



CITY OF FORT SASKATCHEWAN

BYLAW C7-20

ASSESSMENT COMPLAINTS DESIGNATED OFFICER

WHEREAS, pursuant to section 210 of the *Municipal Government Act*, R.S.A. 2000, c. M-26 (the MGA), as amended or repealed and replaced from time to time Council may establish a position to carry out the powers, duties or functions of a designated officer; and

WHEREAS, pursuant to section 203 of the MGA, Council may by bylaw delegate any of its powers, duties or functions to a designated officer; and

WHEREAS, pursuant to section 211 of the MGA, Council may revoke with or without cause the appointment of a person to the position of a designated officer; and

NOW THEREFORE, the Council of the City of Fort Saskatchewan in the Province of Alberta, in open meeting of Council, enacts as follows:

This Bylaw may be cited as the City of Fort Saskatchewan "Assessment Complaints Designated Officer Bylaw."

1. PURPOSE

The purpose of this Bylaw is to establish the position of Assessment Complaints Designated Officer and to delegate powers, duties, or functions to that position.

2. DEFINITIONS

For the purposes of this Bylaw, the following words shall mean:

- (a) "Assessment Complaints Manager" means the Assessment Complaints Designated Officer appointed by Council resolution to administer Assessment Review Boards, or their delegate;
- (b) "Assessment Review Board" means the Assessment Review Board within the meaning of the MGA;
- (c) "Council" means the Council of the City of Fort Saskatchewan; and
- (d) "Member" means a Member of an Assessment Review Board duly appointed by Council or the Province and includes a Presiding Officer or a Member which is filling a vacancy.

3. APPOINTMENT OF ASSESSMENT COMPLAINTS DESIGNATED OFFICER

Council, by resolution, shall appoint an individual to the position of Assessment Complaints Designated Officer for the purpose of fulfilling the obligations of the chair within Part 11 of the MGA, in managing assessment complaints. The individual appointed to that position shall have the title "Assessment Complaints Manager".

4. SUBDELEGATION

The Assessment Complaints Manager shall be authorized to further delegate, and to authorize further delegations of any powers, duties, or functions delegated to the Assessment Complaints Manager to another person.

5. ACCOUNTABILITY

Notwithstanding this Bylaw the Assessment Complaints Manager shall be accountable to Council for the exercise of all powers, duties, or functions delegated to the Assessment Complaints Manager.

6. ROLES

The Assessment Complaints Manager shall be responsible for:

- (a) fulfilling the obligations of the chair contained within Part 11 of the MGA;
- (b) in consultation with the City, coordinating the Assessment Review Boards that may be required by Council;
- (c) maintaining the list of potential Assessment Review Board Members;
- (d) recommending a list of Assessment Review Board Members for consideration by Council of their appointment; and
- (e) in consultation with the City, selecting from the list that Council has adopted, those Members needed to serve as an Assessment Review Board to hear assessment complaints that may be filed with the City.

7. ADMINISTRATIVE POWERS, DUTIES OR FUNCTIONS

The Assessment Complaints Manager:

- (a) has all the powers, duties or functions as delegated to the Assessment Complaints Manager by Council by this or any other bylaw, including the functions of the chair and/or the clerk within Part 11 of the MGA, subject to any applicable legislation; and
- (b) may exercise the powers, duties, or functions as may be required by Council from time to time.

8. NUMBER AND GENDER REFERENCES

All references in this Bylaw shall be read with such changes in number and gender as may be appropriate according to whether the reference is to a male or female person, or a corporation or partnership.

9. SEVERABILITY

Each section of this Bylaw shall be read and construed as being separate and severable from each other section. Furthermore, should any section or part of this Bylaw be found to be improperly enacted for any reason, then such section or part shall be regarded as severed from the rest of the Bylaw and the Bylaw remaining after such severance shall be effective and enforceable.

10. EFFECTIVE DATE

This Bylaw becomes effective upon third and final reading.

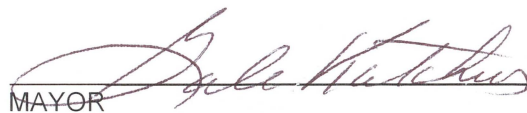
11. REPEAL OF BYLAW

Upon third reading of Bylaw C7-20, Bylaw C13-10 and any amendments thereto are hereby repealed.

READ a first time this 11th day of February A.D., 2020

READ a second time this 11th day of February A.D., 2020

READ a third time and passed this 11th day of February A.D., 2020


MAYOR


ACTING DIRECTOR, LEGISLATIVE SERVICES

Date Signed: February 12, 2020