

EMPLOYEE NAME: Jibs Abitoye

ADDRESS: [Redacted]

MONTH ENDING: September 2020



CITY OF FORT SASKATCHEWAN

INSTRUCTIONS:

Original itemized receipts must be attached and submitted to Accounts Payable.

MISSING RECEIPTS: If a receipt is missing, claim the appropriate per diem. If no per diem applies, please complete and attach a Request for Reimbursement form (see MyFort) to this claim. The Request for Reimbursement form cannot be used when a per diem rate is available.

Allowances for Mileage, Meals, and Accomodation (Per Diems) must be claimed on PAGE 2, and attached to this expense claim.

Education and Academic Courses must be claimed on PAGE 3, and attached to this expense claim.

Claim Received Expenses (EXCLUDING EDUCATION) in this Area

Receipt Date <i>yyyy-mm-dd</i>	Vendor Name	Description	GL Code (Fund-Object-Function) <i>#-###-####</i>	Total before GST & HST	GST	HST	Total
2020-09-28	Koodo	September Cell Phone Bill	1.2137.11216	\$ 95.24	\$ 4.76		\$ 100.00
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
	Mileage*	See PAGE 2 for details	---	\$ -	N/A	N/A	\$ -
	Per Diems*	See PAGE 2 for details	---	\$ -	N/A	N/A	\$ -
	Education / Academic	See PAGE 3 for details	---	\$ -	\$ -	\$ -	\$ -
* GST cannot be claimed on allowances and per diems				\$ 95.24	\$ 4.76	\$ -	\$ 100.00

I, Jibs Abitoye, HEREBY CERTIFY THAT:

the expenditures claimed in this report are compliant with the Employee Business Expense Policy FIN-012-A and have not been claimed through any other source. I am aware that any false or improper claim may be grounds for disciplinary action up to and including, but not limited to, termination.

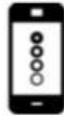
Signed: Approved as per attached Email

Date: Oct 5, 2020

APPROVAL (IMMEDIATE SUPERVISOR):

I have reviewed the expenditures claimed. I have confirmed that these expenditures are compliant with the Employee Business Expense Policy FIN-012-A. Therefore, I do hereby approve this expense claim for payment.

Brenda Molter, Director Legislative Services	Approved as per attached Email	05-Oct-20
Print Name of Immediate Supervisor	Supervisor's Signature	Date



Your Koodo Bill

September 28, 2020



AJIBOLA ABITOYE

Account number: [REDACTED]

Account summary

View details at
koodo.com/selfserve

Balance forward from your last bill\$0.00
This reflects payments of \$128.02

New charges

Mobile services	\$133.44	
GST / HST	\$6.67	
Total new charges		\$140.11

Total due\$140.11

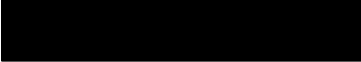
The total due will be charged to your credit card 15 days from your bill date.



Printing this pdf version of the bill will not provide the quality required for processing at a financial institution. Please try paying online or by telephone using your credit card.

L'impression de la facture en format PDF ne sera pas d'une qualité permettant le traitement à une institution financière. Si possible, payez la facture en ligne ou par téléphone à l'aide d'une carte de crédit.

AJIBOLA ABITOYE



100020652 QST# 1002520058 Koodo is a trade name of TELUS Communications Inc.

From: [Jennifer Chapman](#)
Sent: October 5, 2020 10:58 AM
To: [Accounts Payable](#)
Subject: J. Abitoye September Expenses
Attachments: Sept Cell Phone.docx; Expense Claim Form Sept 2020.xlsx

Good morning,

Attached is the completed and approved expense claim form and cell phone bill for Councillor Jibs Abitoye in the month of September.

Below are the emailed approvals from Jibs Abitoye and Brenda Molter.

Thank you,

Jennifer Chapman
Administrative Assistant, Legislative Services
City of Fort Saskatchewan
10005 102 St
Fort Saskatchewan, AB T8L 2C5
P: 780.992.6227
jchapman@fortsask.ca

From: Brenda Molter <BMolter@fortsask.ca>
Sent: October 5, 2020 10:53 AM
To: Jennifer Chapman <JChapman@fortsask.ca>
Subject: FW: J. Abitoye September Expenses

Jennifer, I approve of the attached monthly cell phone expense for Councillor Abitoye.

Thanks,
Brenda

From: Jennifer Chapman <JChapman@fortsask.ca>
Sent: October 5, 2020 10:37 AM
To: Brenda Molter <BMolter@fortsask.ca>
Subject: J. Abitoye September Expenses

Good morning Brenda,

Please respond by reply email that you approve the attached expenses for Councillor Jibs Abitoye for the month of September.

Thank you,

Jennifer Chapman
Administrative Assistant, Legislative Services
City of Fort Saskatchewan
10005 102 St
Fort Saskatchewan, AB T8L 2C5
P: 780.992.6227
jchapman@fortsask.ca

From: Jibs Abitoye <jabitoye@fortsask.ca>
Sent: October 5, 2020 10:07 AM
To: Jennifer Chapman <JChapman@fortsask.ca>
Subject: Re: September Expenses

Approved. Thanks

Jibs Abitoye
Councillor, City of Fort Saskatchewan
P: (780)-200-6863
E: jabitoye@fortsask.ca
www.fortsask.ca

On Oct 5, 2020, at 10:00 AM, Jennifer Chapman <JChapman@fortsask.ca> wrote:

Good morning Jibs,

Please respond by reply email that you approve of the attached expense for September.

Thank you,

Jennifer Chapman
Administrative Assistant, Legislative Services
City of Fort Saskatchewan
10005 102 St
Fort Saskatchewan, AB T8L 2C5
P: 780.992.6227
jchapman@fortsask.ca

From: Jibs Abitoye <jabitoye@fortsask.ca>
Sent: October 5, 2020 9:53 AM
To: Jennifer Chapman <JChapman@fortsask.ca>
Subject: Re: September Expenses

Please find attached phone bill. Thanks

<image001.jpg>

Jibs Abitoye

Councillor, City of Fort Saskatchewan

P: (780)-200-6863

E: jabitoye@fortsask.ca

www.fortsask.ca

On Oct 5, 2020, at 9:14 AM, Jennifer Chapman

<JChapman@fortsask.ca> wrote:

Hi Jibs,

When you have a minute, please forward your expenses for the month of September.

Thank you,

Jennifer Chapman

Administrative Assistant, Legislative Services

City of Fort Saskatchewan

10005 102 St

Fort Saskatchewan, AB T8L 2C5

P: 780.992.6227

jchapman@fortsask.ca

<Expense Claim Form Sept 2020.xlsx>