

2021

## PROTECTIVE SERVICES

### Department Service Levels

#### Overview

Protective Services includes two law enforcement agencies; Municipal Enforcement Services and the RCMP. Both provide vital services to ensure residents, businesses and visitors have access to a safe and enjoyable community whether at home or work, or while using roadways, parks and facilities. Officers are supported by an essential team of dedicated and skilled support personnel.

Officers use a balance of engagement, education and enforcement to achieve the City's desired outcomes. Fair, impartial and professional engagement with the community, including our youth, are hallmarks of the Department.



CITY OF  
FORT SASKATCHEWAN

## DEPARTMENT SERVICE LEVELS

Service level documentation includes Priority Based Budgeting (PBB) data to support service level understanding and enhance understanding of program costs.

PBB is a business planning and budgeting tool to help better understand City programs. Prioritization through results and attributes scoring shares new information about programs and the budget.

Results are drawn from the City's strategic plan and other guiding documents.

Attributes are additional characteristics that also affect a programs overall relevance and prioritization.

Individual results/attributes are scored 0 to 4 with score of 4 being critical in achieving result/attribute and score of 0 not having influence.

The total combined score of results and attributes places individual programs in a quartile grouping with quartile 1 and 2 programs more aligned with strategic goals, results and attributes and quartile 3 and 4 programs less aligned.



## Conventional Traffic Enforcement

### **PBB Program Area Description/Overview:**

Integrated traffic services which consists of RCMP and Municipal Enforcement Services. Conventional enforcement of provincial traffic safety laws and regulation using conventional enforcement. E.g., distracted driving, impaired driving, municipal traffic / parking laws. This service also includes crowd and traffic control for planned community events, As well as Commercial Vehicle Safety Compliance which is enforced by Municipal Enforcement Services.

For detailed information about program cost, revenue, full-time equivalent, basic program attributes, and program results, refer to the [Program Summary Report](#).

**Reason for Offering:** Traffic Safety is a priority in the City of Fort Saskatchewan. Council adopted Vision Zero as a traffic safety mindset and long term goal to have zero fatalities and major injury collisions on the City's roadways. Conventional traffic enforcement helps us achieve changing driver behavior and educating motorists regarding road safety compliance.

Fort Saskatchewan has a strong commercial and industrial base economy that is home to a number of major industrial and petrochemical industries whose plants receive, process and distribute a variety of products many are considered dangerous goods. Fort Saskatchewan has a dangerous goods route through the City on Highway 21 and Highway 15. The Eastgate Business Park is classified as the Dangerous Goods Vehicle storage location within the City. The large amount of commercial vehicles traveling through Fort Saskatchewan warrant focused Commercial Vehicle Enforcement to ensure public safety and compliance.

### **Inventory/Volume/Demand:**

RCMP Conventional Traffic Violations Issued		
	Jan-Dec 2019	Jan-Dec 2020
Seatbelt Tickets	130	176
Speeding Tickets	651	470
Intersection-Related Tickets	100	138
Criminal Code Impaired Driving Charges	66	66
Other Moving Traffic Violations	698	567
Other Non-Moving Traffic Violations	1,043	919
MES Issued		
	Jan-Dec 2019	Jan-Dec 2020
Seatbelt Tickets	9	35
Speeding Tickets	747	764
Commercial Vehicle Enforcement Tickets	19	30
<b>Total Traffic Safety Act Violations</b>	<b>1,415</b>	<b>1,576</b>

**Service Levels (Customer Service Levels and/or Technical Service Levels):** RCMP Traffic Enforcement, Municipal Enforcement Services and Commercial Vehicle Enforcement.

**Legislation, Regulations or Standards:** Traffic Safety Act and City of Fort Saskatchewan Traffic Bylaw.

**Policy Alignment:** Safe Community, Vision Zero

**Profile of Users:** Motorists travelling on City roadways.

## Automated Traffic Enforcement

### **PBB Program Area Description/Overview:**

Automated Traffic Enforcement is an integral part of our Traffic Safety Program. This program relates to intersection safety device (ISD) cameras and mobile photo-laser devices. Includes preparation of affidavits; review, approval, and issuance of tickets to violators; preparation and management of Court disclosure packages including video evidence. Lead and conduct independent testing of ISD camera systems in accordance with provincial standards. Coordinate maintenance and repairs of ISD sites with the service provider. ISD ticket approval and administrative work to support this initiative.

