



☐ First Application ☐ Reapplication Application Date: _____ Application #: _____
(Internal Use Only)

ROAD USE PERMIT – HEAVY VEHICLES APPLICATION FORM

Notice to Applicants:

This is an application form and does not constitute a Road Use Permit for Heavy Vehicles in accordance with the City of Fort Saskatchewan (the "City") Traffic Bylaw C17-22, or the latest revision thereof. The applicant represents that if the information supplied on this application form changes between the date of application and the time when a Road Use Permit is issued, the Applicant will immediately notify the City. A Road Use Permit issued by the City is a municipal approval, and does not constitute an approval of any other jurisdiction or authority. It is the responsibility of the applicant and drivers in possession of a Road Use Permit to ensure compliance with any other law, regulation, or statute.

All applications must be submitted to Public Works at publicworks@fortsask.ca or mailed to 11121 – 88 Avenue, Fort Saskatchewan, AB T8L 2S5 two weeks prior to the commencement of the project. Failure to submit the application in a timely manner can cause delays.

APPLICANT INFORMATION

Primary Contact Name:	
Phone Number:	
Email Address:	
Business Name:	
Business Address:	
Mailing Address (if different):	

REQUEST INFORMATION

Type of Road Use Permit requested:		
Location(s):	From:	To (if applicable):
Requested date(s) and time(s):	Start time:	End time:
	Requested Date(s):	
Number of trips during requested time:		



REQUEST INFORMATION (continued)	
Describe the type of vehicle being used (equipment and weight specifications, trailer type, length etc):	
Describe the type of equipment, material, product being transported:	
Describe the nature and purpose of the request / project:	
Requested Route: <i>*Ensure attached maps are completed and reflect requested route*</i>	
Attach copy of the current Business License with the City of Fort Saskatchewan If not applicable, please explain why:	



Attach Confirmation of Insurance:

**Commercial Automobile -
\$2,000,000.00 Limit
Commercial General Liability
\$5,000,000 with City of Fort
Saskatchewan being listed as
Additional Insured.**

DECLARATION:

I hereby declare that the information included in this Road Use Permit Application Form is true and that I warrant that no material fact has been withheld or misstated and agree that should a Road Use Permit be issued this application form will be attached to and form part of the resulting Road Use Permit. I understand that the City may revoke any Road Use Permit in the event of any false statements, misrepresentation, omission or concealment in the Road Use Permit Application Form whether made intentionally, innocently or accidentally.

By signing this Road Use Permit Application Form I hereby acknowledge and understand the declaration above:

Applicant Name:

Applicant Signature:

Date: Director, Public Works

This personal information is being collected and used under the authority of Section 4(c) of the Protection of Privacy Act for the purpose of evaluating and issuing permits. If you have questions about the collection, contact the Access to Information Coordinator for the City of Fort Saskatchewan at 780-992-6200. Updated July 2025.