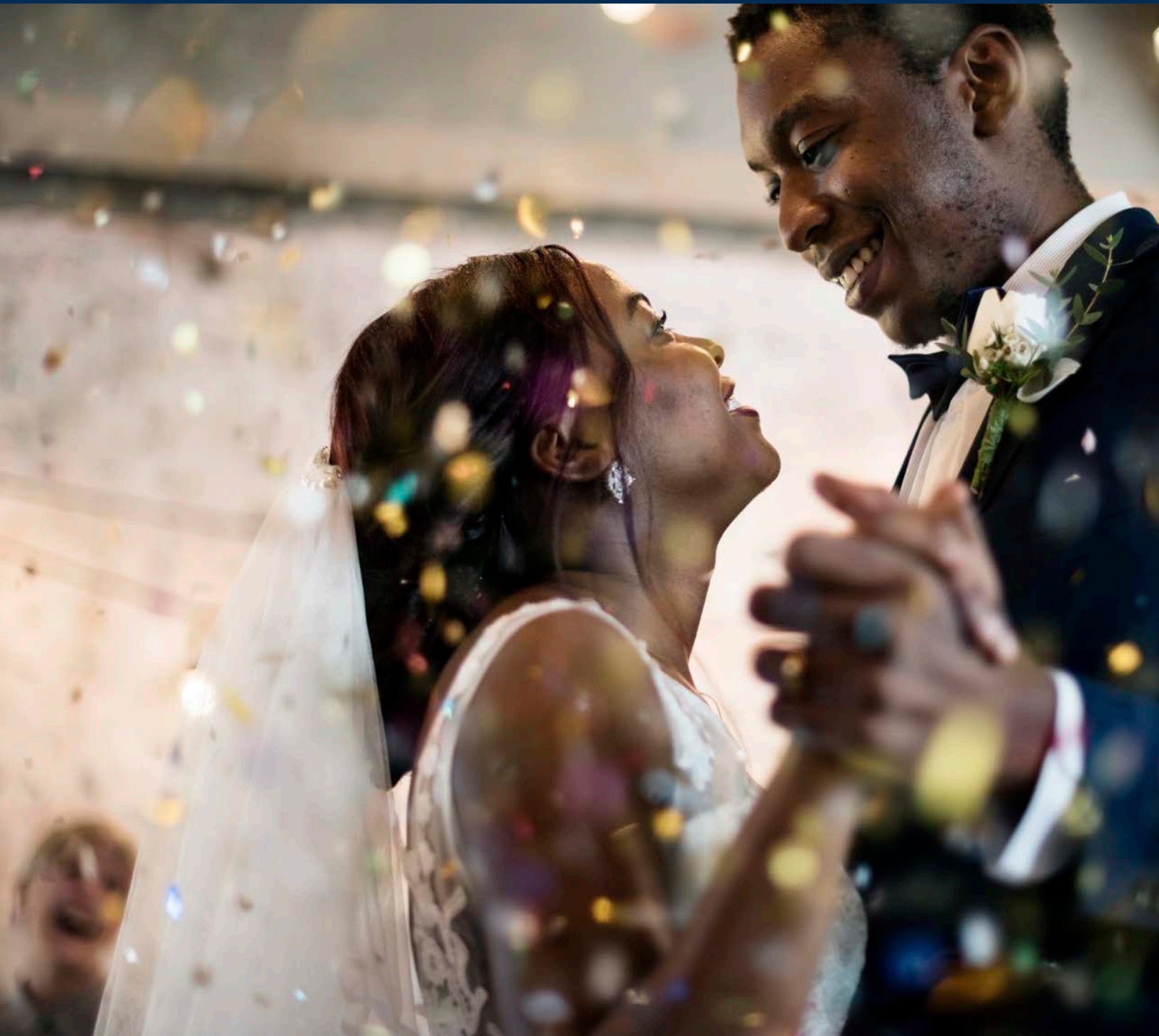




CITY OF
FORT SASKATCHEWAN



WEDDING PACKAGE



Say "I Do"

IN FORT SASKATCHEWAN.

