

This document is consolidated into a single publication for the convenience of users. The Official Bylaw and all amendments thereto are available from the Legislative Services Department and should be consulted in interpreting and applying this Bylaw. In the case of any dispute, the original Election Signage Bylaw and amendments must be consulted.



CITY OF FORT SASKATCHEWAN

A BYLAW OF THE CITY OF FORT SASKATCHEWAN, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE 2025 USER FEES AND CHARGES FOR SERVICES PROVIDED BY THE CITY OF FORT SASKATCHEWAN.

BYLAW C24-24

WHEREAS, the *Municipal Government Act*, RSA 2000, c M-26 provides that a municipality may pass bylaws for municipal purposes respecting services, licenses, permits, approvals, and utility services provided by the municipality.

WHEREAS, section 8(1)(c) of the *MGA* allows a municipality to set fees for licenses, permits, approvals, and utility services provided by the municipality.

NOW THEREFORE, the Council of the City of Fort Saskatchewan in the Province of Alberta, duly assembled, hereby enacts:

1. This Bylaw may be cited as the 2025 User Fees and Charges Bylaw.
2. That the User Fees, Rates and Charges Manual attached as Schedule "A" to this Bylaw represents the 2025 User Fees and Charges established by Council and are applicable to the municipal services provided by the City of Fort Saskatchewan as outlined in the Schedule.
3. That the City Manager is granted the authority and discretion, despite any enacted policy, procedure, or budget, to amend user fees and charges under extraordinary circumstances, and further that Council be notified in writing or verbally in an open session meeting of Council.
4. That if there are any inconsistencies between the user fees, rates and charges imposed pursuant to this Bylaw and those imposed by any other bylaw of the City of Fort Saskatchewan, this Bylaw shall take precedence.
5. This Bylaw supersedes and takes precedence over all previously passed bylaws which refer to C11-23, as well as any previously passed resolutions which may be in conflict with this Bylaw.
6. This Bylaw comes into force and effect on January 1, 2025.

READ a first time this 10th day of December ,2024

READ a second time this 10th day of December ,2024

READ a third time this 10th day of December ,2024

Original Signed
MAYOR

Original Signed
DIRECTOR, LEGISLATIVE SERVICES

Date Signed: December 11, 2024



City of Fort Saskatchewan

2025 User Fees and Charges

Schedule A – Bylaw C24-24

Office Consolidation Version – February 11, 2025 (Bylaw C4-25)

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Public Works

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	
Cemetery Fees ¹				
Plot Purchase ²				
Full Size Lot (120 cm x 275 cm)	\$ 1,410	each	T	January 1
Infant Lot (120 cm x 120 cm)	\$ 287	each	T	January 1
Cremation / Shrub Bed Lot (120 cm x 120 cm)	\$ 711	each	T	January 1
Field of Honor (RCMP and Legion Lots) (120 cm x 275 cm)	free	each	E	January 1
Field of Honor (RCMP and Legion Lots) - Monument Plot Only (120 cm x 120 cm)	free	each	E	January 1
Full Interment / Disinterment - Regular Hours				
Open / Close 6'	\$ 1,215	each	T	January 1
Open / Close 9'	\$ 1,370	each	T	January 1
Open / Close Infant Section and Cremation Lot	\$ 627	each	T	January 1
Columbarium Niche - Regular Hours ³				
Level 1 and 2 (bottom 2 rows of Columbarium Niche)	\$ 1,800	each	T	January 1
Level 3 and 4 (upper 2 rows of Columbarium Niche)	\$ 2,500	each	T	January 1
Field of Honor (RCMP and Legion Lots)	Free	each	E	January 1
Cremation				
Open / Close Niche	\$ 188	each	T	January 1
Open / Close Augured Excavation	\$ 500	each	T	January 1
Monuments				
Foundation ⁴	\$ 391	each	T	January 1
Permit ⁵	\$ 93	each	E	January 1
Scattering Garden				
Cremation Disposal Permit	\$ 150	each	E	January 1
Monument	\$ 300	each	E	January 1
Other Fees				
Overtime Surcharge	\$ 639	each	T	January 1
Register a Transfer of Deed	\$ 43	each	E	January 1
Repurchase of Plot Administration Fee	\$ 43	each	E	January 1

¹ All open / close fees may be prepaid. If the open / close occurs outside of regular hours, overtime surcharges will be applied.

² 100% of plot purchases is contributed to Perpetual Care Reserve for future maintenance and expansion requirements.

³ 100% of columbarium niche sales revenue is contributed to Perpetual Care Reserve for future maintenance and expansion requirements.

⁴ 100% of monument foundation sales revenue is contributed to Perpetual Care Reserve for future maintenance and expansion requirements.

⁵ Included monument compliance authorization, new site locating and marking, and follow up inspection. Fee is date and time specific and is nonrefundable.

⁶ Request from the Province of Alberta related to their low income and unclaimed body programs are charged on a case by case basis, within the confinement the provincial programs.

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	

Permit Fees

Traffic Light Turn Permit	\$ 222	per traffic light	T	January 1
Alterations to Public Land Permit	\$ 406	each	E	January 1
Alterations to Public Land Deposit	\$ 300	per lineal meter	E	January 1

Campground Fees

Overflow Camping - no services ¹	\$ 15	per lot, per night	T	January 1
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¹ Harbour Pool and Jubilee Recreation Centre parking lot.

Transportation

Road Crossing Agreement	\$ 416	each	T	January 1
Asphalt Millings (depending on availability)	at cost	per ton	T	January 1
Materials Delivery				
Delivery Within Municipal Boundaries	\$ 224	each	T	January 1
Delivery Outside Municipal Boundaries	\$ 328	one way - up to 25 km	T	January 1
	\$ 6.50	per km over 25 km	T	January 1

Public Transit Fees

Arc Program				
Children under 12 ride for free when accompanied by a fare paying passenger	Free			
Cash Fares				
Local	\$ 3.25	each	E	February 1
Commuter	\$ 5.25	each	E	February 1
Flat Rate Fare				
Local	\$ 2.50	each	E	February 1
Commuter	\$ 4.50	each	E	February 1
Arc tickets				
Local	\$ 3.00	each	E	February 1
Commuter	\$ 5.00	each	E	February 1
Monthly Cap Local				
Standard	\$ 47.50	each	E	February 1
Youth (6-18)	\$ 26.25	each	E	February 1
Young Adult (19-24)	\$ 47.50	each	E	February 1
Student (19-24)	\$ 26.25	each	E	February 1
Student (25+)	\$ 26.25	each	E	February 1
Senior	\$ 26.25	each	E	February 1
Senior Subsidy	\$ 14.25	each	E	February 1
Subsidy 1	\$ 14.25	each	E	February 1
Subsidy 2	\$ 47.50	each	E	February 1
Subsidy 3	\$ 47.50	each	E	February 1

Description	2025 Fee	Unit of Measure	GST	Effective Date
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Monthly Cap Commuter

Standard	\$ 85.50	each	E	February 1
Youth (6-18)	\$ 47.00	each	E	February 1
Young Adult (19-24)	\$ 85.50	each	E	February 1
Student (19-24)	\$ 47.00	each	E	February 1
Student (25+)	\$ 47.00	each	E	February 1
Senior	\$ 47.00	each	E	February 1
Senior Subsidy	\$ 25.75	each	E	February 1
Subsidy 1	\$ 25.75	each	E	February 1
Subsidy 2	\$ 85.50	each	E	February 1
Subsidy 3	\$ 85.50	each	E	February 1

The City Manager is responsible for the administrative compliance and monitoring of the following fees as per the User Fees and Charges Policy (FIN-009-C).

Damage Deposits

Picnic Tables/Benches	\$ 50	each	E	January 1
Parks Gate Key Deposit (refundable upon return of key; applicable to short term use)	\$ 500	each	E	January 1

Rental Fees

Picnic Tables / Park Benches Rental	\$ 16	each	T	January 1
Delivery - Within Municipal Boundaries (6 picnic tables or 20 benches)	\$ 192	per truckload	T	January 1

Note: No rental or delivery charge for picnic tables / park benches for Non Profit Groups

Temporary Sign Fees

Sign Impound Fee for Non Compliant Signs	\$ 32	first sign	E	January 1
Sign Impound Fee for each subsequent Non Compliant Signs	\$ 8	each additional sign	E	January 1

Fleet, Facilities and Engineering Services

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	

Permit Fees

Residential Lot Grading Program	\$ 315	per permit	E	January 1
Excavation Permit	\$ 450	each	E	January 1
Excavation Permit Deposit ^{1,2,3}	\$ 2,800	per permit	E	January 1
Development Agreement Engineering Review:				
Includes one inspection at CCC and FAC for each of: underground, surface (excluding walks), sidewalks and landscaping	\$ 2,430	per hectare	E	January 1
Excavation Permit – Re-inspection Fee, Backfill prior to Inspection ⁴	\$ 255	per inspection	E	January 1
Excavation Permit – Camera review ⁵	\$ 255	per permit	E	January 1

¹ Maximum fee of \$5,500 for multiple permits

² Deposit can be waived for Excavation Permits where work is covered under a Franchise Agreement

³ Refunded when inspection complete. If no inspection called, deposit will be used to inspect installations with balance returned after any repairs are complete.

⁴ Fee applied each time if called for inspection and excavation is not ready. Funds to be drawn from deposit if needed.

⁵ Fee applied when excavation is backfilled prior to inspection, and a review of a scope camera recording is required to close the permit. Funds to be drawn from deposit if needed.

Planning and Development

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	
DEVELOPMENT FEES				
Residential Development Permit Fees				
New Residential				
Single Detached Dwelling	\$ 235.00	per unit	E	January 1
Semi-Detached/Duplex	\$ 235.00	per unit	E	January 1
Multi-Attached Dwelling - Base Fee - 3 to 4 units (no approval fee)	\$ 820.00	base fee	E	January 1
Multi-Attached Dwelling - Base Fee - 5 or more units	\$ 410.00	minimum permit fee PLUS approval fee	E	January 1
Approval fee	\$ 155.00	per unit	E	January 1
Show Home Use	\$ 585.00	per permit	E	January 1
Development Permit Time Extension	\$ 130.00	per permit	E	January 1
Re-Submission of Plans - After Development Permit Approval	\$ 205.00	per permit	E	January 1
Re-Submission of Plans - After Development Permit Approval for anything over 4 units	\$ 615.00	per permit		
Stripping and Grading (single site)	\$ 360.00	per permit	E	January 1
Stripping and Grading and/or stockpiling and/or excavation outside of a Development Agreement - 3 ha or less	\$ 385.00	per permit	E	January 1
Stripping and Grading and/or stockpiling and/or excavation outside of a Development Agreement - greater than 3 ha	\$ 615.00	per permit	E	January 1
Existing Residential				
Home Occupation (home based business)	\$ 240.00	per permit	E	January 1
Raised Deck	\$ 100.00	per permit	E	January 1
Accessory Building (e.g. shed/garage):				
Area between 10m ² to 33.5m ² (107.6ft ² to 360ft ²)	\$ 100.00	per permit	E	January 1
Area greater than 33.5m ² (360ft ²)	\$ 130.00	per permit	E	January 1
Accessory Dwelling Unit (Secondary, Garage, Garden Suite)	\$ 195.00	per permit	E	January 1
Addition	\$ 165.00	per permit	E	January 1
In Ground Swimming Pool	\$ 130.00	per permit	E	January 1
Second Access	\$ 240.00	per permit	E	January 1
Variance Application for development on existing residential sites	\$ 205.00	per permit	E	January 1
Development Permit Time Extension	\$ 130.00	per permit	E	January 1
Demolition	\$ 190.00	per permit	E	January 1

Double fees may apply when construction has commenced prior to obtaining a permit.

