

EMPLOYEE NAME: Jibs Abitoye

ADDRESS: [Redacted]

MONTH ENDING: July 2019

**COPY**



CITY OF FORT SASKATCHEWAN

**INSTRUCTIONS:**

Original itemized receipts must be attached and submitted to Accounts Payable.

**MISSING RECEIPTS:** If a receipt is missing, claim the appropriate per diem. If no per diem applies, please complete and attach a Request for Reimbursement form (see MyFort) to this claim. The Request for Reimbursement form cannot be used when a per diem rate is available.

**Allowances for Mileage, Meals, and Accomodation (Per Diems)** must be claimed on PAGE 2, and attached to this expense claim.

**Education and Academic Courses** must be claimed on PAGE 3, and attached to this expense claim.

**Claim Received Expenses (EXCLUDING EDUCATION) in this Area**

Receipt Date <i>yyyy-mm-dd</i>	Vendor Name	Description	GL Code (Fund-Object-Function) <i>#-####-#####</i>	Total before GST & HST	GST	HST	Total
2019-07-28	Koodo	July Cell Phone	1.2137.11216	\$ 69.44	\$ 3.47		\$ 72.91
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
	Mileage*	See PAGE 2 for details	1.2133.11216	\$ -	N/A	N/A	\$ -
	Per Diems*	See PAGE 2 for details	---	\$ -	N/A	N/A	\$ -
	Education / Academic	See PAGE 3 for details	---	\$ -	\$ -	\$ -	\$ -
				<b>\$ 69.44</b>	<b>\$ 3.47</b>	<b>\$ -</b>	<b>\$ 72.91</b>

\* GST cannot be claimed on allowances and per diems

I, Jibs Abitoye, HEREBY CERTIFY THAT:

*the expenditures claimed in this report are compliant with the Employee Business Expense Policy FIN-012-A and have not been claimed through any other source. I am aware that any false or improper claim may be grounds for disciplinary action up to and including, but not limited to, termination.*

Signed: Approved as per attached email

Date: Aug 12/19

**APPROVAL (IMMEDIATE SUPERVISOR):**

*I have reviewed the expenditures claimed. I have confirmed that these expenditures are compliant with the Employee Business Expense Policy FIN-012-A. Therefore, I do hereby approve this expense claim for payment.*

Brenda Molter, Director, Legislative Services	<u>[Signature]</u>	<u>Aug 13/19</u>
Print Name of Immediate Supervisor	Supervisor's Signature	Date



# Your Koodo Bill

July 28, 2019



AJIBOLA ABITOYE

Account number: [REDACTED]

## Account summary

View details at  
[koodo.com/selfserve](http://koodo.com/selfserve)

Balance forward from your last bill.....\$0.00  
This reflects payments of \$72.91

### New charges

Mobile services	\$69.44
GST -HST	\$3.47
<b>Total new charges</b>	<b>\$72.91</b>

**Total due**.....**\$72.91**

The total due will be charged to your credit card 15 days from your bill date.



AJIBOLA ABITOYE  
[REDACTED]

Printed on 100% recycled paper with 50% recycled content, including 25% post consumer waste. This bill is 100% recyclable. For more information, visit [www.koodo.com](http://www.koodo.com).

## Jennifer Chapman

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**From:** Jibs Abitoye  
**Sent:** August 12, 2019 2:05 PM  
**To:** Jennifer Chapman  
**Subject:** Re: July Expense Claim

Approved. Thanks

Jibs Abitoye  
Councillor, City of Fort Saskatchewan  
C: 780-200-6863  
E: jabitoye@fortsask.ca

> On Aug 12, 2019, at 1:52 PM, Jennifer Chapman <JChapman@fortsask.ca> wrote:

>

> Good Afternoon Jibs,

>

> Please respond by reply email that you approve the attached expenses for July.

>

> Thank you,

>

>

> Jennifer Chapman

> Administrative Assistant, Legislative Services City of Fort

> Saskatchewan

> 10005 102 St

> Fort Saskatchewan, AB T8L 2C5

> P: 780.992.6227

> jchapman@fortsask.ca

>

>

>

>

> -----Original Message-----

> From: printer@fortsask.local <printer@fortsask.local>

> Sent: August 12, 2019 2:50 PM

> To: Jennifer Chapman <JChapman@fortsask.ca>

> Subject: Send data from MFP13427920

>

> Scanned from MFP13427920

> Date:08/12/2019 13:50

> Pages:2

> Resolution:200x200 DPI

> -----

> <DOC081219.pdf>