



Utility Account Setup/Move In Form

Are you the property owner? **Yes** **No**
 Would you like to receive your bill by email? **Yes** **No**

Name on Title (Please Print)

LAST NAME

FIRST NAME

Additional Name on Title:

LAST NAME

FIRST NAME

Property Service Address:

Postal Code:

Mailing Address (if different):

Commercial

Residential

Phone No:

Additional Phone No:

Email:

Possession Date:

Is the property new construction?

Yes

No

Have you ever had a utility or property tax account with the City of Fort Saskatchewan?

Yes

No

If yes, what address was associated with your previous account(s)?

If you are new to Fort Saskatchewan, would you like a visit from the Welcome Wagon?

Yes

No

All new utility accounts are subject to a **\$75 Deposit** and a **\$31 Application Fee**, payable on the first utility bill. All new residential construction properties are subject to a **\$105 Installation Fee**, payable on the first utility bill. Commercial properties may be charged a higher installation fee based on the meter size. Please submit the form five (5) days prior to moving in to ensure we can obtain a meter read on the correct date.

Signature:

Date:

Signature:

Date:

This personal information is being collected and used under the authority of Section 4(c) of the Protection of Privacy Act for purposes relating to the administration of Utility Services. If you have questions about the collection, contact the Access to Information Coordinator for the City of Fort Saskatchewan at 780-992-6200

OFFICE USE

Waste Department Notified: _____

Mailing Address Confirmed: _____

Existing Customer ID: _____

Appointment Required to Install Water Meter:

Date: _____

Time: _____