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	

Commercial, Light Industrial and Institutional Development Permit Fees

New Building, Addition, Renovation or Development				
Application Base Fee	\$ 490.00	minimum permit fee PLUS	E	January 1
Approval Fee A	\$ 0.18	per square foot	E	January 1
OR (whichever is greater)				
Approval Fee B	\$ 0.24	per \$1,000 of project value	E	January 1
Institutional Housing (Assisted Living Facility) - Base Fee	\$ 360.00	base fee	E	January 1
Institutional Housing (Assisted Living Facility) - Approval Fee	\$ 150.00	per unit	E	January 1
Accessory Building - Base Fee	\$ 215.00	minimum fee per permit PLUS	E	January 1
Plus Fee Per Square Foot	\$ 0.34	per square foot	E	January 1
New Occupancy, Change of Use and/or Change in Intensity of Use	\$ 250.00	per permit	E	January 1
Stripping and Grading - and/or stockpiling and/or excavation outside of a development agreement	\$ 595.00	per permit	E	January 1
Demolition	\$ 305.00	per permit	E	January 1
Other Development - Undefined	\$ 110.00	per permit	E	January 1
Development Permit - Time Extension	\$ 185.00	per permit	E	January 1
Re-Submission of Plans - After Approval ¹	\$ 615.00	per permit	E	January 1
Variance Application for development on existing non-residential sites	\$ 240.00	per application	E	January 1
Annual Seasonal Developments (no modifications)				
First year	\$ 250.00	per permit	E	January 1
Renewal	\$ 130.00	per permit	E	January 1
Temporary Tent - Base Fee	\$ 285.00	per permit	E	January 1

¹ For most development permits the cost recovery principle is applied. About 60% of the incurred costs are recovered. The purpose is to balance the rights of the property owner with the overall public interest. The basis for the fee is established through PBB. Double fees may apply when construction has commenced prior to obtaining a permit.

Description	2025 Fee	Unit of Measure	GST	Effective Date
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Medium and Heavy Industrial Development Permit Fees

New Building, Addition, Renovation or any Development not requiring a Building(s)¹				
Application Base Fee	\$ 595.00	minimum fee per permit PLUS	E	January 1
Approval Fee A	\$ 0.18	per square foot fee	E	January 1
OR (whichever is greater)				
	\$ 0.30	per \$1000 of project value (first \$100 million project value) PLUS	E	January 1
Approval Fee B	\$ 0.10	per \$1000 of project value (for remaining project value exceeding \$100 million)	E	January 1
New Building, Addition, Renovation or any Development not requiring a Building(s)¹ (where a license has been issued by a Provincial Regulator (such as AER) concerning Sour Gas)				
Application Base Fee	\$ 7,115.00	minimum fee per permit PLUS	E	January 1
Approval Fee A	\$ 0.18	per square foot fee	E	January 1
OR (whichever is greater)				
Approval Fee B	\$ 0.30	per \$1,000 of project value	E	January 1
Accessory Building - Base Fee				
Plus Fee Per Square Foot	\$ 0.34	per square foot fee	E	January 1
Accessory Building - Part 10 Trailers for Heavy Industry				
Total sq ft under 3000	\$ 1,000.00	per permit	E	January 1
OR				
Total sq ft 3000 or over	\$ 1,500.00	per permit	E	January 1
New Occupancy, Change of Use and/or Change in Intensity				
	\$ 250.00	per permit	E	January 1
Annual Seasonal Developments (no modifications)				
First year	\$ 250.00	per permit	E	January 1
Renewal	\$ 130.00	per permit	E	January 1
Stripping and Grading and/or stockpiling and/or excavation outside of a development agreement				
	\$ 595.00	per permit	E	January 1
Demolition				
	\$ 425.00	per permit	E	January 1
Re-Submission of Plans After Approval				
	\$ 605.00	per permit	E	January 1
Request for Development Permit Time Extension				
	\$ 240.00	per permit	E	January 1
Variance Application for development on existing medium/heavy industrial sites				
	\$ 475.00	per permit	E	January 1

¹ Based on gross floor area of building

Double fees may apply when construction has commenced prior to obtaining a permit.

Description	2025 Fee	Unit of Measure	GST	Effective Date
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Other Development Permit Fees

Signs

Portable/Temporary	\$ 165.00	per sign	E	January 1
Permanent (Excluding Electronic Message)	\$ 270.00	per sign	E	January 1
Electronic Message	\$ 1,125.00	per sign	E	January 1
Freestanding Limited (in conjunction with Show Home)	\$ 570.00	per sign	E	January 1
Fascia (in conjunction with Show Home)	\$ 340.00	per sign	E	January 1
Portable/Temporary (in conjunction with Show Home)	\$ 285.00	per sign	E	January 1

Other Development Fees

Re-inspection Fee for Securities Release	\$ 205.00	per request	E	January 1
Telecommunication Tower Request for Letter of Concurrence	\$ 7,665.00	per request	E	January 1
Zoning Verification Letter	\$ 50.00	per letter	E	January 1
Caveat and Other Legal Instrument - Review / Update	\$ 230.00	per legal instrument	E	January 1
Beekeeping Program				
License	\$ 90.00	per	E	January 1
Annual Renewal	\$ 30.00	per	E	January 1
Compliance Letters				
Residential Compliance Certificate (Low Density) - Regular Service ¹	\$ 280.00	per letter	E	January 1
Residential Compliance Certificate - Rush Service ¹	\$ 485.00	per letter	E	January 1
Commercial / Industrial / Residential (building over 4 units) Compliance Certificate - Regular Service	\$ 560.00	per letter	E	January 1
Commercial / Industrial / Residential (building over 4 units) Compliance Certificate - Rush Service	\$ 1,790.00	per letter	E	January 1
Additional Certificate - per request	\$ 50.00	per request	E	January 1
Update Letter Respecting Compliance	No charge within 60 days of original letter	per request	E	January 1
Encroachment Fees				
Application to Consider Encroachment Agreement	\$ 270.00	per application	E	January 1
Encroachment Fees on Public Land				
up to 5 square metres	\$ 110.00	up to 5 m ² encroachment	E	January 1
more than 5 square metres but less than 9 square metres	\$ 270.00	more than 5 m ² encroachment	E	January 1
more than 9 square metres		The assessed value of the owner's land divided by the area of the owner's land multiplied by the area of the encroachment	E	January 1
Re-submission for Revisions Prior to Registration at Land Titles	\$ 480.00	per re-submission	E	January 1
File Search				
Residential Application Fee (plus photocopying/scanning)	\$ 65.00	minimum per unit PLUS	E	January 1
Industrial, Commercial, Institutional, Non-low Density Residential Application Fee	\$ 435.00	per request	E	January 1
Request for Archived Plans	\$ 120.00	minimum per request PLUS	E	January 1
Release fee - photocopying to maximum	\$ 400.00	maximum	E	January 1

¹ No additional charge if Compliance Certificate is updated within 60 days of original issuance

Description	2025 Fee	Unit of Measure	GST	Effective Date
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PLANNING FEES (CURRENT/LONG RANGE)

Bylaw and Statutory Plan Amendment Fees

Municipal Development Plan Amendment	\$ 11,445.00	per application	E	January 1
Statutory Plan Amendment (Not including new ASPs adopted after January 1st 2024)	\$ 5,725.00	per application	E	January 1
New Area Structure Plan: (Adopted after January 1st 2024)				
Base Fee, plus	\$ 49,450.00	per application	E	January 1
Per Hectare Fee, plus	\$ 130.00	per hectare over the first 260 hectares	E	January 1
Quarter Page ad, or	at cost per ad	per ad	E	January 1
Half Page ad	at cost per ad	per ad	E	January 1
Amendment to New Area Structure Plan	50%	of Base Fee	E	January 1
New Neighbourhood Structure Plan: (Adopted after January 1st 2024)				
Base Fee, plus	\$ 5,725.00	per application	E	January 1
Per Hectare Fee, plus	\$ 270.00	per hectare	E	January 1
Quarter Page ad, or	at cost per ad	per ad	E	January 1
Half Page ad	at cost per ad	per ad	E	January 1
Amendment to New Neighbourhood Structure Plan	\$ 5,725.00	per application	E	January 1
Land Use Bylaw Amendment	\$ 3,745.00	per application	E	January 1
Land Use Bylaw Amendment - New Land Use District	\$ 7,485.00	per application	E	January 1
Road Closure	\$ 3,100.00	per application	E	January 1

Subdivision Fees

Subdivision Application (Including Bareland and Conventional Condominium)	\$ 1,610.00	per subdivision or	E	January 1
per lot	\$ 535.00	per lot fee (whichever is greater)	E	January 1
Endorsement of Plan of Subdivision (Including Bareland and Conventional Condominium) ¹	\$ 535.00	minimum fee PLUS	E	January 1
per lot	\$ 235.00	per lot fee	E	January 1
Condominium Conversion	\$ 155.00	per condominium unit	E	January 1
Conditional Subdivision Approval Time Extension	\$ 585.00	per request	E	January 1

¹ Excluding reserve parcels or public utility lots

Other Planning Fees

Development Agreement				
Development Agreement	\$ 6,870.00	per agreement	E	January 1
Development Agreement - Addendum to Existing Agreement	\$ 4,580.00	per agreement	E	January 1
Request to Defer Levy Payment to Council	\$ 1,225.00	per request	E	January 1
Outline Plan				
Amendment to an Outline Plan (approved prior to January 1st 2024)	\$ 2,725.00	per application	E	January 1

Description	2025 Fee	Unit of Measure	GST	Effective Date
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SAFETY CODE / BUILDING PERMIT FEES

Residential and Non-Residential Fees

Residential Dwelling Units				
New Construction and Secondary Suites	\$	1.10	per permit / per square foot	E January 1
Major Additions / Renovations	\$	1.10	per permit / per square foot	E January 1
Minor Additions / Renovations	\$	0.40	per permit / per square foot	E January 1
Basement Development				
per square foot	\$	0.40	per square foot	E January 1
OR (whichever is greater)				
per permit fee	\$	170.00	minimum per permit fee	E January 1
Raised Deck	\$	170.00	per permit	E January 1
Covered Deck	\$	170.00	per permit	E January 1
Hot Tub / In Ground Swimming Pool	\$	170.00	per permit	E January 1
Solar Panels	\$	170.00	per permit	E January 1
Accessory Building or Detached Garage				
Area less than 33.4m ² (360ft ²)	\$	170.00	minimum per permit fee	E January 1
Area greater than 33.5m ² (361ft ²)	\$	0.45	Minimum per permit + square foot over 360ft ²	E January 1
Demolition	\$	170.00	flat fee per permit	E January 1
Fireplace and Other Woodstove Installations (If not Included in New Construction)	\$	170.00	flat fee per permit	E January 1
Relocations and Mobile Homes	\$	220.00	flat set up fee per permit	E January 1
Re-Submission and Re-Examination of Plans	\$	170.00	per permit	E January 1
Re-Open Closed Single Detached Dwelling		25% or \$500	whichever is greater	E January 1
Non-Residential (Commercial / Industrial / Institutional)				
Up to \$15,000 Construction Value	\$	375.00	per permit	E January 1
Over \$15,000 construction value	\$	375.00	minimum fee per permit PLUS	E January 1
	\$	10.00	per \$1,000 of project value	E January 1
Accessory Building:				
Area less than 33.4m ² (360ft ²)	\$	170.00	per permit	E January 1
Area greater than 33.5m ² (361ft ²)	\$	0.55	per square foot	E January 1
Foundation Permit	\$	535.00	per permit	E January 1
Demolition Permit	\$	255.00	flat fee per permit	E January 1
Temporary Tent Permit	\$	180.00	per tent	E January 1
Commercial Code Review without permit	\$	160.00	per hour	E January 1
Re-Submission / Re-Examination of Plans	\$	490.00	per permit	E January 1

All building permits with a value over \$5000 are subject to a Fire Safety Plan fee which is 8% of the permit fee.

All Safety Code permit fees are subject to a Safety Codes Council Fee of \$4.50 or 4% of the permit fee, whichever is greater to a maximum of \$560

Description	2025 Fee	Unit of Measure	GST	Effective Date
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Gas/Propane Permits - Residential Installations

Residential				
New Residential Unit	\$ 240.00	per residential unit	E	January 1
First Outlet	\$ 125.00	per permit PLUS	E	January 1
Each Additional Outlet	\$ 20.00	per outlet	E	January 1
Non-Residential				
Less than 100,000 BTU Input	\$ 125.00	per permit	E	January 1
100,001 - 150,000 BTU Input	\$ 160.00	per permit	E	January 1
150,001 - 250,000 BTU Input	\$ 190.00	per permit	E	January 1
250,001 - 500,000 BTU Input	\$ 220.00	per permit	E	January 1
500,001 - 750,000 BTU Input	\$ 250.00	per permit	E	January 1
750,001 - 1,000,000 BTU Input	\$ 275.00	per permit	E	January 1
More than 1,000,000 BTU Input	\$ 335.00	per permit PLUS	E	January 1
plus \$8.25 per 100,000 BTU above 1 million	\$ 10.00	per 100,000 BTU above 1,000,000	E	January 1
Additional Gas Meters	\$ 35.00	per meter	E	January 1
Non-Residential Replacement of Commercial or Industrial Appliances				
Up to 400,000 BTU Input	\$ 190.00	per permit / per unit	E	January 1
400,000 to 5,000,000 BTU Input	\$ 220.00	per permit / per unit	E	January 1
Over 5,000,000 BTU Input	\$ 330.00	per permit / per unit	E	January 1
Additional Permit Fees				
Temporary Propane / Natural Gas Heating - Includes Tank Set	\$ 160.00	per permit / per set	E	January 1
Propane Tank Sets - New or Replacements	\$ 160.00	per permit	E	January 1
Gas / Propane Cylinder Refill Centers	\$ 365.00	per permit / per refill	E	January 1

¹ BTU fees include one meter.

