

EMPLOYEE NAME: PATRICK NOYEN

ADDRESS:

MONTH ENDING: March 2022



CITY OF FORT SASKATCHEWAN

INSTRUCTIONS:

Original itemized receipts must be attached and submitted to Accounts Payable.

MISSING RECEIPTS: If a receipt is missing, claim the appropriate per diem. If no per diem applies, please complete and attach a Request for Reimbursement form (see MyFort) to this claim. The Request for Reimbursement form cannot be used when a per diem rate is available.

Allowances for Mileage, Meals, and Accommodation (Per Diems) must be claimed on PAGE 2, and attached to this expense claim.

<https://open.alberta.ca/publications/travel-meal-and-hospitality-expenses-policy-expenses-policy>

Education and Academic Courses must be claimed on PAGE 3, and attached to this expense claim.

Claim Received Expenses (EXCLUDING EDUCATION) in this Area

Receipt Date <i>yyyy-mm-dd</i>	Vendor Name	Description	GL Code (Fund-Object-Function) <i>#-####-#####</i>	Total before GST & HST	GST	HST	Total
2022-03-01	ROGERS WIRELESS	CELL PHONE BILL	1.2031.11024	\$ 95.75	\$ 4.25		\$ 100.00
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
	Mileage*	See PAGE 2 for details	---	\$ -	N/A	N/A	\$ -
	Per Diems*	See PAGE 2 for details	---	\$ -	N/A	N/A	\$ -
	Education / Academic	See PAGE 3 for details	---	\$ -	\$ -	\$ -	\$ -
* GST cannot be claimed on allowances and per diems				\$ 95.75	\$ 4.25	\$ -	\$ 100.00

I, PATRICK NOYEN, HEREBY CERTIFY THAT:

the expenditures claimed in this report are compliant with the Employee Business Expense Policy FIN-012-A and have not been claimed through any other source. I am aware that any false or improper claim may be grounds for disciplinary action up to and including, but not limited to, termination.

Signed: ELECTRONICALLY APPROVED BY EMAIL

Date: Mar 31, 2022

APPROVAL (IMMEDIATE SUPERVISOR):

I have reviewed the expenditures claimed. I have confirmed that these expenditures are compliant with the Employee Business Expense Policy FIN-012-A. Therefore, I do hereby approve this expense claim for payment.

BRENDA MOLTER, DIRECTOR, LEGISLATIVE SERVICES	ELECTRONICALLY APPROVED BY EMAIL	31-Mar-22
Print Name of Immediate Supervisor	Supervisor's Signature	Date

Ringer

0...



Account number [REDACTED] | Bill number 2438867036 | Bill date Mar 01, 2022 | Page 6 of 21



Wireless 780-240-9875

PATRICK NOYEN

Monthly charges		Mar 02 - Apr 01	\$
Infinite +10 Financing			55.00
iPhone Visual Voicemail			7.00
Alberta Gov't 911 Fee			0.95
Enhanced VM included in Plan			0.00
Total monthly charges			62.95

One-time charges and credits			\$
ROAM LIKE HOME - U.S.	Feb 23		10.00
ROAM LIKE HOME - U.S.	Feb 24		10.00
ROAM LIKE HOME - U.S.	Feb 25		10.00
ROAM LIKE HOME - U.S.	Feb 26		10.00
ROAM LIKE HOME - U.S.	Feb 27		10.00
ROAM LIKE HOME - U.S.	Feb 28		10.00
ROAM LIKE HOME - U.S.	Mar 01		10.00
Total one-time charges and credits			70.00

Usage summary		Ending Mar 01, 2022	\$
Usage type		You used	
Voice (\$)	Unlimited Shared Minutes	[REDACTED]	✓
Voice	Non-shared Minutes	[REDACTED]	✓
	Long Distance Charges	[REDACTED]	11.00
Data (\$)	Data Used - Included	[REDACTED]	✓
Msg (\$)	Messaging Bundle - Received	[REDACTED]	✓
	Messaging Bundle - Sent	[REDACTED]	✓
Total usage			11.00

Total before taxes		143.95
GST: 815781448		7.20
Total after taxes		151.15

Additional charges & credits (after applicable taxes)		\$
Financed: Monthly Device Payment	Feb 08	41.87

Your services include:

- Infinite +10 Financing**
- 10GB Shared High Speed Data
 - Unlimited Canada-Wide Calling
 - Unlimited Canada-Wide Sent & Received Text, Picture & Video Messages
 - Call & Name Display
 - Voicemail
 - 2500 Call Frwd Mins
 - Conference Calling
 - Call Waiting
 - Beyond high speed data, unlimited data at reduced speeds. See rogers.com/terms for Data Policy
 - 5G access (requires 5G device & coverage)
 - LTE Shared Internet

For your complete billing details including talk, text and data usage please visit rogers.com/myrogers.

From: [Brenda Molter](#)
Sent: March 31, 2022 4:05 PM
To: [Jennifer Chapman](#)
Subject: FW: P. Noyen March Expense Claim Form 2022
Attachments: March Cell Phone.pdf; March Expense Claim Form 2022.xlsx

Jennifer, I approve of the attached monthly cell phone expense for Councillor Noyen.

Thanks,
Brenda

From: Jennifer Chapman <JChapman@fortsask.ca>
Sent: March 31, 2022 2:51 PM
To: Brenda Molter <BMolter@fortsask.ca>
Subject: P. Noyen March Expense Claim Form 2022

For your review and approval.

From: Patrick Noyen <pnoyen@fortsask.ca>
Sent: March 31, 2022 2:46 PM
To: Jennifer Chapman <JChapman@fortsask.ca>
Subject: Re: March Expense Claim Form 2022

Yea that's correct

Patrick Noyen
City Councillor
Fort Saskatchewan, AB
780.240.9875

From: Jennifer Chapman <JChapman@fortsask.ca>
Sent: Thursday, March 31, 2022 2:45:45 PM
To: Patrick Noyen <pnoyen@fortsask.ca>
Subject: March Expense Claim Form 2022

Good afternoon Councillor Noyen,

Please review the attached expense claim report for March 2022 and respond by reply email that you approve of the expense for \$100.00.

Thank you,

Jennifer Chapman
Legislative Officer
City of Fort Saskatchewan



CITY OF FORT SASKATCHEWAN

Council Per Diem

Conferences/Seminars/Workshops/Meetings (CSWM)

Name: Patrick Noyen		Date: 10-Mar-22		Payroll No.: [REDACTED]		
Date of CSWM	Details & Location of CSWM	Duration: No. of days including travel time	X	Honorarium: <i>half day</i> - 2 to 4 hrs. (\$100.00) / <i>full day</i> - in excess of 4 hrs. (\$200.00)	Code to account	Total
March 9-10, 2022	Alberta municipalities 2022 Spring Municipal Leaders' Caucus	2	x	\$ 100.00	1.2041.11204	\$ 200.00
Net Claim						\$ 200.00

Signature:

Patrick Noyen Electronically Approved via email 2022-03-10

Approved by:

Brenda Molter Electronically Approved via email on 2022-03-10

Director, Legislative Services

Date Submitted for Payment: _____

From: [Brenda Molter](#)
Sent: March 10, 2022 2:08 PM
To: [Jennifer Chapman](#)
Subject: FW: P. Noyen Per Diem Expense Claim
Attachments: 2022 Spring Municipal Leaders' Caucus Per Diem Patrick Noyen.xls

Jennifer, I approve of the attached per diem claim for Councillor Noyen.

Thanks,
Brenda

From: Jennifer Chapman <JChapman@fortsask.ca>
Sent: March 10, 2022 1:44 PM
To: Brenda Molter <BMolter@fortsask.ca>
Subject: P. Noyen Per Diem Expense Claim

Brenda, for your review and approval.