For detailed information about program cost, revenue, full-time equivalent, basic program attributes, and program results, refer to the [Program Summary Report](#).

**Reason for Offering:** Automated traffic enforcement (ATE) technology, combined with other transportation safety strategies, such as education and awareness, help reduce the number and severity of collisions on our highways.

### **Inventory/Volume/Demand:**

<b>Automated Traffic Enforcement: Issued Violations</b>				
<b>Category</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>% Change 2018-2020</b>
Speed on Green	15,909	20,400	13,508	-15%
Red Light	551	420	403	-2%
Photo Radar	687	484	152	-78%
<b>Total</b>	<b>18,111</b>	<b>23,638</b>	<b>14,063</b>	<b>-22%</b>

**Frequency or Response Timing:** 24 hours per day, 365 days a year

**Standard Operating Procedures/Specifications:** Protected Services automated Traffic Enforcement Business Rules.

**Service Levels:** Speed on Green, Red Light violations, and Photo Laser Enforcement – conducted by MES officers (40-60 hours per month).

**Policy Alignment:** Safe Community, Vision Zero

**Legislation, Regulation or Standards:** Alberta Automated Traffic Enforcement Guidelines, Traffic Safety Act

**Profile of Users:** Motorists travelling on City roadways.

**Other data as Required Necessary to Undertake reviews of Service Levels:**

Intersection Safety Devise Locations and Data(2020)						
Site	Location	Vehicle Count at site	Speed on Green Tickets	Red Light Tickets	Total Violations	Percent Ticketed
601	HWY 15 SW BND @ HWY 21	1,092,390	111	27	137	0.00125
608	HWY 21 NE BND @ HWY 15	1,828,036	192	12	204	0.00116
609	HWY 21 NE TURN LANE @ HWY 15	639,257	0	128	128	0.002
602	HWY 15 NE BND @ 101 ST	1,235,752	98	31	129	0.004
603	HWY 21 SW BND @ 84 ST	2,161,329	1,438	50	1,488	0.068
604	HWY 21 NE BND @ SOUTHFORT BLVD	1,563,172	1,070	24	1,094	0.070
605	99 AVE NE BND @ 95 ST	866,474	3,599	100	3,699	0.43
606	HWY 15 SW BND @ 114 ST	1,801,289	3,469	13	3,482	0.19
607	HWY 15 NE BND @ 114 ST	1,565,027	3,528	18	3,546	0.23
<b>TOTAL</b>		<b>12,752,726</b>	<b>13,505</b>	<b>403</b>	<b>13,914</b>	<b>0.109</b>

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*Less than 0.25% of motorists travelling through the ISD sites are ticketed*

City of Fort Saskatchewan Collision Data						
Stats/Year	2017	2018	2019	2020	Total	% Change 2017-2020
<b>Total Collisions</b>	<b>536</b>	<b>369</b>	<b>354</b>	<b>286</b>	<b>1544</b>	<b>-46.6%</b>
Property Damage Collisions	496	323	302	243	1364	-51.0%
Injury Collisions	38	46	50	42	176	10.53%
Minor Injuries	32	40	44	39	155	21.87%
Major Injuries	6	6	6	3	21	-50.0%
Fatal Events	2	0	2	1	5	-50.0%
Vulnerable Road User Collisions	9	10	11	5	34	44.4%
Pedestrians	7	6	4	0	17	N/A
Cyclists	1	1	3	3	8	200%
Motorcyclists	1	3	4	2	10	100%



## General Investigations Section (GIS)

### **PBB Program Area Description/Overview:**

The GIS Section supports the General Duty Members with their investigations and depending on the complexity and/or severity of the file, will take the lead on certain files. They are subject matter experts on technics such as search warrant drafting and investigative interviewing.

For detailed information about program cost, revenue, full-time equivalent, basic program attributes, and program results, refer to the [Program Summary Report](#).

**Reason for Offering:** Under Section 3 of the Police Act, the Government of Alberta is responsible for ensuring adequate and effective policing is maintained throughout Alberta. The City of Fort Saskatchewan has a Municipal Police Service Agreement (MPSA) with the RCMP to provide policing services to our community.