All Safety Code permit fees are subject to a Safety Codes Council Fee of \$4.50 or 4% of the permit fee, whichever is greater to a maximum of \$560

Plumbing Permits

New Residential Dwelling Unit	\$ 305.00	per residential unit	E	January 1
First Fixture	\$ 125.00	per permit PLUS	E	January 1
Each additional fixture	\$ 15.00	per fixture	E	January 1
Private Sewage Disposal Systems	\$ 330.00	per permit	E	January 1

Description	2025 Fee	Unit of Measure	GST	Effective Date
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Electrical Permit

Residential - New Home (based on square footage)				
Up to 186 m ² (2000 ft ²)	\$ 265.00	per permit	E	January 1
186 m ² (2000 ft ²) and over	\$ 365.00	per permit	E	January 1
Residential and Non-Residential - Alterations/Renovations (based on installation cost)				
Installation cost ² up to \$2,000	\$ 170.00	per permit	E	January 1
\$2,001 to \$5,000	\$ 245.00	per permit	E	January 1
\$5,001 to \$10,000	\$ 335.00	per permit	E	January 1
\$10,001 to \$20,000	\$ 400.00	per permit	E	January 1
\$20,001 to \$50,000	\$ 545.00	per permit	E	January 1
\$50,001 to \$100,000	\$ 740.00	per permit	E	January 1
\$100,001 to \$150,000	\$ 1,030.00	per permit	E	January 1
\$150,001 to \$250,000	\$ 1,575.00	per permit	E	January 1
\$250,001 to \$500,000	\$ 2,100.00	per permit	E	January 1
\$500,001 to \$750,000	\$ 2,560.00	per permit	E	January 1
\$750,001 to \$1,000,000	\$ 3,050.00	per permit	E	January 1
Above \$1,000,000	\$ 4,480.00	per permit	E	January 1
Non-Residential - Annual Electrical (based on installation cost)				
Up to \$2,000	\$ 320.00	per permit	E	January 1
\$2,001 to \$5,000	\$ 320.00	minimum fee PLUS	E	January 1
	\$ 3.25	per \$100 value	E	January 1
	\$ 425.00	maximum fee	E	January 1
\$5,001 to \$50,000	\$ 425.00	minimum fee PLUS	E	January 1
	\$ 2.20	per \$100 value	E	January 1
	\$ 1,240.00	maximum fee	E	January 1
\$50,001 to \$1,000,000	\$ 1,240.00	minimum fee PLUS	E	January 1
	\$ 1.10	per \$100 value	E	January 1
	\$ 12,775.00	maximum fee	E	January 1
\$1,000,001 to \$3,000,000	\$ 12,775.00	minimum fee PLUS	E	January 1
	\$ 1.10	per \$100 value	E	January 1
	\$ 31,785.00	maximum fee	E	January 1
\$3,000,001 and Over	\$ 31,785.00	minimum fee PLUS	E	January 1
Other Electrical Permit Fees				
Detached Garages Electrical for New Homes ¹	\$ 170.00	per permit	E	January 1
Residential Underground Permit	\$ 130.00	per service	E	January 1
Non-Residential Underground Permit	\$ 170.00	per service	E	January 1

¹ Attached Garage permit included with square footage of new dwelling.

² Installation cost is the costs incurred for materials, fixture, supplies and labour. In cases where the homeowner completes the work, installation cost equals double the value of materials, fixtures and supplies.

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	
Safety Codes Fees (Letters and Other Fees)				
Safety Codes Council Fee	As established by the Alberta Safety Codes Council	per permit	E	January 1
Cancelling Permit After Processing - Retained Amount ¹	\$ 70.00	per permit amount retained - flat fee	E	January 1
OR 50% (whichever is greater)	50%	per permit amount retained - % of original fee	E	January 1
Re-Inspection Fees				
Re-Inspection Fee Due to No Entry on Scheduled Inspection (Residential)	\$ 255.00	per inspection	E	January 1
Re-Inspection Fee Due to No Entry on Scheduled Inspection (Non-Residential)	\$ 275.00	per inspection	E	January 1
Re-Inspection Fee Due to No Entry on Scheduled Inspection - Subsequent Inspection(s)	\$ 500.00	per inspection	E	January 1
Re-Inspection Fee due to not being ready - First Reinspection ²	\$ 255.00	per inspection	E	January 1
Re-Inspection Fee due to not being ready - Additional Reinspections ²	\$ 500.00	per inspection	E	January 1
Failure to Call for Required Inspection	\$175 or 5% of original permit fee, whichever is greater	per inspection	E	January 1
Late Cancellation Fee - Less than 24 hours notice	\$50.00	per occurrence	E	January 1
No Safe Access				
First Offence	\$ 305.00	per offence	E	January 1
Subsequent Offence(s)	\$ 615.00	per offence	E	January 1
Other Fees				
Constructing or Installation without a Permit	Twice the original permit fee	per occurrence	E	January 1
Construction or Installation prior to permit issuance	1.5 X the original permit fee	per occurrence	E	January 1
Occupying Prior to Calling for an Inspection or Granted Occupancy	50% of permit fee or \$560 whichever is greater	per offence	E	January 1
Fee for Service Inspection	\$ 160.00	min fee plus, after the first hour	E	January 1
Additional Requests	\$ 155.00	per hour	E	January 1
Request for Variance / Alternate Solution	\$ 160.00	per hour	E	January 1
Request for Occupancy Certificates	\$ 65.00	per request	E	January 1
Compliance Fees				
Safety Codes Compliance Letter - Residential - Regular Service	\$ 280.00	per request	E	January 1
Safety Codes Compliance Letter - All other zones - Regular Service	\$ 1,225.00	per request	E	January 1

¹ No refund if an inspection(s) has been completed by the Safety Codes Inspector.

² No fee will be imposed if the permit applicant can demonstrate there was reasonable grounds that the project was ready for inspection.

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	

The City Manager is responsible for the administrative compliance and monitoring of the following fees as per the User Fees & Charges Policy (FIN-009-C).

GENERAL DEVELOPMENT, PLANNING AND SAFETY CODE FEES

Custom Mapping Fees

Drafting Technician - Labour (minimum fee)	\$ 25.00	minimum fee PLUS	T	January 1
(plus per hour fee)	\$ 60.00	per hour	T	January 1
Drafting Technician - Computer	\$ 6.00	per hour	T	January 1
Printing - Regular (36" x 48")	\$ 25.00	per map	T	January 1
Printing - Glossy (36" x 48")	\$ 35.00	per map	T	January 1

Printing, Scanning and Other Charges

Photocopying/Scanning Charges				
8.5" X 11" single sided	\$ 0.20	per sheet	E	January 1
8.5" X 11" double sided	\$ 0.30	per sheet	E	January 1
8.5" X 14" single sided	\$ 0.25	per sheet	E	January 1
8.5" X 14" double sided	\$ 0.40	per sheet	E	January 1
11" X 17" single sided	\$ 0.30	per sheet	E	January 1
11" X 17" double sided	\$ 0.50	per sheet	E	January 1
Larger than 11" X 17"	\$ 22.00	per sheet	E	January 1

Re-notification				
Land owner notifications	\$ 2.00	per notification	E	January 1
Quarter page ad - per ad	cost of ad	per ad	E	January 1
Half page ad - per ad	cost of ad	per ad	E	January 1

Economic Development

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	
Business & Development Incentive Application Fee				
Heartland Incentive Program	\$5,000	per application	T	January 1
Major Incentive Program	\$5,000	per application	T	January 1
Business Licence Fees - Renewal				
Resident	\$110	per licence / per calendar year	E	January 1
Non-Resident	\$360	per licence / per calendar year	E	January 1
Seasonal - Resident	50%	per licence / % of business licence renewal fee for resident	E	January 1
Seasonal - Non-Resident	50%	per licence / % of business licence renewal fee for non- resident	E	January 1
<i>The City Manager is responsible for the administrative compliance and monitoring of the following fees as per the User Fees & Charges Policy (FIN-009-C).</i>				
Business Licence Fees - New				
Resident - Business Licence Issued Between: ¹				
January 1st and March 31st	100%	per licence / % of business licence renewal fee	E	January 1
April 1st and June 30th	75%	per licence / % of business licence renewal fee	E	January 1
July 1st and September 30th	50%	per licence / % of business licence renewal fee	E	January 1
October 1st and December 31st	25%	per licence / % of business licence renewal fee	E	January 1
Non-Resident - Business Licence Issued Between: ¹				
January 1st and March 31st	100%	per licence / % of business licence renewal fee	E	January 1
April 1st and June 30th	75%	per licence / % of business licence renewal fee	E	January 1
July 1st and September 30th	50%	per licence / % of business licence renewal fee	E	January 1
October 1st and December 31st	25%	per licence / % of business licence renewal fee	E	January 1
Resident Seasonal Licence	50%	per licence / % of business licence renewal fee	E	January 1
Non-Resident Seasonal Licence	50%	per licence / % of business licence renewal fee	E	January 1
¹ Applies to Residential, Non-Residential, Transient Traders / Hawkers and Peddlers.				

Utilities and Sustainability

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	

Utility Fees Water Rates

Fixed Rate

Multi Unit Residential Common Meter	\$ 9.64	per unit, per month	E	January 1
62 series (5/8") Meter	\$ 9.64	per month	E	January 1
75 series (3/4") Meter	\$ 13.88	per month	E	January 1
100 series (1") Meter	\$ 24.68	per month	E	January 1
150 series (1.5") Meter	\$ 55.53	per month	E	January 1
200 series (2") Meter	\$ 98.71	per month	E	January 1
300 series (2.5" to 3") Meter	\$ 222.11	per month	E	January 1
400 series (4") Meter	\$ 394.85	per month	E	January 1
600 series (6") Meter	\$ 888.42	per month	E	January 1
800 series (8") Meter	\$ 1,579.42	per month	E	January 1
Construction - Residential up to 3 units	\$ 115.00	per unit, per month	E	January 1
Construction - Non Residential, Residential >3 units	\$ 315.00	per month	E	January 1

Consumption Rate

Water Metered Account	\$ 2.86	cubic metre	E	January 1
Bulk Water Account	\$ 4.18	cubic metre	E	January 1
Bulk Water Hydrant	\$ 4.91	cubic metre	E	January 1

Utility Fees Sewer Rates

Fixed Rate

Individually Metered Account	\$ 8.60	per month	E	January 1
Multi Unit Residential Common Meter	\$ 8.60	per unit, per month	E	January 1

Consumption Rate

	\$ 3.32	per cubic metre of 100% water consumption	E	January 1
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Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	

Utility Fees Solid Waste Rates

Fixed Rate				
Residential Curbside Service (includes 1 garbage cart and 1 organics cart)	\$	22.30	per unit, per month	E January 1
Multi Family Residential Frontload Service	\$	13.38	per unit, per month	E January 1
Additional Garbage Cart (Limit 1 240L cart per household, minimum 6 month commitment)				
Collection and Disposal	\$	17.20	per unit, per month	E January 1
Cart Delivery Administrative fee	\$	83.00	per delivery	E January 1
Commercial Organics Collection				
Cart Delivery Administrative fee	\$	83.00	per delivery	E January 1
Cart Rental	\$	4.00	per cart, per month	E January 1
Collection and Disposal	\$	13.30	per cart, per lift	E January 1
Cart Upsize Fee (exchange back upsize to 240L cart)	\$	83.00	per delivery	E January 1

Utility Penalties and Outstanding Balance Fees

Late Payment Penalty		2.50%	on balance outstanding after due date specified on utility bill	E January 1
Disconnection Notice Issued	\$	18.00	per notice	E January 1
Fee for Disconnection / Reconnection due to Late Payment or Bylaw Contravention ¹	\$	84.00	per disconnection	E January 1
Transaction Fee to Transfer Outstanding Balance from Utility Account to Property Tax Account ¹	\$	27.00	per transfer	E January 1

¹ Outstanding balance must be paid in full.

