



CITY OF FORT SASKATCHEWAN
PUBLIC WORKS

11121 88 Avenue, Fort Saskatchewan, Alberta T8L 2S5

780.992.6248 | publicworks@fortsask.ca

**ROAD RIGHT-OF-WAY SIGN PERMIT
APPLICATION**

DATE: _____

FEE: \$ Free

APPLICANT NAME: _____ **PHONE:** _____

EMAIL: _____

DESCRIPTION OF SIGNS: _____

START DATE: _____ **REMOVAL DATE:** _____

- | | |
|--|---|
| ☐ 95 STREET & 96 AVENUE (WEST) | ☐ SOUTHFORT DRIVE & SOUTHPONTE SHOPPING CENTRE |
| ☐ 95 STREET & 96 AVENUE (EAST) | ☐ SOUTHFORT DRIVE & GREENFIELD WAY |
| ☐ 95A AVENUE & WESTPARK DRIVE | ☐ 101 STREET & WATER TOWER (WEST) |
| ☐ WESTPARK DR. & WILSHIRE BLVD. | ☐ 101 STREET & WATER TOWER (EAST) |

**GENERAL
REQUIREMENTS:**

- Temporary signs must not exceed 3 feet in height by 2 feet in width.
- Signs must be portable and designed to be readily relocated. They shall not be affixed or cabled to street furniture, nor staked to the ground.
- Signs are not permitted on roadways, paved shoulders, center medians, narrow medians between roads, "pork chop" islands or any other islands/medians.
- Only five signs per sign area are permitted at any one time.
- Only one sign per location per each applicant/user group to a maximum of 6 signs per applicant/user group.
- Signs will only be permitted for non-profit minor sports, culture and community user groups, non-profit groups or additional groups as approved by the Temporary Signs Committee.
- Sign copy shall not include advertisement of prices, products or person's names. Commercial advertising is not permitted.
- Sign applications will be accepted no more than three (3) months in advance.
- A location may not be used for the same community organization longer than 14 days at a time. Consecutive terms are not permitted.
- Applications must be submitted a minimum of two (2) weeks in advance of proposed sign placement.

The City of Fort Saskatchewan may refuse an application or signs may be removed due to Utility, Transportation or Park operational requirements. These activities may include, by are not limited to: construction, repair, maintenance, and roadway clearing. In the event of an emergency sign removal, the user will not be charged impound fees. Permitted signs that are not removed from the sign locations after the 14 day period will be placed in the Public Works storage facility (11121 88 Ave) and an impound fee will be charged to the community organization.

Applicant's Printed Name & Signature

Date

OFFICE USE ONLY:

APPROVED

☐

REFUSED

☐

Details: _____

Public Works Printed Name & Signature

Date