There are investigations that are simply too advanced, or take too much time for the front line general duty members to maintain carriage of. Our general duty members keep the majority of investigations, but serious person crimes including, but not limited to: attempted murder files, multi-victim sexual assault or exploitation files; complex drug trafficking files; files of a sensitive nature, require additional expertise and time to focus without needing to respond to other calls for service in real time.

**Inventory/Volume/Demand:** Please see Fort Saskatchewan Municipal Detachment Crime Statistics 2016-2020 on page 8 of this document.

**Policy Alignment:** Safe Community, Vision Zero

**Service Levels:** 24 hours per day, 365 days a year

**Profile of Users:** All citizens of the City of Fort Saskatchewan.

## General Duty Response to Calls

### **PBB Program Area Description/Overview:**

General Duty refers to the uniformed officers who observe, detect and respond to all manner of calls for police services. Duties include criminal code, CDSA and provincial statute investigations; proactive patrols in an effort to reduce crime and increase traffic safety; and assisting the general public with various non investigative calls for service. Annual Police Priorities reflect the priorities of the Justice Minister, K Division's Commanding Officer, and those of Fort Saskatchewan's Council and community. Allocation of resources is based on these priorities.

For detailed information about program cost, revenue, full-time equivalent, basic program attributes, and program results, refer to the [Program Summary Report](#).

**Reason for Offering:** Under Section 3 of the Police Act, the Government of Alberta is responsible for ensuring adequate and effective policing is maintained throughout Alberta. Alberta municipalities with populations exceeding 5,000 are responsible for providing policing services in their communities, as per the Alberta Police Act. Three options exist:

1. Contract the federal or provincial government or another municipality for the provision of policing services.

2. Establish a stand alone municipal police service.
3. Create a regional police service with other municipalities, which may include support from the province.

The first option is how the City of Fort Saskatchewan has chosen to deliver policing, with a contract with the Federal Government to have the RCMP provide the majority of policing services in our community. This contract, known as the Municipal Police Service Agreement (MPSA), was renewed in 2012 and expires in 2032.

General Duty members are the front line faces of the RCMP in Fort Saskatchewan. They respond to calls for service, pro-actively seek out criminals and at risk drivers in order to keep our streets safe. As police officers, we are either in “Operations” or in support of “Operations”. These Members risk their lives and dedicate their time to service.

**Administrative Support Personnel:** (Police Clerks) are an essential part of this program. Unique to our Policing Services is dispatching services until 2:00am. Administrative documentation for law enforcement is greater today than ever before. Police Clerks help keep Officers out on patrol by taking on some of these administrative duties.

Admin Services include: Front Counter Services; Call Evaluation and Dispatch; Information Management and Exhibit Coordinator; Court Detail; Security, Procurement and Building Supports.

**Inventory/Volume/Demand:** Please see the statistical reports on the following pages:

**Frequency or Response Timing:** Respond to calls for assistance within one business day.

**Service Levels:** 24 hours per day, 365 days per year; Local call evaluation and dispatching 8:00 am – 2:00 am, Monday – Sunday; KDIV dispatches from 2:00 am – 8:00 am; Front Counter Hours - 8:00 am – 7:00 pm 5 days a week, 10:00 am – 3:00 pm, Saturday and closed on Sundays

**Legislation, Regulations or Standards:** A number of factors contribute to the way in which policing services are delivered in the City of Fort Saskatchewan. Some of the regulatory requirements and guiding documents are: The Alberta Police Act, Municipal Government Act, Criminal Code of Canada, Provincial Acts and Regulations, Alberta Law Enforcement Framework, RCMP ACT.

**Profile of Users:** The City of Fort Saskatchewan residents as well as motorists travelling through our City.

**Policy Alignment:** Safe Community, Vision Zero

**Other Data:** The RCMP relies on several factors to analyze police resource requirements:

1. Police to Population Ratios: speaks to existing resource levels, population growth and the corresponding pressures on police services.
2. Crime trends: speaks to increases in calls for service, Criminal Code and drug investigations. Identifying local crime trends and focusing on partnerships in early intervention and prevention.
3. Community Expectations: speaks to established service levels, quality of investigations, timeliness of service and responsiveness to established/evolving community concerns.