Description	2025 Fee	Unit of Measure	GST	Effective Date
			Taxable = T	
			Exempt = E	
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.				

Utility Fees Water and Sewer Service Fees

Connection to Main				
Water / Sewer Connection Permit	\$ 480.00	each	E	January 1
Permit Deposit	\$ 2,500.00	per permit	E	January 1
Subdivision Development Water	\$ 670.00	per hectare	E	January 1
Development Inspection (Construction Completion / Final Acceptance)	\$ 682.00	per Certificate	E	January 1
Accounts				
Utility Account Application Fee	\$ 30.00	each	E	January 1
Service Deposit				
Metered	\$ 75.00	per account	E	January 1
Construction Water Account	\$ 200.00	deposit per account	E	January 1
Hydrant Water Account	\$ 200.00	deposit per account	E	January 1
Utility Bill Paper Copy **each copy	\$ 1.60	per month	E	January 1
Utility Bill Reprint	\$ 12.50	per bill	E	January 1
Statement of Utility Account	\$ 30.00	per statement per Utility Account	E	January 1
Bulk Water Account After Hours 1 Top Up	\$ 480.00	per call	E	January 1
Water Meter and Curb Stop				
Meter Installation Fee				
5/8" Meter	\$ 102.00	per meter	E	January 1
3/4" to 1" Meter	\$ 182.00	per meter	E	January 1
Greater 1" Meter	\$ 295.00	per meter	E	January 1
Damaged Meter and Associated Equipment	\$ 371.00	minimum charge	E	January 1
Meter Bench Test Deposit	\$ 283.00	per test	E	January 1
Damaged Curb Stop	\$ 1,000.00	minimum charge	E	January 1
Sewer Lateral Preventative Maintenance (i.e., "Root Program")				
Basic Service	\$ 242.00	each	E	January 1
Auger	\$ 144.00	per appointment	E	January 1
Chemical Treatment	\$ 144.00	per appointment	E	January 1
Line Locating, Sonde, Lateral Only	\$ 144.00	per appointment	E	January 1
Emergency Service, Sewer Back Up	\$ 690.00	each	E	January 1
Surcharge Fees ²				
After Hours 1 Water Disconnect / Reconnect 3	\$ 388.00	per appointment	E	January 1
Missed Appointment / Site Not Ready for Meter 4	\$ 250.00	per appointment	E	January 1

¹ After Hours 4:30pm to 10:00pm Monday to Friday, 8:00am to 10:00pm Saturday and Sunday.

² Applied in addition to any other Fees and Charges.

³ Reconnect must be within 3 hours of disconnect.

⁴ Missed appointments may result in immediate disconnection of water.

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	

Transfer Station Waste Disposal Charges

Residential Household Waste				
Loose Bags	\$ 3.85	per bag, up to 6 bags	E	January 1
General Household Waste	\$ 33.50	per cubic metre	E	January 1
General Construction Debris	\$ 53.00	per cubic metre	E	January 1
Furniture				
Small Furniture, e.g. arm chair, kitchen table, twin mattress or box spring (each)	\$ 14.65	per piece	E	January 1
Medium Furniture, e.g. 23 seat sofa, 4drawer dresser, double/queen mattress or box spring (each)	\$ 22.25	per piece	E	January 1
Large Furniture, e.g. 4seat sofa, king mattress or box spring (each)	\$ 29.30	per piece	E	January 1
Mattress Recycling Surcharge	\$ 20.00	per mattress	E	January 1
Tree Branches Yard Waste and Christmas Trees - Fort Sask Residents	No Charge			
Fee for Branches and Yard Waste - Non Residents and Contractors	\$ 0.22	per kg		January 1
Fee for Items Containing Refrigerants	\$ 25.00	per unit	E	January 1
Propane, Butane, and Camp Stove Gas				
Tanks Less than 20lbs	No Charge			
Tanks in Excess of 20lbs	No Charge			
Scale fee per Kilogram metric tonne (1,000 kg)	\$ 0.22	per kg	E	January 1
Scale Minimum Charge	\$ 3.85		E	January 1
Note: If scale does not read load weight, than refer to volume				

Culture and Recreation Services

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	
Dow Centennial Centre (DCC) Single Admission				
Child (2 to 12 Yrs)	\$ 5.24	each	T	January 1
Youth (13 to 17 Yrs)	\$ 6.19	each	T	January 1
Adult (18 to 64 Yrs)	\$ 9.52	each	T	January 1
Senior (65+ Yrs) / Student (Valid Post Secondary ID, 18+ Yrs)	\$ 8.10	each	T	January 1
Family	\$ 26.19	each	T	January 1
Track Only – 2 to 64 Yrs	\$ 2.86	each	T	January 1
Track Only – Silver Sneakers 65+ Yrs	\$ 1.90	each	T	January 1
DCC 10 Visit Pass				
Child (2 to 12 Yrs)	\$ 47.14	each	T	January 1
Youth (13 to 17 Yrs)	\$ 55.71	each	T	January 1
Adult (18 to 64 Yrs)	\$ 85.71	each	T	January 1
Senior (65+ Yrs) / Student (Valid Post Secondary ID, 18+ Yrs)	\$ 72.86	each	T	January 1
Family	\$ 235.71	each	T	January 1
DCC 1 Month Pass				
Child (2 to 12 Yrs)	\$ 31.43	each	T	January 1
Youth (13 to 17 Yrs)	\$ 37.14	each	T	January 1
Adult (18 to 64 Yrs)	\$ 57.14	each	T	January 1
Senior (65+ Yrs) / Student (Valid Post Secondary ID, 18+ Yrs)	\$ 48.57	each	T	January 1
Flex Pass (living in the same household)				
Child	\$ 26.67	each	T	January 1
Youth	\$ 31.67	each	T	January 1
Second Adult	\$ 48.57	each	T	January 1
Second Senior/Student	\$ 41.43	each	T	January 1
Family (2 adults/caregivers and unlimited children under 18 Yrs)	\$ 157.14	each	T	January 1
DCC Annual Pass				
Child (2 to 12 Yrs)	\$ 345.71	each	T	January 1
Youth (13 to 17 Yrs)	\$ 408.57	each	T	January 1
Adult (18 to 64 Yrs)	\$ 628.57	each	T	January 1
Senior (65+ Yrs) / Student (Valid Post Secondary ID, 18+ Yrs)	\$ 534.29	each	T	January 1
Flex Pass (living in the same household)				
Child	\$ 293.81	each	T	January 1
Youth	\$ 347.14	each	T	January 1
Second Adult	\$ 534.29	each	T	January 1
Second Senior/Student	\$ 454.05	each	T	January 1
Family (2 adults/caregivers and unlimited children under 18 Yrs)	\$ 1,728.57	each	T	January 1

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			<i>Taxable = T</i> <i>Exempt = E</i>	
DCC 1 Month Track Only Pass				
Track Only 2 to 64 Yrs	\$ 23.57	each	T	January 1
Track Only Silver Sneakers 65+ Yrs	\$ 15.24	each	T	January 1
Harbour Pool Single Admission				
Child (2 to 12 Yrs)	\$ 4.52	each	T	January 1
Youth (3 to 17 Yrs) / Senior (65+ Yrs) / Student (Valid Post Secondary ID, 18+ Yrs)	\$ 5.95	each	T	January 1
Adult (18 to 64 Yrs)	\$ 7.62	each	T	January 1
Family (2 adults/caregivers and unlimited children under 18 Yrs)	\$ 21.90	each	T	January 1
Aquasize				
Youth (13 to 17 Yrs) / Senior (65+ Yrs) / Student (Valid Post Secondary ID, 18+ Yrs)	\$ 7.38	each	T	January 1
Adult (18 to 64 Yrs)	\$ 9.05	each	T	January 1
Loonie Swim Admission	\$ 1			
Harbour Pool 10 Visit Pass				
Child (2 to 12 Yrs)	\$ 40.48	each	T	January 1
Youth (3 to 17 Yrs) / Senior (65+ Yrs) / Student (Valid Post Secondary ID, 18+ Yrs)	\$ 53.81	each	T	January 1
Adult (18 to 64 Yrs)	\$ 68.57	each	T	January 1
Family (2 adults/caregivers and unlimited children under 18 Yrs)	\$ 197.14	each	T	January 1
Aquasize				
Youth (13 to 17 Yrs) / Senior (65+ Yrs) / Student (Valid Post Secondary ID, 18+ Yrs)	\$ 66.48	each	T	January 1
Adult (18 to 64 Yrs)	\$ 81.43	each	T	January 1
Harbour Pool 1 Month Pass				
Child (2 to 12 Yrs)	\$ 31.67	each	T	January 1
Youth (3 to 17 Yrs) / Senior (65+ Yrs) / Student (Valid Post Secondary ID, 18+ Yrs)	\$ 41.67	each	T	January 1
Adult (18 to 64 Yrs)	\$ 53.33	each	T	January 1
Flex Pass (living in the same household)				
Child	\$ 26.90	each	T	January 1
Youth	\$ 35.48	each	T	January 1
Second Adult	\$ 45.24	each	T	January 1
Second Senior/Student	\$ 35.48	each	T	January 1
Family (2 adults/caregivers and unlimited children under 18 Yrs)	\$ 153.33	each	T	January 1
Aquasize				
Youth (13 to 17 Yrs) / Senior (65+ Yrs) / Student (Valid Post Secondary ID, 18+ Yrs)	\$ 51.67	each	T	January 1
Adult (18 to 64 Yrs)	\$ 63.33	each	T	January 1

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	

Harbour Pool Annual Pass

Child (2 to 12 Yrs)	\$ 316.67	each	T	January 1
Youth (3 to 17 Yrs) / Senior (65+ Yrs) / Student (Valid Post Secondary ID, 18+ Yrs)	\$ 416.67	each	T	January 1
Adult (18 to 64 Yrs)	\$ 533.33	each	T	January 1
Flex Pass (living in the same household)				
Child	\$ 269.05	each	T	January 1
Youth	\$ 354.76	each	T	January 1
Second Adult	\$ 452.38	each	T	January 1
Second Senior/Student	\$ 354.76	each	T	January 1
Family (2 adults/caregivers and unlimited children under 18 Yrs)	\$ 1,528.57	each	T	January 1
Aquasize				
Youth (13 to 17 Yrs) / Senior (65+ Yrs) / Student (Valid Post Secondary ID, 18+ Yrs)	\$ 516.67	each	T	January 1
Adult (18 to 64 Yrs)	\$ 633.81	each	T	January 1

Multi Facility DCC and Harbour Pool Single Admission

Family (2 adults/caregivers and unlimited children under 18 Yrs)	\$ 27.14	each	T	January 1
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Multi Facility DCC and Harbour Pool Punch Pass (10 Visits)

Family (2 adults/caregivers and unlimited children under 18 Yrs)	\$ 244.29	each	T	January 1
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Multi Facility DCC and Harbour Pool 1 Month Pass

Child (2 to 12 Yrs)	\$ 39.05	each	T	January 1
Youth (13 to 17 Yrs)	\$ 48.57	each	T	January 1
Adult (18 to 64 Yrs)	\$ 68.57	each	T	January 1
Senior (65+ Yrs) / Student (Valid Post Secondary ID, 18+ Yrs)	\$ 56.19	each	T	January 1
Flex Pass (living in the same household)				
Child	\$ 33.10	each	T	January 1
Youth	\$ 41.19	each	T	January 1
Second Adult	\$ 58.33	each	T	January 1
Second Senior/Student	\$ 47.86	each	T	January 1
Family (2 adults/caregivers and unlimited children under 18 Yrs)	\$ 162.86	each	T	January 1
Aquasize				
Youth (13 to 17 Yrs) / Senior (65+ Yrs) / Student (Valid Post Secondary ID, 18+ Yrs)	\$ 67.86	each	T	January 1
Adult (18 to 64 Yrs)	\$ 85.71	each	T	January 1

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	
Multi Facility Dow Centennial Centre and Harbour Pool Annual Pass				
Child (2 to 12 Yrs)	\$ 429.52	each	T	January 1
Youth (13 to 17 Yrs)	\$ 534.29	each	T	January 1
Adult (18 to 64 Yrs)	\$ 754.29	each	T	January 1
Senior (65+ Yrs) / Student (Valid Post Secondary ID, 18+ Yrs)	\$ 618.10	each	T	January 1
Flex Pass (living in the same household)				
Child	\$ 310.24	each	T	January 1
Youth	\$ 385.95	each	T	January 1
Second Adult	\$ 545.00	each	T	January 1
Second Senior/Student	\$ 446.67	each	T	January 1
Family (2 adults/caregivers and unlimited children under 18 Yrs)	\$ 1,791.43	each	T	January 1
Aquasize				
Youth 13 to 17 Yrs / Senior 65+ Yrs / Student Valid Post Secondary ID (18 + Yrs)	\$ 746.43	each	T	January 1
Adult 18 to 64 Yrs	\$ 972.86	each	T	January 1
Shower Charge	\$ 2.38	each	T	January 1
Administrative Fees				
Card replacement fee	\$ 3.00			
Corporate Discount (daily admissions not included)				
Point of Sale Discount	15%	% discount	T	January 1
DCC Childminding Services				
Individual Child (with membership)	\$ 4.00	per half hour	E	January 1
20 Punch Pass (20 half hours)	\$ 82.00	20 half hours	E	January 1
Individual Child (no membership)	\$ 9.00	per half hour	E	January 1
20 Punch Pass (20 half hours)	\$ 171.00	20 half hours	E	January 1
Family	\$ 7.00	per half hour	E	January 1
20 Punch Pass (20 half hours)	\$ 136.00	20 half hours	E	January 1
Facility Rental Fees Miscellaneous				
City Insurance Fee (May be available for functions which require insurance when it has not otherwise been obtained)	At Cost	per function (as evaluated)	T	January 1
Damage Deposit (Refundable if No Damage)	\$ 350.00		E	January 1
Extra Cleaning or Damage	At Cost		T	January 1
* All day rates are up to a maximum of 10 hours				
Facility Rental Cancellation Fees				
Weddings, Banquets, Christmas Parties, Special Events and Licensed Events				
More than 90 Days' Notice Provided	No charge			
Less than 90 Days' Notice Provided	50%	% of rental cost	T	January 1
Less than 30 Days' Notice Provided	100%	% of rental cost	T	January 1
Meetings, Birthday Parties, All Other Rentals				
More than 72 Hours Notice Provided	No charge			
Less than 72 Hours Notice Provided	100%	% of rental cost	T	January 1

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	

Facility Rental Fees Parking Lots

Commercial	\$ 353.62	per day	T	January 1
* No charge for non-profit groups				

Facility Rental Fees Outdoor Courts Special Event

Tennis, Pickleball or Beach Volleyball, (3 day maximum)	\$ 135.14	per day	T	January 1
Tennis, Pickleball or Beach Volleyball (1 day)	\$ 45.14	per day	T	January 1

Facility Rental Fees Fort Saskatchewan Community Hall*

Normandy Room				
Kitchen Damage Deposit (Refundable if No Damage)	\$ 500.00	flat rate	E	January 1
Kitchen Only Rental Fee *Full service	\$ 407.86	per day	T	January 1
Resident or Non Profit Group	\$ 82.86	per hour	T	January 1
	\$ 663.14	per day	T	January 1
Non-Resident or Commercial	\$ 165.76	per hour	T	January 1
	\$ 1,326.24	per day	T	January 1
Self Clean-Up / No Setup (Approved Users)*	\$ 51.52	per hour	T	January 1
	\$ 412.00	per day	T	January 1
Ortona Room				
When rented with the Normandy Room (All Users)	\$ 31.81	per hour	T	January 1
Resident or Non Profit Group	\$ 31.81	per hour	T	January 1
	\$ 254.33	per day	T	January 1
Non-Resident or Commercial	\$ 63.57	per hour	T	January 1
	\$ 508.62	per day	T	January 1
Self Clean-Up / No Setup (Approved Users)*	\$ 25.00	per hour	T	January 1
	\$ 200.14	per day	T	January 1
* Room unlocked, no custodial support, no table/chair set up, empty room only				
*Two hour minimum for bookings				

Facility Rental Fees Golf and Curling Club Building (GCC)*

Kitchen Damage Deposit (Refundable if No Damage)	\$ 500.00	flat rate	E	January 1
Kitchen Only Rental Fee	\$ 214.29	per day	T	January 1
Banquet Room A or Main Floor Meeting Room				
Resident or Non-Profit Group	\$ 31.81	per hour	T	January 1
	\$ 254.33	per day	T	January 1
Non-Resident or Commercial	\$ 63.57	per hour	T	January 1
	\$ 508.62	per day	T	January 1
Banquet Room B				
Resident or Non-Profit Group	\$ 38.24	per hour	T	January 1
	\$ 306.00	per day	T	January 1
Non-Resident or Commercial	\$ 76.52	per hour	T	January 1
	\$ 612.00	per day	T	January 1

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			<i>Taxable = T</i> <i>Exempt = E</i>	

Banquet Room A and B combined

Resident or Non-Profit Group	\$ 70.05	per hour	T	January 1
	\$ 560.33	per day	T	January 1
Non-Resident or Commercial	\$ 140.09	per hour	T	January 1
	\$ 1,120.62	per day	T	January 1

*Two hour minimum for bookings

Facility Rental Fees West River's Edge Building (WRE)*

Main Floor (fire pits included)

Resident or Non-Profit Group	\$ 39.48	per hour	T	January 1
	\$ 315.86	per day	T	January 1
Non-Resident or Commercial	\$ 78.95	per hour	T	January 1
	\$ 631.67	per day	T	January 1

Basement

Resident or Non-Profit Group	\$ 31.81	per hour	T	January 1
	\$ 254.33	per day	T	January 1
Non-Resident or Commercial	\$ 63.57	per hour	T	January 1
	\$ 508.62	per day	T	January 1

Entire Building (Main Floor and Basement, fire pits included)

Resident or Non-Profit Group	\$ 71.29	per hour	T	January 1
	\$ 570.14	per day	T	January 1
Non-Resident or Commercial	\$ 142.05	per hour	T	January 1
	\$ 1,140.33	per day	T	January 1

*Two hour minimum for bookings

Facility Rental Fees Harbour Pool

General Public/Non-Local Schools (Main Pool)

1 to 74 People	\$ 187.86	per hour	T	January 1
75 to 124 People	\$ 236.57	per hour	T	January 1
125 to 185 People	\$ 284.43	per hour	T	January 1
186 to 246 People	\$ 332.38	per hour	T	January 1
247 to 300 People	\$ 379.76	per hour	T	January 1

Pool Party Package (incl 1 hr private pool rental, MPR for 2 hrs, extra guard for inflatable, set up/tear down)

	\$ 305.71	per rental	T	January 1
Additional Guard	\$ 28.48	per hour	T	January 1
Additional Guard Overtime	\$ 56.90	per hour	T	January 1
Additional Aqua Fitness Instructor	\$ 48.57	per hour	T	January 1
Multi-Purpose Room (All Users)	\$ 35.71	per hour	T	January 1

Swim Club Pool

Local Main Pool Only	\$ 97.71	per hour	T	January 1
Local Swim Meet	\$ 155.71	per hour	T	January 1

Single Lane Rentals (practices only)

Resident	\$ 16.29	per hour	T	January 1
Non-Resident	\$ 18.95	per hour	T	January 1

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	

Local School Main Pool				
1 to 74 People	\$ 53.81	per hour	T	January 1
75 to 124 People	\$ 80.71	per hour	T	January 1
125 to 185 People	\$ 107.62	per hour	T	January 1
186 to 246 People	\$ 134.52	per hour	T	January 1
247 to 300 People	\$ 161.38	per hour	T	January 1
Harbour Pool Cancellation Fee	\$ 4.76	each	T	January 1

Facility Rental Fees DCC Banquet Hall (Lions Mane and Pride)*

Extra Linen Fee	\$ 2.62	each	T	January 1
Kitchen Damage Deposit (Refundable if No Damage)	\$ 500.00	flat rate	E	January 1
Kitchen Only Rental Fee *Full service	\$ 407.86	per day	T	January 1
DCC Banquet Hall				
Resident or Non-Profit Group *	\$ 83.38	per hour	T	January 1
Resident or Non-Profit Group day rate	\$ 667.14	per day	T	January 1
Resident or Non-Profit Group set up **	\$ 166.76	per booking per day	T	January 1
Resident or Non-Profit Group day rate ***	\$ 1,000.57	per day	T	January 1
Resident or Non-Profit Group Self Clean Up / No Set Up (Approved Users) *	\$ 55.43	per hour	T	January 1
* Room unlocked, no custodial support, no table/chair set up, empty room only	\$ 443.38	per day	T	January 1
Non-Resident or Commercial *	\$ 166.76	per hour	T	January 1
Non-Resident or Commercial day rate	\$ 1,334.10	per day	T	January 1
Non-Resident or Commercial Set up **	\$ 333.52	per booking per day	T	January 1
Non-Resident or Commercial day rate ***	\$ 2,001.14	per day	T	January 1
Non-Resident or Commercial Self Clean Up / No Set Up (Approved Users)*	\$ 110.86	per hour	T	January 1
* Room unlocked, no custodial support, no table/chair set up, empty room only	\$ 886.71	per day	T	January 1
DCC Lions Mane Only				
Resident or Non-Profit Group *	\$ 55.43	per hour	T	January 1
Resident or Non-Profit Group day rate	\$ 443.38	per day	T	January 1
Resident or Non-Profit Group set up **	\$ 110.86	per booking per day	T	January 1
Resident or Non-Profit Group day rate ***	\$ 665.05	per day	T	January 1
Non-Resident or Commercial *	\$ 110.86	per hour	T	January 1
Non-Resident or Commercial day rate	\$ 886.71	per day	T	January 1
Non-Resident or Commercial set up **	\$ 221.67	per booking per day	T	January 1
Non-Resident or Commercial day rate ***	\$ 1,330.10	per day	T	January 1
DCC Lions Pride Only				
Resident or Non-Profit Group *	\$ 31.81	per hour	T	January 1
Resident or Non-Profit Group day rate	\$ 254.33	per day	T	January 1
Resident or Non-Profit Group set up **	\$ 63.52	per booking per day	T	January 1
Resident or Non-Profit Group day rate ***	\$ 381.14	per day	T	January 1
Non-Resident or Commercial *	\$ 63.57	per hour	T	January 1
Non-Resident or Commercial day rate	\$ 508.62	per day	T	January 1
Non-Resident or Commercial set up **	\$ 127.14	per booking/per day	T	January 1
Non-Resident or Commercial day rate ***	\$ 762.24	per day	T	January 1

*Two hour minimum for bookings

** (7-10pm night before) / tear down (7-10am morning after)

***When also booking set-up and/or tear down time (9am-2am)

Description	2025 Fee	Unit of Measure	GST	Effective Date
			Taxable = T	
			Exempt = E	

* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.

Facility Rental Fees DCC Meeting Rooms

Extra Linen Fee	\$ 2.62	each	T	January 1
DCC Pacesetter Homes Multipurpose Room/DCC Scotiabank Room*				
Resident or Non-Profit Group	\$ 31.81	per hour	T	January 1
	\$ 254.33	per day	T	
Non-Resident or Commercial	\$ 65.57	per hour	T	January 1
	\$ 508.62	per day	T	January 1
*Two hour minimum for bookings, some exclusions apply				
Auggie's Party Room				
All Users	\$ 25.00	per hour	T	January 1
	\$ 200.14	per day	T	January 1

Facility Rental Fees DCC Gymnasium

Full Gymnasium				
Resident or Non-Profit Group	\$ 60.00	per hour	T	January 1
	\$ 480.00	per day	T	January 1
Non-Resident or Commercial	\$ 120.00	per hour	T	January 1
	\$ 960.00	per day	T	January 1
Half Gymnasium				
Resident or Non-Profit Group	\$ 30.00	per hour	T	January 1
	\$ 240.00	per day	T	January 1
Non-Resident or Commercial	\$ 60.00	per hour	T	January 1
	\$ 480.00	per day	T	January 1

Facility Rental Fees DCC Flex Hall

Resident or Non-Profit Group	\$ 25.00	per hour	T	1-Jan
	\$ 200.00	per day	T	1-Jan
Non-Resident or Commercial	\$ 50.00	per hour	T	1-Jan
	\$ 400.00	per day	T	1-Jan

Facility Rental Fees Indoor Soccer Field *

Cancellation Fees				
15 or more Days Notice Provided	No charge		T	
Less than 15 Days Notice Provided	100%	% of rental cost	T	January 1
January 1st to March 31st				
Resident Youth or Non-Profit Group (Mon-Fri, Open-5pm)	\$ 87.86	per hour	T	Roll over from prev. season
Resident Youth or Non-Profit Group (Mon-Fri, 5pm Close, Sat-Sun all day)	\$ 126.43	per hour	T	Roll over from prev. season
Resident Adult (Mon-Fri, Open-5pm)	\$ 93.57	per hour	T	Roll over from prev. season
Resident Adult (Mon-Fri, 5pm Close, Sat-Sun all day)	\$ 137.38	per hour	T	Roll over from prev. season
Non-Resident or Commercial (Mon-Fri, Open-5pm)	\$ 104.52	per hour	T	Roll over from prev. season
Non-Resident or Commercial (Mon-Fri, 5pm Close, Sat-Sun all day)	\$ 148.57	per hour	T	Roll over from prev. season

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	

April 1st to August 31st (Off season)

Resident Youth or Non-Profit Group (Mon-Sun Anytime)	\$ 87.86	per hour	T	April 1
Resident Adult (Mon-Sun Anytime)	\$ 93.57	per hour	T	April 1
Non-Resident or Commercial (Mon-Sun Anytime)	\$ 104.52	per hour	T	April 1

September 1st to December 31st

Resident Youth or Non-Profit Group (Mon-Fri, Open-5pm)	\$ 90.48	per hour	T	September 1
Resident Youth or Non-Profit Group (Mon-Fri, 5pm Close, Sat-Sun all day)	\$ 130.24	per hour	T	September 1
Resident Adult (Mon-Fri, Open-5pm)	\$ 96.38	per hour	T	September 1
Resident Adult (Mon-Fri, 5pm Close, Sat-Sun all day)	\$ 141.52	per hour	T	September 1
Non-Resident or Commercial (Mon-Fri, Open-5pm)	\$ 107.67	per hour	T	September 1
Non-Resident or Commercial (Mon-Fri, 5pm Close, Sat-Sun all day)	\$ 153.05	per hour	T	September 1

* Half field rental rates are 50% of full field rental rates.

Facility Rental Fees Taurus Field *

Cancellation Fees

15 or more Days Notice Provided	No charge			
Less than 15 Days Notice Provided	100%	% of rental cost	T	January 1
Resident or Non-Profit	\$ 75.00	per hour	T	April 1
Non-Resident or Commercial	\$ 130.00	per hour	T	April 1

* Field is open April 1st November 30th, weather dependent

Facility Rental Arena Fees DCC, JRC, and Sportsplex

Cancellation Fees

15 or more Days Notice Provided	No charge			
Less than 15 Days Notice Provided	100%	% of rental cost	T	January 1
School Rental JRC and SPX	\$ 42.29	per hour	T	September 1

January 1st to June 30th

Prime Ice Rental (Mon Fri 5:30-10pm, Sat-Sun 8am-10pm)

Resident Youth / Junior / Non-Profit	\$ 145.71	per hour	T	Roll over from prev. year
Adult	\$ 247.86	per hour	T	Roll over from prev. year
Non-Resident Youth	\$ 183.33	per hour	T	Roll over from prev. year

Non-Prime Ice Rental (Mon-Fri Open-5:30pm, Sat-Sun 6-8am, Mon-Sun 10pm-12am)

Resident Youth / Junior / Non-Profit	\$ 86.19	per hour	T	Roll over from prev. year
Adult	\$ 151.19	per hour	T	Roll over from prev. year
Non-Resident Youth	\$ 107.86	per hour	T	Roll over from prev. year

July 1st to August 31st

Summer Ice (Youth Rate/Non-Profit)	\$ 166.76	per hour	T	July 1
Summer Ice (Adult Rate)	\$ 227.57	per hour	T	July 1
Non-Ice (Dry Pad Arena Surface)				
Resident Youth / Junior / Non-Profit	\$ 77.76	per hour	T	March 1
Adult	\$ 111.10	per hour	T	March 1
Non-Resident Youth	\$ 94.67	per hour	T	March 1

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	

September 1st to December 31st

Prime Ice Rental (Mon Fri 5:30-10pm, Sat-Sun 8am-10pm)				
Resident Youth / Junior / Non-Profit	\$ 150.10	per hour	T	September 1
Adult	\$ 255.33	per hour	T	September 1
Non-Resident Youth	\$ 250.10	per hour	T	September 1
Non-Prime Ice Rental (Mon-Fri 6am-5:30pm, Sat-Sun Open-8am, Mon-Sun 10pm-12am)				
Resident Youth / Junior / Non-Profit	\$ 88.76	per hour	T	September 1
Adult	\$ 155.71	per hour	T	September 1
Non-Resident Youth	\$ 133.19	per hour	T	September 1

Special Event Fees Arenas (Dry Pad), Taurus Field, Indoor Soccer Field

Set-Up / Strike Days	\$ 980.95	per day	T	January 1
Event Day	\$ 1,961.90	per day	T	January 1
Indoor Turf Conversion	\$ 2,619.05	per event	T	January 1

Other Culture Services Fees

City Insurance Fee*	At cost	per function (as evaluated)	T	January 1
*May be available for functions which require insurance and when it has not otherwise been obtained				
Cancellation Fee				
Fort Heritage Precinct Weddings and Events				
More than 90 days Notice Provided	\$ 30.00	flat rate	E	January 1
Between 31 and 90 days Notice Provided	50%	% of rental cost	T	January 1
Less than 30 days Notice Provided	100%	% of rental cost	T	January 1
Meetings				
Less than 72 hours Notice Provided	100%	% of rental cost	T	January 1
Damage Deposit for Heritage Facilities (Refundable if No Damage)	\$ 500.00	per rental	E	January 1
Damage Deposit for Outdoor Special Events (Refundable if No Damage)	\$ 350.00	per rental	E	January 1
Additional Cleaning Charge	100%	% of cost incurred	T	January 1
Picnic Shelter Turner Park	\$ 19.05	per hour	T	January 1

Auggie Fees

For Profit Organizations Only				
Auggie Appearance Fee	\$ 80.95	per hour	E	January 1
Auggie Escort Fee	\$ 71.43	per hour	E	January 1

Special Event Fees*

Event Permit Late Fee (for permits submitted less than 28 days prior to event)	\$ 175.00	per permit	E	January 1
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*No fee will be charged for permits submitted prior to 28 days.

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	

Fort Heritage Precinct Fees

Daily Admissions				
Child (2-12 Yrs)	\$ 4.38	each	T	January 1
Youth (13-17 Yrs) / Senior (65+ Yrs)	\$ 5.38	each	T	January 1
Adult (18-64 Yrs)	\$ 8.81	each	T	January 1
Family (2 adults/caregivers and unlimited children under 18 Yrs)	\$ 23.24	each	T	January 1
Specialty Tour Admission	\$ 11.71	each	T	January 1
School Programs (Under 14 Yrs)	\$ 7.52	per student	E	September 1
School Programs (14+ Yrs)	\$ 7.52	per student	T	September 1
History Centre Fee	\$ 362.29	per session	E	September 1
Fort Heritage Precinct Outreach Fee (Under 14 Yrs)	\$ 51.24	per 1.0 hour session	E	September 1
Fort Heritage Precinct Outreach Fee (14+ Yrs)	\$ 51.24	per 1.0 hour session	T	September 1
Photo Reproductions	\$ 21.48	per photo	T	January 1
Research Fee (first hour of research is free)	\$ 31.71	per hour	T	January 1

Facility Rental Fees Fort Heritage Precinct Village*

Court House or Soda Lake Church				
Resident or Non-Profit Group	\$ 31.81	per hour	T	January 1
	\$ 254.33	per day	T	January 1
Non-Resident or Commercial	\$ 63.57	per hour	T	January 1
	\$ 508.62	per day	T	January 1
Village Grounds Only				
Resident or Non-Profit Group	\$ 43.67	per hour	T	January 1
	\$ 349.19	per day	T	January 1
Non-Resident or Commercial	\$ 87.29	per hour	T	January 1
	\$ 698.38	per day	T	January 1
Court House or Soda Lake Church and the Village Grounds				
Resident or Non-Profit Group	\$ 55.43	per hour	T	January 1
	\$ 443.38	per day	T	January 1
Non-Resident or Commercial	\$ 105.86	per hour	T	January 1
	\$ 846.71	per day	T	January 1
Rotary Amphitheatre (Peter Ream Park)				
Resident or Non-Profit Group	\$ 55.43	per hour	T	January 1
	\$ 443.38	per day	T	January 1
Non-Resident or Commercial	\$ 105.86	per hour	T	January 1
	\$ 846.71	per day	T	January 1
Interior Photographs	\$ 166.67	flat rate - 2 hour max	T	January 1

* Two hour minimum for bookings.

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	

Facility Rental Fees Fort Heritage Precinct 1875 North West Mounted Police (NWMP) Fort *

Program Space				
Resident or Non-Profit Group	\$ 31.81	per hour	T	January 1
	\$ 254.33	per day	T	January 1
Non-Resident or Commercial	\$ 63.57	per hour	T	January 1
	\$ 508.62	per day	T	January 1
Fort Grounds and Program Space Special Events				
Resident or Non-Profit Group	\$ 55.43	per hour	T	January 1
	\$ 443.38	per day	T	January 1
Non-Resident or Commercial	\$ 105.86	per hour	T	January 1
	\$ 846.71	per day	T	January 1

* Two hour minimum for bookings.

Facility Rental Fees Fort Heritage Precinct CN Station *

Annual Block Booking* (Kinsmen Room)				
Resident or Non-Profit Group	\$ 20.10	per hour	T	January 1
	\$ 160.86	per day	T	January 1
Non-Resident or Commercial	\$ 40.24	per hour	T	January 1
	\$ 321.76	per day	T	January 1
Casual Booking (Kinsmen Room)				
Resident or Non-Profit Group	\$ 31.81	per hour	T	January 1
	\$ 254.33	per day	T	January 1
Non-Resident or Commercial	\$ 63.57	per hour	T	January 1
	\$ 508.62	per day	T	January 1

* More than 10 bookings per year. Two hour minimum for bookings.

Facility Rental Fees Legacy Park Bandshell*

Resident or Non-Profit Group	\$ 31.62	per hour	T	September 1
	\$ 252.95	per day	T	September 1
Non-Resident or Commercial	\$ 63.24	per hour	T	September 1
	\$ 505.90	per day	T	September 1

Facility Rental Fees City Hall *

Special and Additional Services Required with Use of Square	100%	% of cost incurred	T	January 1
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* Use of the Square is free

Facility Rental Fees PA System *

Resident or Non-Profit Group	\$ 142.86	per rental	T	January 1
Commercial or Non-Resident	\$ 190.48	per rental	T	January 1

* Maximum three day rental

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	

Facility Rental Fees DCC Shell Theatre ^{1, 2, 3}

Cancellation Fee or Substantial Change Fee ⁴				
Shows sold via Ticketpro ⁵	As per ticket event license agreement	each	T	January 1
Rental Deposit ⁶				
Resident and/or Non-Profit Group	\$ 350	per rental day, non-refundable	E	January 1
Commercial or Non Resident	\$ 500	per rental day, non-refundable	E	January 1
1 Day rate is a maximum of 10 hours. Any additional rental / technician hours will be charged at the applicable hourly rate.				
2 The fee applicable to Ticket Event Licensed events will be the greater of 10% of the gross ticket sales/proceeds (net of GST) or the rate as stated in the agreement. Admission includes ticket sales, silver collection, suggested donation or similar charges.				
3 For all rental contracts in the DCC involving more than two facility spaces or the use of the Shell Theatre: with 30 days or more notice provided, the renter is charged the full rental deposit plus any incurred costs. With less than 30 days notice provided, the renter is charged with the full amount of the contract plus any incurred costs.				
4 Cancellation policy for shows via Ticketpro is regulated under Ticketed Event License Agreement.				
5 For all rental contracts in the DCC involving more than two facility rental spaces or involving the Shell Theatre.				
6 Minimum Shell Theatre booking is 5 hours.				

Facility Rental Fees Entandem*

Function Without Dance	At cost	per function	T	January 1
Function With Dance	At cost	per function	T	January 1
* This fee is applicable where music is part of a function (as needed).				

Facility Rental Fees Shell Theatre

Performances				
January 1st to August 31st				
Resident and/or Non-Profit Group	\$ 800.00	minimum book	T	January 1
	\$ 147.62	additional hour	T	January 1
Non-Resident or Commercial	\$ 1,476.19	per day	T	January 1
	\$ 1,250.00	minimum book	T	January 1
	\$ 242.86	additional hour	T	January 1
	\$ 2,500.00	per day	T	January 1
Performance Show (includes: 2 Technicians and 1 Front of House Assistant)				
September 1st to December 31st				
Resident and/or Non-Profit Group	\$ 850.00	minimum book	T	September 1
	\$ 160.00	additional hour	T	September 1
	\$ 1,500.00	per day	T	September 1
Non-Resident or Commercial	\$ 1,360.00	minimum book	T	September 1
	\$ 250.00	additional hour	T	September 1
	\$ 2,750.00	per day	T	September 1
Rehearsals (includes: 2 Technicians and 1 Front of House Assistant)				
January 1st to August 31st				
Resident and/or Non-Profit Group	\$ 704.76	minimum book	T	January 1
	\$ 130.00	additional hour	T	January 1
	\$ 1,300.00	per day	T	January 1
Non-Resident or Commercial	\$ 1,150.00	minimum book	T	January 1
	\$ 230.00	additional hour	T	January 1
	\$ 2,300.00	per day	T	January 1

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	
Rehearsal (includes: 2 Technicians and 1 Front of House Assistant)				
September 1st to December 31st				
Resident and/or Non-Profit Group	\$ 740.00	minimum book	T	September 1
	\$ 135.00	additional hour	T	September 1
	\$ 1,375.00	per day	T	September 1
Non-Resident or Commercial	\$ 1,250.00	minimum book	T	September 1
	\$ 240.00	additional hour	T	September 1
	\$ 2,450.00	per day	T	September 1
Staging Rehearsal (includes: 1 Technician and 1 Front of House Assistant)				
January 1st to August 31st				
Resident and/or Non-Profit Group	\$ 457.14	minimum book	T	January 1
	\$ 85.71	additional hour	T	January 1
	\$ 809.52	per day	T	January 1
Non-Resident or Commercial	\$ 800.00	minimum book	T	January 1
	\$ 157.14	additional hour	T	January 1
	\$ 1,300.00	per day	T	January 1
September 1st to December 31st				
Resident and/or Non-Profit Group	\$ 500.00	minimum book	T	September 1
	\$ 100.00	additional hour	T	September 1
	\$ 925.00	per day	T	September 1
Non-Resident or Commercial	\$ 900.00	minimum book	T	September 1
	\$ 160.00	additional hour	T	September 1
	\$ 1,600.00	per day	T	September 1
Festival, Competition and Conference (includes: 1 Technician and 1 Front of House Assistant)				
January 1st to August 31st				
Resident and/or Non-Profit Group	\$ 580.95	minimum book	T	January 1
	\$ 104.76	additional hour	T	January 1
	\$ 1,047.62	per day	T	January 1
Non-Resident or Commercial	\$ 1,077.14	minimum book	T	January 1
	\$ 215.24	additional hour	T	January 1
	\$ 2,000.00	per day	T	January 1
September 1st to December 31st				
Resident and/or Non-Profit Group	\$ 750.00	minimum book	T	September 1
	\$ 130.00	additional hour	T	September 1
	\$ 1,300.00	per day	T	September 1
Non-Resident or Commercial	\$ 1,350.00	minimum book	T	September 1
	\$ 250.00	additional hour	T	September 1
	\$ 2,500.00	per day	T	September 1
DCC Shell Theatre Foyer Only				
January 1st to August 31st				
Resident and/or Non-Profit Group	\$ 62.86	per hour	T	January 1
	\$ 503.81	per day	T	January 1
Non-Resident or Commercial	\$ 84.76	per hour	T	January 1
	\$ 679.05	per day	T	January 1
September 1st to December 31st				
Resident and/or Non-Profit Group	\$ 64.62	per hour	T	September 1
	\$ 517.90	per day	T	September 1
Non-Resident or Commercial	\$ 87.14	per hour	T	September 1
	\$ 698.05	per day	T	September 1

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	
<u>DCC Theatre Dressing Room Only</u>				
January 1st to August 31st				
Resident and/or Non-Profit Group	\$ 18.10	per hour	T	January 1
	\$ 145.71	per day	T	January 1
Non-Resident or Commercial	\$ 29.52	per hour	T	January 1
	\$ 243.81	per day	T	January 1
September 1st to December 31st				
Resident and/or Non-Profit Group	\$ 18.62	per hour	T	September 1
	\$ 149.81	per day	T	September 1
Non-Resident or Commercial	\$ 30.33	per hour	T	September 1
	\$ 250.62	per day	T	September 1
<u>DCC Green Room Only</u>				
January 1st to August 31st				
Resident or Non-Profit Group	\$ 27.62	per hour	T	January 1
	\$ 221.90	per day	T	January 1
Non-Resident or Commercial	\$ 44.76	per hour	T	January 1
	\$ 354.29	per day	T	January 1
September 1st to December 31st				
Resident or Non-Profit Group	\$ 28.38	per hour	T	September 1
	\$ 228.10	per day	T	September 1
Non-Resident or Commercial	\$ 46.00	per hour	T	September 1
	\$ 364.19	per day	T	September 1
<u>Other</u>				
Confidence Monitor	\$ 142.86	per day	T	September 1
Grand Piano				
Per Use Fee	\$ 104.76	minimum fee	T	September 1
Tuning Fee	100%	per each / % of cost incurred	T	September 1
Upright Piano				
Per Use Fee	\$ 75.00	minimum fee	T	September 1
Tuning Fee	100%	per each / % of cost incurred	T	September 1

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	

Ticketing and Facility Fees

Included Technician(s) / Stagehand Labour	\$ 44.05	per hour/per person/4 hour minimum	T	September 1
Included Technician / Stagehand Labour Overtime (after 10 hours)	\$ 22.05	per hour/per person/4 hour minimum	T	September 1
Additional Technician(s) / Stagehand Labour (up to 8 hours)	\$ 44.05	per hour/per person/4 hour minimum	T	September 1
Additional Technician / Stagehand Labour Overtime (after 8 hours)	\$ 66.10	per hour/per person/4 hour minimum	T	September 1
Specialized Labour	100%	per each / % of cost incurred	T	September 1
Front of House Staff	\$ 30.00	per hour / person	T	September 1
Front of House Staff Overtime	\$ 45.00	per hour / person	T	September 1
Box Office or Merchandise Sales Attendant	\$ 30.00	per hour / person	T	September 1
Insufficient Meal Break Levy	\$ 200.00	per instance	T	September 1
Insufficient Intermission Levy	\$ 200.00	per instance	T	September 1
Security / Parking Personnel	100%	% of cost incurred	T	September 1
Heavy Equipment	100%	% of cost incurred	T	September 1
Special Request Lighting and Audio Equipment	100%	% of cost incurred	T	September 1
Royalty on Merchandising Performing Arts	15%	% of cost incurred	T	September 1
Royalty on Merchandising Visual Arts	20%	% of cost incurred	T	September 1
Royalty (dance and music festivals / competitions)	\$ 261.90	per merchant	T	September 1
Box Office Services (Ticketpro)				
Event Setup Fee	\$ 75.00	minimum fee PLUS	T	September 1
Box Office Sales / Ticket Fee	\$ 0.20	per each sale / ticket	T	September 1
Credit Card / Debit Ticket Sale Charge (as per facility booking contract)	As per ticket event license agreement	each	T	September 1
Performances (Fort Saskatchewan 50 / 50 *)				
<i>*Volunteers contributing a minimum 50 volunteer hours to the DCC Shell Theatre will receive discounted rates.</i>				
January 1st to August 31st				
Resident and/or Non-Profit Group	\$ 400.00	5-hour minimum booking	T	January 1
	\$ 73.81	additional hour	T	January 1
	\$ 738.10	per day	T	January 1
	\$ 625.00	5 hour minimum booking	T	January 1
	\$ 121.43	additional hour	T	January 1
	\$ 1,250.00	per day	T	January 1
September 1st to December 31st				
Resident or Non-Profit Group	\$ 425.00	5-hour minimum booking	T	September 1
	\$ 80.00	additional hour	T	September 1
	\$ 750.00	per day	T	September 1
Non-Resident or Commercial	\$ 680.00	5-hour minimum booking	T	September 1
	\$ 125.00	additional hour	T	September 1
	\$ 1,375.00	per day	T	September 1

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	

Shell Theatre Video Services

Archival (Single Stationary Camera)				
Video System Set-up (up to 2 Sessions)	\$ 238.10	per event	T	January 1
Additional Session setup	\$ 52.38	per session	T	January 1
Multi-Camera (2 or more cameras)				
Video System Set-up (up to 2 Sessions)	\$ 238.10	per event	T	January 1
Additional Session setup	\$ 52.38	per session	T	January 1
Hourly Performance Fee	\$ 57.14	per hour	T	January 1
Hourly Performance Fee (overtime after 8 hours)	\$ 85.71	per hour	T	January 1
Hourly Rehearsal Fee	\$ 45.71	per hour	T	January 1
Hourly Rehearsal Fee (overtime after 8 hours)	\$ 68.57	per hour	T	January 1
<i>All pricing includes equipment and staff charges to complete service</i>				
<i>Maximum time length per session is 3 hours</i>				

The City Manager is responsible for the administrative compliance and monitoring of the following fees as per the User Fees and Charges Policy (FIN-009-C).

Aquatic Programs

Lifesaving Society Parent and Tot	\$ 7.75	per lesson	E	January 1
Lifesaving Society Preschool	\$ 7.75	per lesson	E	January 1
Lifesaving Society Swimmer 1-2	\$ 7.75	per lesson	E	January 1
Lifesaving Society Swimmer 3-6	\$ 8.75	per lesson	E	January 1
Homeschool Lessons 1-3 (45 minutes)	\$ 8.75	per lesson	E	January 1
Homeschool Lessons 4-6 (45 minutes)	\$ 8.75	per lesson	E	January 1
Rookie/Range/Star Patrol	\$ 9.60	per lesson	E	January 1
SwimAbilities	\$ 8.75	per lesson	E	January 1
Stroke Improvement	\$ 8.75	per lesson	E	January 1
Private Lessons (30 minute)	\$ 34.50	per lesson	E	January 1
Semi-Private Additional Participant (30 minute)	\$ 13.50	per lesson	E	January 1
Private Lessons (45 minute)	\$ 51.75	per lesson	E	January 1
Semi-Private Additional Participant (45 minute)	\$ 20.25	per lesson	E	January 1
Adult Lessons	\$ 9.52	per lesson	T	January 1
Junior Lifeguard Club	\$ 15.45	per lesson	E	January 1
Preschool Plunge and Play	\$ 21.80	per lesson	E	January 1
School Lessons-Swimmer 1-6	\$ 7.50	per lesson	E	January 1
School Lessons-Swim to Survive	\$ 2.50	per lesson	E	January 1
Public Swim To Survive	\$ 5.25	per lesson	E	January 1
Aqua Bootcamp or Babysize	\$ 9.76	per lesson	T	January 1

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	
Aquatic Leadership Courses*				
Swim and Lifesaving Instructor	\$ 441.43	per course	T	January 1
Swim Instructor (No Lifesaving or CPR)	\$ 320.71	per course	T	January 1
SwimAbilities Instructor	\$ 147.14	per course	T	January 1
Swim and Lifesaving Instructor Recertification	\$ 75.00	per course	T	January 1
Bronze Medallion (under 15 years) with CPRC	\$ 191.50	per course	E	January 1
Bronze Medallion (over 15 years) with CPR C	\$ 191.52	per course	T	January 1
Bronze Cross (under 15 years)	\$ 165.00	per course	E	January 1
Bronze Cross (over 15 years)	\$ 165.05	per course	T	January 1
National Lifeguard	\$ 344.05	per course	T	January 1
Intermediate First Aid, CPRC, AED, Aquatic Emergency Care, 02 Administration	\$ 214.29	per course	T	January 1
National Lifeguard, Oxygen Administration, Aquatic Emergency Care Recertification	\$ 123.81	per course	T	January 1
Intermediate First Aid Recertification	\$ 104.76	per course	T	January 1
Bronze Star	\$ 152.75	per course	E	January 1
* Totals are for each course no matter how many classes.				
Recreation Fitness and Wellness Classes				
Registered Fitness Classes				
General Fitness	\$ 9.52	per class	T	January 1
Specialty Fitness	\$ 10.48	per class	T	January 1
Basic Yoga	\$ 11.90	per class	T	January 1
Realignment Yoga/Specialty Yoga	\$ 14.76	per class	T	January 1
Challenge Programs	\$ 14.76	per class	T	January 1
Other Culture and Recreation Fees				
Sportsball				
Parented	\$ 13.75	per class	E	January 1
Unparented	\$ 16.75	per class	E	January 1
British Soccer Camp Admin Fee	\$ 285.71	Admin Fee	T	January 1
Summer Camps				
Kinder Camp	\$ 23.81	per class	T	January 1
Discovery Camp	\$ 45.71	per class	T	January 1
Adventure Camps (1 day)	\$ 47.62	per day	T	January 1
Leaders in Training	\$ 47.62	per course	T	January 1
Other Recreation Programs				
Preschool Classes Daytime	\$ 9.52	per class	T	January 1
Preschool Classes Evening	\$ 11.43	per class	T	January 1
No School Fun Day (half day)	\$ 23.81	per class	T	January 1
No School Fun Day (full day)	\$ 47.62	per course	T	January 1

Protective Services

Description	2025 Fee	Unit of Measure	GST	Effective Date
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** Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.*

*Taxable = T
Exempt = E*

Kennel Fees

Kennel Impound Fee	\$ 58	per day or any part thereof	T	January 1
For any required veterinary treatment, including drugs and medications	At cost	per visit	T	January 1
Administration fee for veterinary treatment	\$ 57	per animal	T	January 1
Rental fee for Cat traps	free	per trap	E	January 1

¹ Fee may be waived for first instance

The City Manager is responsible for the administrative compliance and monitoring of the following fees as per the User Fees & Charges Policy (FIN-009-C).