Whether it's an intimate gathering of close friends and family or the biggest party of the century, Fort Saskatchewan has the perfect venues to accommodate your wedding. From charming settings that take you back in time, to modern banquet facilities with state-of-the-art equipment, there's something for everyone to fall in love with.

FACILITY BOOKINGS

FORT SASKATCHEWAN, AB

780.992.6266 | BOOKINGS@FORTSASK.CA



DOW CENTENNIAL CENTRE

8700 - 84 STREET

DOW CENTENNIAL CENTRE

8700 - 84 STREET

LIONS BANQUET HALL AND ROOMS

Looking for something modern for your wedding? The Dow Centennial Centre is a contemporary 170,000 square foot complex that offers a variety of options. With three different room configurations, multiple layout options and the sophisticated Shell Theatre to choose from, this is a great location to make your special day memorable.

All rooms are wheelchair accessible with vinyl flooring.

Amenities available:

- Podium and microphone
- Drop down screens
- LCD projector
- Cocktail tables
- White table linens
- Stage
- Upright piano
- Refrigerator access for your wedding cake (you can bring in your own wedding cake)

SHELL THEATRE

This 538 seat theatre is the perfect way to put your wedding centre stage. Shell Theatre is wheelchair accessible and offers balcony seating, professional sound and lighting, and a lobby to host up to 650 guests—complete with a full-service bar. To book the theatre, please contact the Events Supervisor directly at 780.992.6401.

FACILITY BOOKINGS

FORT SASKATCHEWAN, AB | 780.992.6266 | BOOKINGS@FORTSASK.CA

DOW CENTENNIAL CENTRE

8700 - 84 STREET

		Buffet Tables	Reception & Gift Tables	Bar	Dance Floor	DJ Table	Built-In Screens	Head Table On Stage	Onsite Catering
LIONS PRIDE 1,776 ft ² 5-80 guests	5-60 guests	✓	✓	✓	✓	✓	✓		
	61-80 guests	✓		✓			✓		
LIONS MANE 3,681 ft ² 81-170 guests	81-150 guests	✓	✓	✓	✓	✓	✓	✓	
	151-170 guests	✓	✓	✓	✓	✓		✓	
LIONS BANQUET HALL 5,479 ft ² 171-240 guests	171-240 guests	✓	✓	✓	✓	✓	✓	✓	
SHELL THEATRE up to 650 guests	up to 650 guests			✓			✓		

Please note that final numbers for banquet size will depend on the placement of the head table