Fort Saskatchewan Municipal Detachment Crime Statistics 2016-2020

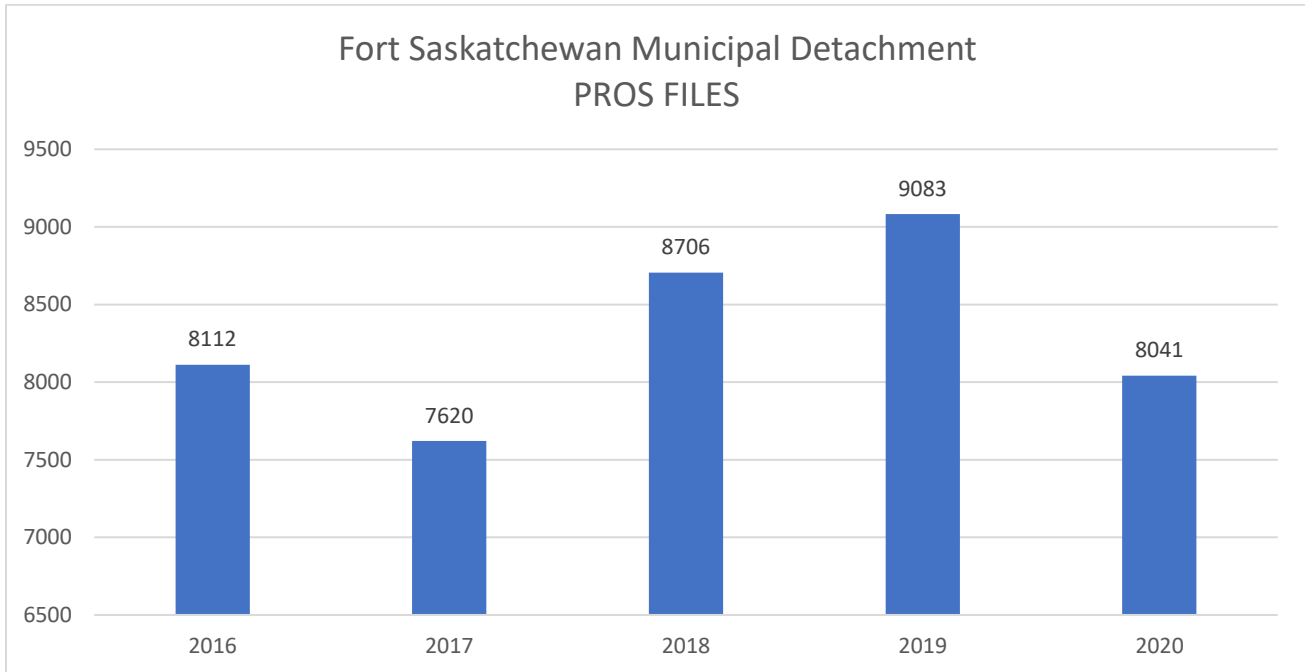
CATEGORY	Trend	2016	2017	2018	2019	2020	% Change 2016 - 2020	% Change 2019 - 2020
Homicides & Offences Related to Death		1	3	0	2	1	0%	-50%
Robbery		7	4	6	4	2	-71%	-50%
Sexual Assaults		9	16	18	28	23	156%	-18%
Other Sexual Offences		6	15	13	16	34	467%	113%
Assault		221	207	187	199	195	-12%	-2%
Kidnapping/Hostage/Abduction		10	5	3	5	8	-20%	60%
Extortion		1	4	5	4	6	500%	50%
Criminal Harassment		88	86	78	74	90	2%	22%
Uttering Threats		76	84	92	88	64	-16%	-27%
<b>TOTAL PERSONS</b>		<b>419</b>	<b>424</b>	<b>402</b>	<b>420</b>	<b>423</b>	<b>1%</b>	<b>1%</b>
Break & Enter		68	78	85	73	65	-4%	-11%
Theft of Motor Vehicle		88	106	73	76	73	-17%	-4%
Theft Over \$5,000		15	18	17	12	10	-33%	-17%
Theft Under \$5,000		433	399	521	477	392	-9%	-18%
Possn Stn Goods		34	64	74	100	102	200%	2%
Fraud		170	163	194	208	162	-5%	-22%
Arson		3	4	2	2	1	-67%	-50%
Mischief To Property		356	358	292	337	345	-3%	2%
<b>TOTAL PROPERTY</b>		<b>1,167</b>	<b>1,190</b>	<b>1,258</b>	<b>1,285</b>	<b>1,150</b>	<b>-1%</b>	<b>-11%</b>
Offensive Weapons		28	15	26	49	48	71%	-2%
Disturbing the peace		155	165	120	163	152	-2%	-7%
Fail to Comply & Breaches		216	283	290	324	189	-13%	-42%
<b>OTHER CRIMINAL CODE</b>		<b>343</b>	<b>304</b>	<b>360</b>	<b>288</b>	<b>157</b>	<b>-54%</b>	<b>-45%</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>742</b>	<b>767</b>	<b>796</b>	<b>824</b>	<b>546</b>	<b>-26%</b>	<b>-34%</b>
<b>TOTAL CRIMINAL CODE</b>		<b>2,328</b>	<b>2,381</b>	<b>2,456</b>	<b>2,529</b>	<b>2,119</b>	<b>-9%</b>	<b>-16%</b>





