



CITY OF FORT SASKATCHEWAN
PUBLIC WORKS

11121 88 Avenue, Fort Saskatchewan, Alberta T8L 2S5

780.992.6248 | publicworks@fortsask.ca

SPECIAL USE OF PUBLIC PROPERTY PERMIT

Access requiring a permit includes, but is not limited to: driving, parking or encroaching on rights of way, roads, sidewalks, boulevards, parks and open spaces for the purpose of moving, landscaping, construction, parking, or any other activity using a vehicle or piece of equipment.

APPLICATION MAY TAKE UP TO 5 CITY BUSINESS DAYS TO BE REVIEWED FOR APPROVAL

Date _____

City property requiring access (check all that apply): ☐ Road ☐ Sidewalk ☐ Park ☐ Pathway ☐ Parking Lot

Location of Event/Use/Work: _____

**Include map of area affected. Maps are available at www.fortsask.ca/maps or upon request*

Start Date: _____ End Date: _____

Applicant: _____ Phone: _____

Email: _____ Alternate Phone: _____

Applicant address: _____

*****REASON FOR THE USE OF PUBLIC PROPERTY REQUESTED?*****

Will access require unlocking, or issuing of keys to unlock City Property: YES ☐ NO ☐

If "Yes" detail type of access, and when it is required: _____

Vehicles used? No ☐ Yes ☐ How many: _____ Make, colour & weight: _____

Who will complete work if different from above? List any contractors & their contact information:

Name: _____ Contact: _____

Contractor Vehicles used? No ☐ Yes ☐ How many: _____ Make, colour, & weight: _____

Indemnity and Liability

I the undersigned acknowledge that:

- I understand that the nature of this project involves risks and dangers of serious bodily injury, including (but not limited to) permanent disability, paralysis and death ("Risks") and consequential injury, to the Applicant or any of its employees, contractors, agents, invitees, or others for whom the Applicant is responsible for at law, or other persons who may be in or upon the public property. These Risks and dangers may be caused by their own actions, or inactions, the actions, or in-actions of others participating in the project or the circumstances in which the project takes place. I fully accept and assume all such Risks and all responsibility for losses, costs and damages incurred as a result of their participation in the activity;
- The Applicant's use of public property are at the sole risk of the Applicant, and the City of Fort Saskatchewan (City) accepts no risk for injury (including death) of the Applicant and Applicant's invitees. Any/all personal property or materials brought into or onto the Premises by the Applicant, is done so at the sole risk of the Applicant. The City does not accept any responsibility for loss or damage to such personal property or materials.
- The Applicant hereby releases, discharges and covenants not to sue the City, its directors, agents, officers, members,

volunteers, employees or contractors (the "Releasees") from all liability claims, demands, losses or damages on their account caused or alleged to be caused in whole or in part by the negligence of the Releasees; and they further agree that if despite this release and waiver of liability, assumption of risk and indemnity agreement, anyone on their behalf or individually, makes a claim against the Releasees, they will indemnify, save, and hold harmless from any litigation expenses, legal fees, loss, liability, damages or costs which we may incur as the result of such claim, so long as the claim is relevant to the this project, save and except when such claims, costs actions, damages, losses, liabilities or expenses as aforesaid are caused directly by the negligence of the City, or as a result of a breach of this Agreement by the City.

Conditions of using Public Property

The Applicant acknowledges that:

- I am liable for all damages to public property caused by me or my agents and I am responsible for restitution and repairs to the City of Fort Saskatchewan's satisfaction. Damage to be repaired may include but is not necessarily limited to soil compaction, disturbance and damage to turf, trees, shrubs, or any other vegetation; damage to pathways, roadways, curbs, parking lots, installations, including signage, site furniture, irrigation equipment, and any other site amenities. Repairs include returning the damaged area to the pre-existing conditions and to the satisfaction of the City of Fort Saskatchewan
- I am responsible for any resulting clean up as a result of this access
- I am responsible for adequate Traffic Control (may require additional permit)
- I am responsible for any vehicles used during the access of City Property under this permit
- The City will inspect all access points before and after the above stated access dates.
- Any activities will comply with Municipal By-Laws, Provincial and Federal regulations.

*****Your permit may require that you provide proof of insurance and you will be advised once we have reviewed your application. Should your permit not require proof of insurance we would still encourage you to ensure that you have appropriate Liability and Property Insurance*****

APPLICANT SIGNATURE: _____ **DATE** _____

OFFICE USE ONLY

APPROVED: ☐ YES (subject to conditions below) ☐ NO (refused)

No vehicles allowed on pathways or parks without approval from the Public Works department

Other _____

APPROVED

BY:

Name & Signature

Date

PRE-ACCESS INSPECTION

POST-ACCESS INSPECTION

Date: _____

Inspected by: _____

Comments: _____



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Special Use Permit

Address _____

APPROVED DATES: