



Request Council to Attend a Special Event

Member of Council being requested:

☐ Mayor

☐ Mayor and Council

Event Description:

Date:

Location:

Event Start Time:

Organizers:

Member of Council will be met by:

What is the Member expected to do?

☐ Bring Greetings

☐ Provide a speech _____ mins. in length

☐ Stay for lunch or dinner

☐ Make a presentation

☐ Other, please describe

Please provide as much detail as possible:

Dress:

Arrival Time:

Expected Departure Time:

Other Attendees:

Other Speakers:

Program Outline:

Please submit the completed form to: citycouncil@fortsask.ca

Questions? Please call: 780-992-6227