Fort Saskatchewan RCMP Municipal Spousal Abuse: January – December Yearly Trends

CATEGORY	Trend	2014	2015	2016	2017	2018	2019	2020	% Change 2016 - 2020	% Change 2019 - 2020
Spousal Abuse - Total Reported)		420	471	578	541	480	482	422	0%	-12%
Spousal Abuse - Charged		78	72	132	116	113	104	110	52.78%	5.80%
Spousal Abuse - Insufficient Evidence		37	44	41	40	28	67	77	108%	15%
Spousal Abuse - No charges		304	345	394	377	334	307	218	-28%	29%
Spisal Abuse - Mediation Referral		1	12	11	8	5	4	4	300%	0%



**Traffic/Crime Reduction Unit (T/CRU)**

**PBB Program Area Description/Overview:**

The Traffic/Crime Reduction Unit’s mandate is to use intelligence based proactive policing to reduce crime and increase traffic safety in support of Vision Zero. The T/CRU approach will incorporate intelligence gathering, evidence collection, thorough investigative strategies and support for those offenders looking to end their crime cycles. In addition they will foster partnerships with neighboring Detachments and agencies to break down intelligence silos.

For detailed information about program cost, revenue, full-time equivalent, basic program attributes, and program results, refer to the [Program Summary Report](#).

**Reason for Offering:** The Traffic/Crime Reduction Unit is responsible for pro-actively working on the City’s two primary policing priorities: Traffic Safety and Crime Reduction. They are a hybrid unit with specialized training who partner with Municipal Enforcement for traffic education and enforcement, while partnering with other RCMP and Municipal policing jurisdictions on criminal code investigations.

**Frequency or Response Timing:** Proactive Policing model with directed patrols, high visibility and officer presence.

**Service Levels:** 24 hours per day and 365 days per year.

**Profile of Users:** This unit benefits all citizens of Fort Saskatchewan.

## **School Resource Officer Program (SRO)**

### **PBB Program Area Description/Overview:**

The School Resource Officer takes a holistic community based approach to proactively work with the City's youth to provide education on key topics such as anti-bullying, drugs/alcohol and traffic safety. While enforcement is sometimes required, wherever possible, alternative measures are used formal statute enforcement is a last resort.

For detailed information about program cost, revenue, full-time equivalent, basic program attributes, and program results, refer to the [Program Summary Report](#).

**Reason for Offering:** The School Resource Officer is an enhanced position approved by Council in 2015. This position is invaluable to the schools and youth of Fort Saskatchewan. Although this past year has been challenging due to COVID 19, the Detachment has done its best to pivot and provide virtual learning opportunities for youth.

**Service Levels:** The SRO meets with the administration from the junior and senior high schools to introduce themselves and ascertain what the needs of the schools are. The SRO has attended staff meetings at Fort Saskatchewan High School and St. John Paul II. They meet with staff and students at Next Step Senior High and maintain a daily presence at the high schools to meet students and build relationships in the hallways and classrooms. They are present at lunch times and after school, outside of the schools and in the parking lots. They participate in Read-in-Week and sit in on a number of meetings with administrators and student to help educate students about the legal consequences of their actions. The School Resource Officer meets with the staff from FCSS and look after any administrative duties in relation to the SRO position. The SRO also assists in General Duty Policing in the summer months and other assignments as needed.

