



TEMPORARY SIGNAGE IN ROAD RIGHT-OF-WAY

GUIDELINES

These guidelines are for the use of temporary portable signs on City of Fort Saskatchewan road right-of-way. Several locations on road right-of-way lands have been deemed appropriate for the placement of portable signs. Portable signs may only be approved for placement on road right-of-way for use by non-profit minor sports, culture and community user groups, non-profit groups or additional groups as approved by the Temporary Portable Signs Committee from the City of Fort Saskatchewan eight times per year for durations not to exceed 14 days each, subject to the following guidelines:

General Guidelines

1. Permit application is free
2. There are impound fees associated with non compliance.
3. Signs may be placed on any road right-of-way when written authorization has been provided by the City.
4. Unauthorized signs may be tagged and/or removed without notification.
5. Temporary signs to be placed on a road right-of-way may be a maximum 0.91 metres (3 feet) in height and 0.61 metres (2 feet) in width.
6. Temporary signs on a road right-of-way must be portable and designed to be readily relocated. They shall not be affixed or cabled to street furniture, nor staked to the ground.
7. Temporary signs are not permitted on roadways, paved shoulders, centre medians, narrow medians between roads and service roads, “pork chop” islands, or any other islands/medians separating traffic unless specifically authorized within this Policy.
8. Signs are permitted in the following locations:
 - a. 95 Street and 96 Avenue (two sign areas);
 - b. 95 A Avenue and Westpark Drive;
 - c. Westpark Drive and Wilshire Blvd.;
 - d. Southfort Drive and Southpointe Commercial;
 - e. Southfort Drive and Greenfield Way; and
 - f. 101 Street and Water Tower (two sign areas).
9. Five signs are permitted at any one time on any of the specified areas, identified in Section 6.
10. An applicant shall not be permitted to place more than one sign in each location identified in Section 6. (For example, the location for 6(a) delineates two specified areas. An applicant shall only place a sign in one of the two specified areas).
11. Only completed applications with necessary supporting documents will be reviewed.
12. Sign applications may be submitted three months in advance of sign placement.
13. A location may be used for the same community organization to a maximum of 14 consecutive days. Consecutive terms are not permitted.
14. Signs will only be permitted for non-profit minor sports, culture and community user groups, non-profit groups or additional groups as approved by the Temporary Signs Committee.
15. Sign copy shall not include advertisement of prices, products or a person’s name.

16. Commercial advertising is not permitted.
17. An application may not be approved, or signs may be removed due to Utility, Transportation, or Parks operational requirements. These activities may include, but are not limited to: construction, repair, maintenance, and roadway clearing.
18. The City will give advance notice to users to relocate or remove signs except when emergency work necessitates immediate relocation or removal. In the event of an emergency removal, the user will not be charged impound fees.
19. Permitted signs that are not removed from the pre-approved locations after the 14 day period will be placed in the Public Works storage facility (11121-88 Avenue) and a storage fee will be charged to the community organization.
20. The following are the specified sign locations and areas:







