



CITY OF  
FORT SASKATCHEWAN

# PLUMBING PERMIT APPLICATION

Planning & Development, 10005 102 Street

Fort Saskatchewan, AB T8L 2C5

780.992.6198 fortplanning@fortsask.ca **Inspections: 780.992.6207**

## OFFICE USE ONLY

Application Number: PR \_\_\_\_\_

Building Permit: \_\_\_\_\_  N/A

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Plan: \_\_\_\_\_ Tax Roll: \_\_\_\_\_

**Permit Number: P-** \_\_\_\_\_

**Please Print All Information Clearly - All Fields Required**

## Project Address

Street Address: \_\_\_\_\_

## Applicant/Installer Information

Applicant Interest:  Homeowner\*  Certified Installer *\*Homeowners can apply for permit if they reside in a single family home and complete the work themselves.*

Applicant/Business Name: \_\_\_\_\_

Installer Name: \_\_\_\_\_ Installer #: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Property Owner Information

Property Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_

## Installation Information

**Use of Occupancy:**  
 Residential  Commercial  Industrial  Institutional  Agriculture

---

|  |   |
|--|---|
| <p><b>NO. OF FIXTURES:</b></p> <p>Toilets _____</p> <p>Basins _____</p> <p>Laundry _____</p> <p>Showers _____</p> <p>Bathtubs _____</p> <p>Kitchen Sinks _____</p> <p>Floor Drains _____</p> <p>Rain Water Leaders _____</p> <p>Other Fixtures _____</p> <p><b>TOTAL</b> _____</p> | <p><b>PRIVATE SEWAGE:</b> <i>Please use separate private sewage application form</i></p> <hr/> <p><b>COST OF INSTALLATION: \$</b> _____</p> <p>Description of Installation: _____</p> <p>_____</p> <p>_____</p> |
|--|---|

**The Permit Holder hereby certifies that this installation will be completed in accordance with the Alberta Safety Codes Act and Regulations and shall be commenced within 90 days and expires after one year without an extension request.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## OFFICE USE ONLY

|  |                                     |
|--|-------------------------------------|
| Permit Fee: _____                          | Issued By: _____                    |
| SCC (\$4.50 or 4%): _____                  | Designation #: _____                |
| <b>TOTAL:</b> _____                        | Date: _____                         |
| Paid By: Cash / Cheque / Visa / MC / Debit | Conditions attached if applicable.. |

The personal information provided as part of this application is collected under the Safety Codes Act and the Municipal Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The information is required and will be used for issuing permits, safety codes compliance verification and monitoring and property assessment purposes. The name of the permit holder and the nature of the permit is available to the public upon request. If you have any questions about the collect or use of the personal information, please contact The City of Fort Saskatchewan at 780 992 6200.

## IMPORTANT INFORMATION

*The permit is valid for one (1) year.*

***Compliance monitoring will be performed to assure compliance with the National Plumbing Code of Canada, applicable Alberta amendments and regulations and the Alberta Private Sewage Systems Standard of Practice. Inspections may be conducted at a later date subject to documented extenuating circumstances, as determined by a Safety Codes Officer. Extenuating circumstances may include inclement weather, unforeseeable construction delays, etc.***

|   |  |  |
|---|--|--|
| <i>Single Family Residential</i>  | <i>Homeowner or contractor<br/>Permit - 5 fixtures or less</i> | <i>Final inspection (within 90 days of permit issuance)</i>  |
| <i>Single Family Residential</i>  | <i>Homeowner permit - more than<br/>5 fixtures</i>             | <i>Completed rough in below grade (prior to covering) and final inspection (within 180 days of permit issuance)</i>                                  |
| <i>Single Family Residential</i>  | <i>Contractor permit – more than<br/>5 fixtures</i>            | <i>Completed rough in below grade (prior to covering) or completed rough in above grade (prior to covering) (within 180 days of permit issuance)</i> |
| <i>Public Institutions,<br/>Commercial, Industrial and<br/>Multi-Family Residential</i> | <i>10 fixtures or less</i>                                     | <i>Rough in below grade prior to covering or rough in above grade prior to covering or final inspection within 90 days of permit issuance</i>        |
| <i>Public Institutions,<br/>Commercial, Industrial and<br/>Multi-Family Residential</i> | <i>More than 10 fixtures</i>                                   | <i>Rough in below grade prior to covering or rough in above grade prior to covering and final inspection within 365 days of permit issuance</i>      |

### ***PERMIT EXTENSION:***

*On receipt of a written application, a Safety Codes Officer, may in writing, extend a permit for a limited period of time, if the permit has ‘not expired’ when the application for extension is made (note expiry conditions above).*

### ***FEE REFUNDS:***

*Should a permit be cancelled, the holder of the permit must submit a written request to the City of Fort Saskatchewan. The City of Fort Saskatchewan will refund as follows:*

- i. To the permit holder, if there has not been an inspection - holdback of 50% or \$50.00, whichever is greater. No refund of the Safety Codes Fee.*
- ii. To the permit holder, if an inspection has been held - no refund.*