**Profile of Users:** Junior and Senior High Schools within the City of Fort Saskatchewan.

## **Public Relations and Education**

### **PBB Program Area Description/Overview:**

Protective Services, in partnership with Corporate Communications, prepare weekly articles or conduct media interviews about Vision Zero, road safety, animal care, and other bylaw and community standards issues to enhance safety and positive interactions with local media and residents.

For detailed information about program cost, revenue, full-time equivalent, basic program attributes, and program results, refer to the [Program Summary Report](#).

**Reason for Offering:** Public trust in policing services involves engagement with the public, education, transparency and information needs to be provided through various channels. Media releases, community events, school programs, public education campaigns, and conducting Town Hall meetings.

**Inventory/Volume/Demand:** 54 media releases were generated in 2020 and a total of 52 “M.E. and You” weekly messages were created.

**Frequency or Response Timing:** Weekly media releases, those upon request and a Yearly RCMP Town Hall.

**Standard Operating Procedures/Specifications:** Public Engagement Framework and RCMP Media Relations Policy

**Service Levels:** M.E. and You messages; School Presentations; Community Events; City Page Advertising; and the Corporate Communications Social Media.

**Profile of Users:** City of Fort Saskatchewan residents, Schools, City Committees such as Building Bridges and the Policing Committee and Families First Society.

## Municipal Enforcement Services

### **PBB Program Area Description/Overview:**

Enforcement of City of Fort Saskatchewan Bylaws by Municipal Enforcement Services and RCMP officers. These include waste management, traffic, dangerous goods, animal, business, Community Standards, etc. This service also includes all Provincial Statute Enforcement such as the Petty Trespass Act; Provincial Offences Procedure Act; Weed Control Act; etc.

For detailed information about program cost, revenue, full-time equivalent, basic program attributes, and program results, refer to the [Program Summary Report](#).

**Reason for Offering:** Municipal Enforcement is responsible for the administration and enforcement of a variety of municipal by-laws, animal control and Provincial Acts. These officers perform an essential service that contributes to our community’s health and wellbeing, cost effectively, and in a manner that has enabled police officers to focus primarily on crimes and criminality.

### **Inventory/Volume/Demand:**

Municipal Enforcement Services 2018-2020				
Case Type	2018	2019	2020	% Variance 2018-2020
Animal Control	1280*	920	393	-69%
Assist RCMP	41	71	79	93%
Business Licensing/Signs	110	71	14	87%
Community Standards Bylaw	367	411	360	-2%
Environmental Protection Act	6	4	6	0
Fire Bylaw	0	1	2	N/A
Found Property	102	80	59	-42%
Gaming, Liquor & Cannabis Act	0	1	3	N/A
Land Use Bylaw	11	11	5	-54%

Open Spaces and Parkland Bylaw	12	5	17	42%
Public Health Act	0	0	82	N/A
Serve Subpoena/Summon	70	107	51	-27%
Snow Removal	194	107	139	-28%
Traffic Bylaw	579	536	626	8%
Traffic Safety Act	223	231	192	-14%
Trespass Premise Act	2	3	7	250%
Waste Disposal Bylaw	0	38	31	N/A
Parking Complaints (further captured in traffic bylaw)	361	367	381	5.5%
Abandoned Vehicles (further captured in traffic bylaw)	132	115	142	8%
<i>Total Case Types</i>	3,152	2,611	2,073	-34.23%

\*\*\*Animal licensing project in 2018 resulted in an atypical increase of animal control case types\*\*\*

**Frequency or Response Timing:** Calls for service are responded to based on the urgency/priority of the request. Public safety calls have priority over less serious matters. After hours the RCMP is advised about the call in some instances and service is provided but is prioritized amongst other police/criminal matters.