From: Patrick Noyen <pnoyen@fortsask.ca>
Sent: March 10, 2022 1:41 PM
To: Jennifer Chapman <JChapman@fortsask.ca>
Subject: Re: Per Diem Expense Claim

Reviewed & Approved

Patrick Noyen
City Councillor
Fort Saskatchewan, AB
780.240.9875

From: Jennifer Chapman <JChapman@fortsask.ca>
Sent: Thursday, March 10, 2022 1:39:54 PM
To: Patrick Noyen <pnoyen@fortsask.ca>
Subject: Per Diem Expense Claim

Councillor Noyen,

Please find attached the per diem expense form for attending the Alberta Municipality's 2022 Spring Municipal Leaders Caucus March 9 & 10, 2022.

Once reviewed, please respond by reply email that you approve of the expense.

Thank you,

Jennifer Chapman
Administrative Assistant - Legislative Services

City of Fort Saskatchewan

10005 102 ST, Fort Saskatchewan, AB T8L 2C5

Direct: 780-992-6227

Website: fortsask.ca



CITY OF
FORT SASKATCHEWAN
ALBERTA



Statement

Account Name:	NOYEN, PATRICK	Card Number:	xxxx-xxxx-xxxx-5419
Company Name:	CITY OF FORT SASKATCHEWAN	Account Limit:	\$ 5,000.00
Employee ID:	██████████		
Statement Date (MM/DD/YYYY):	03/15/2022	Currency:	CANADIAN DOLLAR

Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Payments:	\$ 0.00
Adjustments:	\$ 0.00
Net Purchases:	\$ 131.25
Cash Advance:	\$ 0.00
Fees:	\$ 0.00
Other Charges:	\$ 0.00
New Account Balance:	\$ 131.25

For your records only. No payment required.

Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
02/17	02/18 411209637	ALBERTA MUNICIPALITIES EDMONTON AB	\$ 125.00 008692	\$ 6.25 (e)	\$ 131.25

TOTAL CREDITS	xxxx-xxxx-xxxx-5419	\$ 0.00
TOTAL DEBITS	xxxx-xxxx-xxxx-5419	\$ 131.25

From: [Alberta Municipalities Events](#)
Sent: February 17, 2022 2:18 PM
To: [Jennifer Chapman](#)
Subject: Registration Confirmed - 2022 Spring Municipal Leaders' Caucus



Dear Patrick,

Your registration has been confirmed. Please save this email for future reference.

Event: 2022 Spring Municipal Leaders' Caucus

Attending: Patrick Noyen

Number in Party: 1

Start Time: 8:00 a.m.

Dates: March 9 & 10, 2022

Confirmation Number: 3HNY4XMDCC2

Registration Information

Patrick Noyen
Municipal Leaders' Caucus VIRTUAL

Thank you for registering for the 2022 Spring Municipal Leaders' Caucus. Further details will be sent out closer to the event.

[2022 Spring MLC Agenda](#)

IN-PERSON ATTENDEES

Please note that all public health orders will be in place at the time of the event. This could include but it not limited to showing proof of vaccination or privately paid for negative test result within 72-hours and masking while not actively eating or drinking.

VIRTUAL ATTENDEES

Eligible virtual attendees will have the ability to vote on Requests for Decisions. There will be no ability for virtual attendees to ask questions during any sessions.

Sincerely,

Maegan Sheskey
Alberta Municipalities
registration@abmunis.ca

If you no longer want to receive emails from Maegan Sheskey, please [Opt-Out](#).

Your payment for the 2022 Spring Municipal Leaders' Caucus event has been successfully processed. Please save this email for your records.

Transaction Information

Item	Transaction Information	Quantity	Amount
Municipal Leaders' Caucus VIRTUAL	CAD 125.00	1	CAD 125.00
GST #R106694623	5.00%		CAD 6.25
	Transaction Total		CAD131.25

Registration Confirmation Number: 3HNY4XMDCC2

[View your registration](#)

If you have any questions about this transaction or email, please contact Maegan Sheskey directly at registration@abmunis.ca.