Criminal Record Check Fees

Individual Person Rate	\$ 58	per check	E	January 1
Non-resident Rate	\$ 87	per check	E	January 1
Student Rate	\$ 30			
Volunteer Rate	free			
Fingerprints	\$ 30	per check	E	January 1

Motor Vehicle Collision Report and Statement Fees

Statements Driver or Witness Reports	\$ 50	per statement	E	January 1
Statements with Photos Reports	\$ 57	per statement	E	January 1

Fire Services

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	

Permit Fees

Construction Fire Safety Plan Permit (per Building Permit Fee x 8%)	8%	per permit / 8% of Building Permit fee (see Planning and Development section)	E	January 1
Occupancy Load Permit				
For All Except Non Profit Organizations	\$ 120	\$120 per permit	E	January 1
Copy of Original Permit Issued	\$ 50	\$50 per permit	E	January 1
Sale of Fireworks Permit Low Level or Shop Goods (Fireworks Accessories)	\$ 126	per permit / per year	E	January 1
Discharge Fireworks Permit High Level (for all except non profit organizations)	\$ 126	\$126 per permit	E	January 1
Transportation of Dangerous Goods Route Permit	\$ 160	\$160 per permit / per year	E	January 1

Emergency Response Fees *

Alberta Transportation Fire Response Rates (GOA Set Rate) *	At GoA Rate	per hour / per unit	E	January 1
<i>* Fees established by the Government of Alberta for emergency response on a provincial highway</i>				
<i>** Excludes ambulance calls.</i>				
Within the Municipal Boundary Responses ¹	At GoA Rate	GOA rate per hour / per unit	E	January 1
<i>¹ This fee may be applied where the Fire Services Department responds to a fire, rescue, release of chemical, dangerous goods or other incident on any property if:</i>				
<i>A fire for which a person is convicted of arson under the Criminal Code of Canada.</i>				
<i>An unregulated release of dangerous goods.</i>				
<i>An open air fire which is intentionally set, with or without permit, and becomes out of control or some other emergency results thereof.</i>				
<i>Replacement cost of equipment and/or materials used, lost or damaged as a result of the response may be applied.</i>				
Contractor Fees (invoiced at 100% cost recovery for an incident: Fire Investigator, Vac Truck, Excavator, Fencing)	100%	100% cost recovery		
Outside of the Municipal Boundary Responses (as per mutual aid/auto aid or provincial agreements)	At GoA Rate	GOA rate per hour / per unit	E	January 1
Light Vehicles (Brush / Wildland) / Command Vehicles	\$ 190	GOA rate per hour / per unit	E	January 1
Insulation Removal / Disposal, Hazardous Materials Clean Up etc.		minimum cost is equal to 100% of cost incurred PLUS administration fee 15% of cost incurred	E	January 1

False Alarm Responses Alberta Fire Code Non Compliance

1st Offence - no cost	-	N/A	E	January 1
2nd Offence Within Twelve Months of a Previous Warning Issued	\$ 285	\$285 per offence	E	January 1
3rd Offence Within Twelve Months of a Previous Warning Issued	\$ 571	\$571 per offence	E	January 1
4th and Subsequent Offence Within 12 Months of a Previous Warning Issued	\$ 1,142	\$1,142 per offence	E	January 1

¹ No fee will be applied where owners have demonstrated responsible investigation or have initiated repairs of the malfunctioning safety installation.

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	
False Alarms Residential				
1st Offence - no cost	\$ -	N/A	E	January 1
2nd Offence	\$ 250	250 per offence	E	January 1
3rd Offence	\$ 500	500 per offence	E	January 1
4th Offence and everyone after in the same calendar year \$750	\$ 750	750 per offence	E	January 1
Investigations				
Fire Investigation by Fire Department Staff	\$ 150	\$150 per hour	E	January 1
Fire Investigation by Contracted Service	100%	minimum cost is equal to 100 % of cost incurred PLUS	E	January 1
	15%	administration fee - 15% of cost incurred PLUS	E	January 1
Inspections				
Regulated Occupancies				
Licensed Dayhomes or Foster Homes	\$ 63	\$63 per inspection	E	January 1
Daycare, Healthcare Centers	\$ 120	\$120 per inspection	E	January 1
Liquor Licence Inspections	\$ 143	\$143 per inspection	E	January 1
Non Regulated Occupancies				
3rd & Each Subsequent Reinspection (to confirm deficiencies have been corrected)	\$ 120	\$120 per inspection permit	E	January 1
Inspections				
Initial visit (no cost)	\$ -	N/A		
1st revisit	\$ 100	100 per offence		
2nd revisit	\$ 250	250 per offence		
3rd revisit	\$ 500	500 per offence		
Other Fire Services Fees				
Public Education and / or Safety Programs	100%	minimum cost is equal to 100% of cost incurred PLUS	E	January 1
	15%	administration fee - 15% of cost incurred	E	January 1
Lock Box Purchases	100%	minimum cost is equal to 100% of cost incurred PLUS	E	January 1
	15%	administration fee - 15% of cost incurred	E	January 1

Family and Community Support Services (FCSS)

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	

The City Manager is responsible for the administrative compliance and monitoring of the following fees as per the User Fees and Charges Policy (FIN-009-C).

FCSS Home Support Service Fees ¹

Net Family Monthly Income:				
Up to \$1,500	\$	8.50	per hour	E January 1
\$1,501 to \$1,750	\$	10.50	per hour	E January 1
\$1,751 to \$2,000	\$	11.50	per hour	E January 1
\$2,001 to \$2,250	\$	12.50	per hour	E January 1
\$2,251 to \$2,500	\$	13.50	per hour	E January 1
\$2,501 to \$2,750	\$	14.50	per hour	E January 1
\$2,751 to \$3,000	\$	15.50	per hour	E January 1
\$3,001 to \$3,250	\$	16.50	per hour	E January 1
\$3,251 to \$3,500	\$	18.00	per hour	E January 1
\$3,501 to \$3,750	\$	19.00	per hour	E January 1
\$3,751 to \$4,000	\$	22.00	per hour	E January 1
\$4,001 to \$5,450	\$	27.00	per hour	E January 1
Veteran Affairs		At Cost	per hour	E January 1
Workers Compensation Board		At Cost	per hour	E January 1

¹ Income over \$5,450 not eligible for assistance

Community Garden Services Fees

Rental of Garden Box	\$	23.00	per box	E January 1
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Financial Services

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	

Property Tax Penalties ¹

On All Current Balances Due and Outstanding

July 1st	3%	on current levy balance only	E	January 1
August 1st	6%	on current levy balance only	E	January 1
September 1st	9%	on current levy balance only	E	January 1

On All Supplementary Balances Due and Outstanding

December 1st	3%	on supplementary balance only	E	January 1
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On All Arrears Balance Due and Outstanding After December 31st in Any Year

January 1st	9%	on total outstanding balance	E	January 1
February 1st	9%	on total outstanding balance	E	January 1

¹ Property Tax Penalties shall form part of the total outstanding balance due and will be applied to the total outstanding balance on the dates as specified

The City Manager is responsible for the administrative compliance and monitoring of the following fees as per the User Fees and Charges Policy (FIN-009-C).

Other Fees

Property Tax Certificates – manual	\$ 43.00	per certificate	E	January 1
Property Tax Certificates – online	\$ 37.00	per certificate	E	January 1
Accounts Receivable Finance Charge	1.5% per month or as indicated by contract	unpaid balances outstanding after 30 days	E	January 1
Returned Items ¹	\$ 48.00	per item	E	January 1
Reprint Prior Year Assessment and Property Tax Notices	\$ 13.00	per item	T	January 1
Statement of Tax account	\$ 30.00	per statement per tax roll	T	January 1

¹ Includes stop payments, nonsufficient funds, closed / frozen bank accounts and Fort Electronic Payment Plan payments

Legislative Services

Description	2025 Fee	Unit of Measure	GST	Effective Date
* Fees and Charges exclude GST. Where taxable (T), GST is charged at point of sale.			Taxable = T Exempt = E	
Subdivision and Development Appeal Board Fees				
DEVELOPMENT PERMIT AND STOP ORDER APPEALS				
Residential District - Permit Applicant / Stop Order Recipient / Affected Party	\$ 150	per appeal	E	January 1
Commercial / Industrial / Institutional District - Permit Applicant / Stop Order Recipient	\$ 650	per appeal	E	January 1
Commercial / Industrial / Institutional District - Affected Party	\$ 450	per appeal	E	January 1
Direct Control District - Permit Applicant / Stop Order Recipient	\$ 650	per appeal	E	January 1
Direct Control District - Affected Party	\$ 450	per appeal	E	January 1
SUBDIVISION APPEALS				
Residential District - Applicant / Affected Party	\$ 650	per appeal	E	January 1
Commercial / Industrial / Institutional District - Applicant	\$ 1,000	per appeal	E	January 1
Commercial / Industrial / Institutional District - Affected Party	\$ 650	per appeal	E	January 1
Direct Control District - Applicant	\$ 1,000	per appeal	E	January 1
Direct Control District - Affected Party	\$ 650	per appeal	E	January 1
<i>The City Manager is responsible for the administrative compliance and monitoring of the following fees as per the User Fees & Charges Policy (FIN-009-C).</i>				
Assessment Appeal Fees¹				
Residential (3 or fewer dwellings) and Farmland - All Values	\$ 50	per property under appeal	E	January 1
Non-Residential (all values)	\$ 650			
<i>(Non-Residential: Includes Machinery and Equipment and Multi-Family Developments that are more than 3 Dwelling Units)</i>				
¹ Fees are determined by Provincial Legislation. Fees are Refundable to Successful Complainant.				
Freedom of Information and Protection of Privacy (FOIP) Act Fees^{1,2,3}				
FOIP Request	\$ 25.00	per request	E	January 1
Photocopy of a Record³	\$ 0.25	per sheet	T	January 1
Photocopy of Plans and Blueprints	\$ 0.50	per page	T	January 1
Producing a Copy of a Record - on Memory Stick	\$ 5.00	per stick	T	January 1
Producing a Copy of a Record - color or black and white printed from a negative, slide or digital image				
4" x 6"	\$ 3.00	per copy	T	January 1
5" x 7 "	\$ 6.00	per copy	T	January 1
8" x 10"	\$ 10.00	per copy	T	January 1
11" x 14"	\$ 20.00	per copy	T	January 1
16" x 20"	\$ 30.00	per copy	T	January 1
Preparing and Handling a Record for Disclosure	\$ 6.75	per 15 minutes	E	January 1
Searching, Locating, Retrieving and Copying a Record	\$ 6.75	per 15 minutes	E	January 1
Supervising the Examination of a Record	\$ 6.75	per 15 minutes	E	January 1
¹ Fees are determined by Provincial Legislation. Fees are only refundable to successful complainants.				
² If the total cost of processing a FOIP request is more than \$150, a 50% deposit is required				
³ 8.5" x 11" Single Sided, Black and White				