**Service Levels:** Municipal Bylaw Enforcement; Provincial Acts and Regulations

<b>Municipal Enforcement Service Level Hours</b>		
Position/Duty	Service Level	Hours / days
Municipal Enforcement Service	Hours of Service: 7:00am – 8:00pm	13 hours/day
Community Peace Officers		1950 hours per year
Days of Week	Monday - Sunday	7 days per week
	Excluding Statutory Holidays	Exception July 1 All Officers working
Rotating Shift schedule	9.5 hour shifts ➤ Dayshift – 7:00am – 5:00pm ➤ Afternoon – 10:00am – 8:00pm	3-4 officers working per day Approx. 40 shifts 7 Officers working the shift
Supervisor, MES	Monday – Friday 8:00am - 4:30pm	
MES Dispatch/Admin Support	Monday – Friday 8:00am – 4:30pm	5 days per week
RCMP Dispatch for MES	Monday – Friday 4:30pm – 8:00pm Saturday – Sunday 8:00am – 8:00pm	5 days per week 2 days per week

**Policy Alignment:** Safe and Welcoming Community; Vision Zero

**Legislation, Regulations or Standards:** Sections 555 and 556 of the *Municipal Government Act*; City Manager’s Bylaw C29-95 Section 10 (Delegation of Authority); City of Fort Saskatchewan Bylaw C6-86 (Appointment of Bylaw Enforcement Officers); Alberta Justice and Solicitor General Peace Officer Appointment

## Protective Services Analysis

### **PBB Program Area Description/Overview:**

Generating economic, geographic, social and/or other general information analysis relative to resource allocations used for department planning. Traffic analysis informs Municipal Enforcement and the RCMP about collision trends and locations giving context about when/where/how the collisions are occurring. Used by front line staff to plan traffic enforcement and education. Strategic crime analysis involves providing information concerning crime statistics (increases/decreases/stability) and may also provide resource acquisition and allocation information. Where possible, sharing data to benefit other departments.

For detailed information about program cost, revenue, full-time equivalent, basic program attributes, and program results, refer to the [Program Summary Report](#).

**Reason for Offering:** A Criminal Intelligence Analyst is specialized support with a specific mandate to gather information and translate that into usable intelligence to better assist officers in detecting, solving, and preventing crime. This position is critical to effective intelligence-led policing methods. The Protective Services Analyst also assists Municipal Enforcement with statistical data analysis and reports and is essential to the data collection, analysis and reporting to Council from our department

### **Inventory/Volume/Demand:**

#### Tactical Crime Analysis

1. Tactical crime analysis provides information to assist Operational personnel in the identification of specific crime problems and the arrest of criminal offenders.
2. Examples of tactical crime analysis include briefings to inform front line officers of emerging local occurrences or identified offenders, daily database queries to locate offenders or their associates, open source queries, authoring crime bulletins & officer safety bulletins, offender/target profiles, tactical action plans, crime mapping, timelines, cell tower/telephone toll reports, association matrices, and modeling & participating in intelligence-sharing meetings.
3. In 2018, the City of Fort Saskatchewan launched online public crime mapping. The analyst manages this program and publishes publicly available property crime data on a daily basis

#### Strategic Crime Analysis

1. Strategic crime analysis involves longer-range matters, providing information concerning crime statistics (increases/decreases/stability) and may also provide resource acquisition and allocation information.
2. Examples of strategic crime analysis include historic & forecasted crime statistics, monthly & quarterly statistics, forecasting crime occurrences within a crime series or crime pattern, identifying the direction and future frequency of crimes, identifying the cyclical nature of crime occurrences, and crime mapping.
3. On a quarterly basis, the Fort Saskatchewan RCMP, Strathcona County RCMP, and Edmonton Police Service collaborate on joint-force operations. The analyst prepares the JFO package, comprising of over 100 warrants, curfew checks, and community correction sentences.

#### Traffic Analysis

1. Traffic analysis plays a role in several of the above mentioned responsibilities. Traffic analysis informs both RCMP & Municipal Enforcement on the trending collision locations and provides further context on when/where/how the collisions are occurring. This provides the front line with actionable information for daily traffic enforcement.
2. Traffic analysis is completed in real-time, and a comprehensive collision report is provided to the Protective Services administrative team to further disseminate to their respective teams.

3. Repeat violator data pilot program - This project involves analyzing monthly traffic data on repeat or high risk drivers. The analyst is collecting, researching and analyzing over 10 years of repeat violator data to establish in-house research endeavors.

