
CAMPING IN TEMPORARY/OVERFLOW LOCATIONS

Date Issued: May 5, 2017

Mandated by: City Manager

Current Revision: May 5, 2017

Cross Reference: NA

Next Review: January 1, 2020

Responsibility: Director, Recreation

POLICY

The City has designated several city owned areas as temporary/overflow locations for camping during special events.

DEFINITIONS

Self Contained Camping Unit - unit which has the capability of supplying indoor sleeping quarters; indoor food storage and cooking apparatus; electrical; sewer drain and water needs without any external hookups required.

Special Events - tournaments, events planned by the community (e.g. Canada Day), weddings, family reunions, or any cultural/sport event where spectators or participants require overnight camping.

Temporary - for the duration of the special event to a maximum of 96 consecutive hours.

GUIDING PRINCIPLES

1. The west parking lot at Harbour Pool, or the west parking lot at the Jubilee Recreation Centre shall be designated as temporary/overflow camping locations for special events and only when Turner Park campground is full.
2. Camping in temporary/overflow camping locations shall only be allowed for self-contained camping units including motor homes, truck-mounted and stand-alone campers, and trailers.
3. Temporary/overflow camping for the special event, may begin the evening before the scheduled first day of the special event and must end no later than the day after the final day of the event or 96 hours, whichever comes first.
4. Any requests for trailer caravans, large group events, or events where camping for longer than 96 hours is required, must be submitted in writing to City Council a minimum of 30 days prior to the first day of the event.

5. The City shall supply refuse containers at the temporary/overflow camping locations.
6. Organizers of the special event must keep the area in the immediate vicinity of the temporary/overflow camping locations clean of any litter and empty the refuse containers, if necessary, during the time of their special event.
7. The fee for camping in the temporary/overflow locations is as per the current City of Fort Saskatchewan Fees and Charges Bylaw.

PROCEDURES

1. To camp at one of the temporary/overflow camping locations, a permit, available from the City of Fort Saskatchewan Booking Office, must be obtained in advance. The Booking Office hours of operation are Monday – Friday, 8:00 a.m. – 4:00 p.m.
2. No camping stalls are assigned. The space on the parking lots assigned for temporary/overflow camping is for group camping on a first-come-first-served basis.

AUTHORITY / RESPONSIBILITY TO IMPLEMENT

The Director, Recreation has the responsibility and authority to implement this Policy and to develop procedures to enact it.

Original signed by Troy Flemming
City Manager