to thank you. All delegates and guests attending will require their ticket for entry into the reception.

Thank you for your support of the AUMA.

GST # [REDACTED]

AMG Solutions Inc.
P.O. Box 53058, 14035 - 105 Avenue
Edmonton AB T5N 0Z1
Canada



COPY



CITY OF FORT SASKATCHEWAN

CITY OF FORT SASKATCHEWAN
 Council Per Diem
 Conferences/Seminars/Workshops/Meetings (CSWM)

Name: Ed Sperling		Date: 7-Nov-13		Payroll No.: [REDACTED]		
Date of CSWM	Details & Location of CSWM	Duration: No. of days including travel time	X	Honorarium: half day - min. 2.5 hrs. to max. 5.5 hrs. (\$90.00) / full day - in excess of 5.5 hrs (\$180.00)	Code to account	Total
25-Oct-13	Council Orientation	1/2 Day	X	\$ 90.00	1.2041.11212	\$ 90.00
			X			
Net Claim						\$ 90.00

1155 30.00
 1156 60.00

Signature: _____

[Handwritten Signature]

Approved by: _____
 Mayor/Deputy Mayor

Date Submitted for Payment: _____