

EMPLOYEE NAME: Jibs Abitoye

ADDRESS: [REDACTED]

MONTH ENDING: June 2020



CITY OF
FORT SASKATCHEWAN

INSTRUCTIONS:

Original itemized receipts must be attached and submitted to Accounts Payable.

MISSING RECEIPTS: If a receipt is missing, claim the appropriate per diem. If no per diem applies, please complete and attach a Request for Reimbursement form (see MyFort) to this claim. The Request for Reimbursement form cannot be used when a per diem rate is available.

Allowances for Mileage, Meals, and Accomodation (Per Diems) must be claimed on PAGE 2, and attached to this expense claim.

Education and Academic Courses must be claimed on PAGE 3, and attached to this expense claim.

Claim Receipted Expenses (EXCLUDING EDUCATION) in this Area

| Receipt Date <i>yyyy-mm-dd</i> | Vendor Name | Description | GL Code (Fund-Object-Function) <i>#-###-#####</i> | Total before GST & HST | GST | HST | Total |
|-----------------------------------|----------------------|------------------------|---|---------------------------|----------------|-------------|-----------------|
| 2020-06-28 | Koodo | June Cell Phone | 1.2137.11216 | \$ 86.92 | \$ 4.35 | | \$ 91.27 |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | | | | | | | \$ - |
| | Mileage* | See PAGE 2 for details | --- | \$ - | N/A | N/A | \$ - |
| | Per Diems* | See PAGE 2 for details | --- | \$ - | N/A | N/A | \$ - |
| | Education / Academic | See PAGE 3 for details | --- | \$ - | \$ - | \$ - | \$ - |
| | | | | \$ 86.92 | \$ 4.35 | \$ - | \$ 91.27 |

* GST cannot be claimed on allowances and per diems

I, Jibs Abitoye, HEREBY CERTIFY THAT:

the expenditures claimed in this report are compliant with the Employee Business Expense Policy FIN-012-A and have not been claimed through any other source. I am aware that any false or improper claim may be grounds for disciplinary action up to and including, but not limited to, termination.

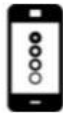
Signed: Approved as per attached Email

Date: Aug 13, 2020

APPROVAL (IMMEDIATE SUPERVISOR):

I have reviewed the expenditures claimed. I have confirmed that these expenditures are compliant with the Employee Business Expense Policy FIN-012-A. Therefore, I do hereby approve this expense claim for payment.

| | | |
|--|--------------------------------|-----------|
| Brenda Molter, Director Legislative Services | Approved as per attached Email | 13-Aug-20 |
| Print Name of Immediate Supervisor | Supervisor's Signature | Date |



Your Koodo Bill

June 28, 2020



AJIBOLA ABITOYE

Account number: [REDACTED]

Account summary

View details at
koodo.com/selfserve

Balance forward from your last bill\$0.00
This reflects payments of \$75.52

New charges

| | |
|--------------------------|---------------------|
| Mobile services | \$86.92 |
| GST / HST | \$4.35 |
| Total new charges |\$91.27 |

Total due.....**\$91.27**

The total due will be charged to your credit card 15 days from your bill date.



Printing this pdf version of the bill will not provide the quality required for processing at a financial institution. Please try paying online or by telephone using your credit card.

L'impression de la facture en format PDF ne sera pas d'une qualité permettant le traitement à une institution financière. Si possible, payez la facture en ligne ou par téléphone à l'aide d'une carte de crédit.

AJIBOLA ABITOYE



100622692 QST# 1002528068 Koodo is a trade name of TELUS Communications Inc.

From: [Brenda Molter](#)
Sent: August 13, 2020 1:37 PM
To: [Jennifer Chapman](#)
Subject: RE: J. Abitoye - June Expense Claim - Approval Required

Jennifer, I approve of this monthly cell phone bill for Councillor Abitoye.

Thanks,
Brenda

From: Jennifer Chapman <JChapman@fortsask.ca>
Sent: August 13, 2020 1:30 PM
To: Brenda Molter <BMolter@fortsask.ca>
Subject: RE: J. Abitoye - June Expense Claim - Approval Required

From: Brenda Molter <BMolter@fortsask.ca>
Sent: August 13, 2020 1:15 PM
To: Jennifer Chapman <JChapman@fortsask.ca>
Subject: RE: J. Abitoye - June Expense Claim - Approval Required

Jennifer, for the June and July expenses, could you please attach Jibs' phone bill as well?

Thanks,
Brenda

From: Jennifer Chapman <JChapman@fortsask.ca>
Sent: August 13, 2020 12:30 PM
To: Brenda Molter <BMolter@fortsask.ca>
Subject: J. Abitoye - June Expense Claim - Approval Required

Hi Brenda,

Please respond by reply email that you approve of the attached expense claim for Jibs Abitoye.

Thank you,

Jennifer Chapman
Administrative Assistant, Legislative Services
City of Fort Saskatchewan
10005 102 St
Fort Saskatchewan, AB T8L 2C5
P: 780.992.6227
jchapman@fortsask.ca

From: Jibs Abitoye <jabitoye@fortsask.ca>
Sent: August 13, 2020 12:26 PM
To: Jennifer Chapman <JChapman@fortsask.ca>
Subject: Re: June Expense Claim - Approval Required

Approved! Thanks

Jibs Abitoye
Councillor, City of Fort Saskatchewan
P: (780)-200-6863
E: jabitoye@fortsask.ca
www.fortsask.ca

On Aug 13, 2020, at 12:21 PM, Jennifer Chapman <JChapman@fortsask.ca> wrote:

From: Jennifer Chapman
Sent: August 7, 2020 3:28 PM
To: Jibs Abitoye <jabitoye@fortsask.ca>
Subject: June Expense Claim - Approval Required

Good afternoon Jibs,

Please respond by reply email that you approve of the attached expense for June 2020.

Thank you,

Jennifer Chapman
Administrative Assistant, Legislative Services
City of Fort Saskatchewan
10005 102 St
Fort Saskatchewan, AB T8L 2C5
P: 780.992.6227
jchapman@fortsask.ca

<Expense Claim Form June 2020.xlsx>
<June Cell Phone Invoice.pdf>