



2023 - 26

FIRE SERVICES

Department Business Plan

Department Overview

Fire Services is dedicated to the safety of citizens in Fort Saskatchewan and provides a variety of fire suppression, medical response, hazardous material response, technical rescue, incident investigations, incident prevention / education strategies and staff training.

Fire Services leads the City in municipal emergency/disaster planning and preparedness by collaborating with many other City departments, industrial partners and mutual aid organizations.



CITY OF
FORT SASKATCHEWAN

Last Updated: May 1, 2024



DEPARTMENT GOALS AND INITIATIVES

Focus Area: Fire Services Master Plan							
Department Initiative			Timeframe				
#	Description	Strategic Plan Goal Alignment	Funded	Upcoming	3-Year Forecast		
			2023 - 2026 Strategic Plan			Future Strategic Plan	
			2024	2025	2026	2027	2028
1.1	Renovating existing firehall to add dorms, change rooms, showers, and washrooms	5					
1.2	Update Fire Department Service Levels	5					
1.3	Identify opportunities to improve chute times	5					
1.4	Review the need for a second Fire SCO	5					
1.5	Update 911 Call Answer and Dispatch Service Agreement	5					
1.6	Complete a critical task analysis for common incidents	5					
1.7	Develop performance metrics	5					
1.8	Review the Fire Services Masterplan	5					

Focus Area: Facilities & Equipment							
Department Initiative			Timeframe				
#	Description	Strategic Plan Goal Alignment	Funded	Upcoming	3-Year Forecast		
			2023 - 2026 Strategic Plan			Future Strategic Plan	
			2024	2025	2026	2027	2028
Facilities							
2.1	Complete Fire Station Scoping Study	2*					
2.2	New Fire Station Design and Construction	2*					
Equipment							
2.3	New pickup to support existing staff	n/a					
2.4	SCBA Replacement	n/a					

Focus Area: Emergency Management							
Department Initiative			Timeframe				
#	Description	Strategic Plan Goal Alignment	Funded	Upcoming	3-Year Forecast		
			2023 - 2026 Strategic Plan			Future Strategic Plan	
			2024	2025	2026	2027	2028
3.1	Review the City's radio system and recommend improvements to enhance interoperability and emergency response capacity for the Emergency Management Program	5					
3.2	Recruit for the new Deputy Chief of Emergency Management position	5					
3.3	Update emergency management plans	5					



Focus Area: Training							
Department Initiative			Timeframe				
#	Description	Strategic Plan Goal Alignment	Funded	Upcoming	3-Year Forecast		
			2023 - 2026 Strategic Plan			Future Strategic Plan	
			2024	2025	2026	2027	2028
4.1	New Deputy Chief of Prevention/Training	5					
4.2	Review Training Program, Education and Certification	5					
4.3	Generate a 4-Year Emergency Management Training and Exercise Plan. Review and update the plan annually during the 1st EMA meeting of each calendar year.	5					
4.4	Role specific training for all members on the DEM/Command staff as per AEMA audit and legislation.	5					

Focus Area: Operational							
Department Initiative			Timeframe				
#	Description	Strategic Plan Goal Alignment	Funded	Upcoming	3-Year Forecast		
			2023 - 2026 Strategic Plan			Future Strategic Plan	
			2024	2025	2026	2027	2028
5.1	Prepare for collective bargaining starting in 2024	5					
5.2	5-year FireSmart Mitigation Strategy	5					
5.3	Create a schedule to review / update policies / bylaws	5					
5.4	Investigate Health & Wellness Program and Safety focused services and resources (NFPA 1971 & OH&S legislation)	5					
5.5	Develop strategies to enhance communication and feedback in the department (360 review)	5					

Legend:

	Operational Initiative
	One-time Operating Initiative
	Capital Initiative

Strategic Plan Goals:

- 1 - Well-Planned Community and Resilient Economy
- 2 - Strategically Managed Infrastructure
- 3 - Welcoming, Compassionate and Active Community
- 4 - Environmental Stewardship
- 5 - Operational Excellence and Continuous Improvement

*Asterisk denotes a department initiative that is directly linked to a strategic initiative within the 2023 – 2026 Strategic Plan.