#### Business Analysis

1. Similarly to strategic crime analysis, administrative analysis provides broader information on resources, allocations, and greater departmental planning activities. This type of analysis includes economic, geographic, social and/or other types of general information to administrators.
2. Municipal Enforcement requests data on various matters relating to local bylaws. Protective Services administrators have requested both short-notice and planned requests for data to inform local media, city administration, and council requests.
3. On a yearly basis, budget specific analysis is requested to provide data-supported evidence on the need for resources and hours of operation.
4. Other City departments have required information that is currently known by or housed within Protective Services. External requests have included specific resident nuisances that cross-pollinate between several departments, or information that would better inform other departments for their own planning and reporting practices.

**Frequency or Response Timing:** Monday – Friday, 37.5 hours per week

**Service Levels:** Criminal Intelligence Gathering; Traffic Collision Data analysis; Municipal Enforcement statistical data analysis; Analytical Reports; Council Reporting

**Profile of Users:** RCMP, Protective Services, City Administration

### Animal Control

#### **PBB Program Area Description/Overview:**

Municipal Enforcement officers enforce the Animal Control Bylaw and provincial Animal Protection Act. Includes the investigation of animal abuse, dangerous animals, and apprehending / processing animals roaming at large. Also includes care and maintenance of animals while in our care and ensuring animals receive necessary veterinary care.

For detailed information about program cost, revenue, full-time equivalent, basic program attributes, and program results, refer to the [Program Summary Report](#).

**Reason for Offering:** Municipal Enforcement officers enforce the Animal Control Bylaw and provincial Animal Protection Act. Includes the investigation of animal abuse, dangerous animals, and apprehending / processing animals roaming at large. Also includes care and maintenance of animals while in our care and ensuring animals receive necessary veterinary care.

**Inventory/Volume/Demand:**

<b>Animal Control Bylaw 2018-2020</b>				
<b>CATEGORY</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>% Variance 2018-2020</b>
Animal Control Files	1280*	920	393	-69
Animal Control Tickets	73	61	64	-12
Animals Re-united with owner	113	129	72	-36
Animals to Edmonton Human Society	32	43	19	-41
Animal Licences Sold (All Sources)	3168	3176	3432	8%

\*\*\*Animal licensing project in 2018 resulted in an atypical increase of animal control case types\*\*\*

**Frequency or Response Timing:** 13 hours per day/ 7 days a week – excluding Stat holidays

**Standard Operating Procedures/Specifications:** Municipal Enforcement Policy and Procedure Manual

**Service Levels:** Animal Licencing; Education and Enforcement of the Animal Control Bylaw; Kennel Facility – temporary 48 hour hold for dogs and domestic cats; Rescue of dogs at large and domestic cats; Reunite pet owners with their furry friends; Delivery of unclaimed animals to Edmonton Humane Society; Investigation into dog attack/bites and nuisance dogs

**Policy Alignment:** Safe and Welcoming Community - Working Alone Policy MES; Municipal Enforcement Policy and Procedure Manual

**Legislation, Regulations or Standards:** Animal Control Bylaw; Animal Protection Act, Dangerous Dog Act

**Profile of Users:** Residents of the City of Fort Saskatchewan and pet owners.

**Policing Committee**

**PBB Program Area Description/Overview:**

The Policing Committee facilitates communication between City Council, the RCMP, the Protective Services Director and the community. Through its civilian oversight role, the Policing Committee enhances public confidence in policing Services.

For detailed information about program cost, revenue, full-time equivalent, basic program attributes, and program results, refer to the [Program Summary Report](#).

**Reason for Offering:** The City of Fort Saskatchewan established a policing committee in 1994 for the purpose of civilian oversight to the RCMP the contracted police service. This committee has council representation and information sharing so that Council can be informed, and engagement with the community so that concerns can be addressed.

**Frequency or Response Timing:** The Fort Saskatchewan Policing Committee meets once per month.

**Standard Operating Procedures/Specifications:** Policing Committee – Policy and Procedures; Alberta Justice and Solicitor General Policing Oversight Standards; Fort Saskatchewan Policing Committee Strategic Plan 2020-2023

**Service Levels:** Public Engagement; Report to Council 1 per year Input into the RCMP Annual Police Priorities; Appointment of a Public Complaints Director; Membership with Alberta Association of Police Governance

**Legislation, Regulations or Standards:** Alberta Police Act; Policing Committee Bylaw

**Profile of Users:** City Council; Residents of Fort Saskatchewan