FACILITY BOOKINGS

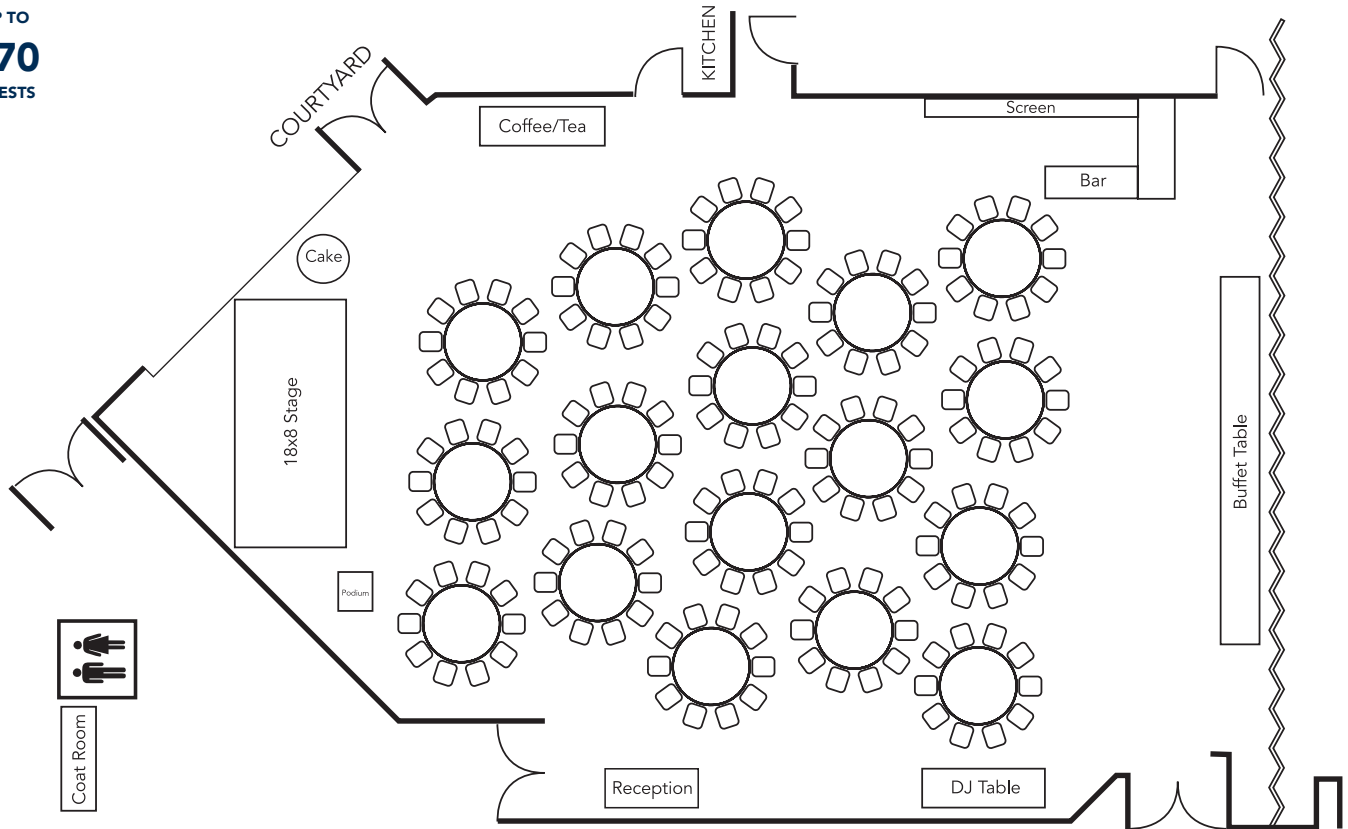
FORT SASKATCHEWAN, AB | 780.992.6266 | BOOKINGS@FORTSASK.CA

DOW CENTENNIAL CENTRE

FLOOR PLAN SAMPLES

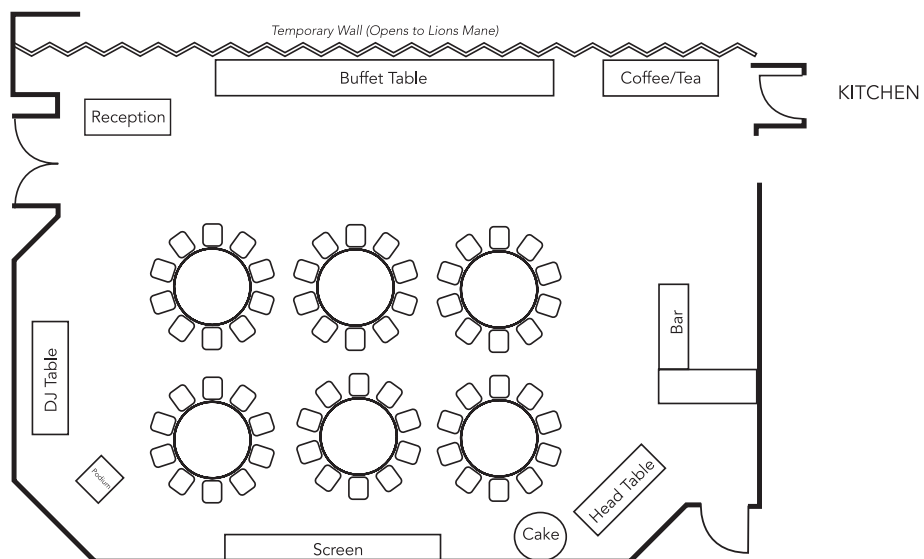
LIONS MANE

UP TO
170
GUESTS



LIONS PRIDE

UP TO
60
GUESTS



Additional floor plans available. Please contact Facility Bookings

FACILITY BOOKINGS

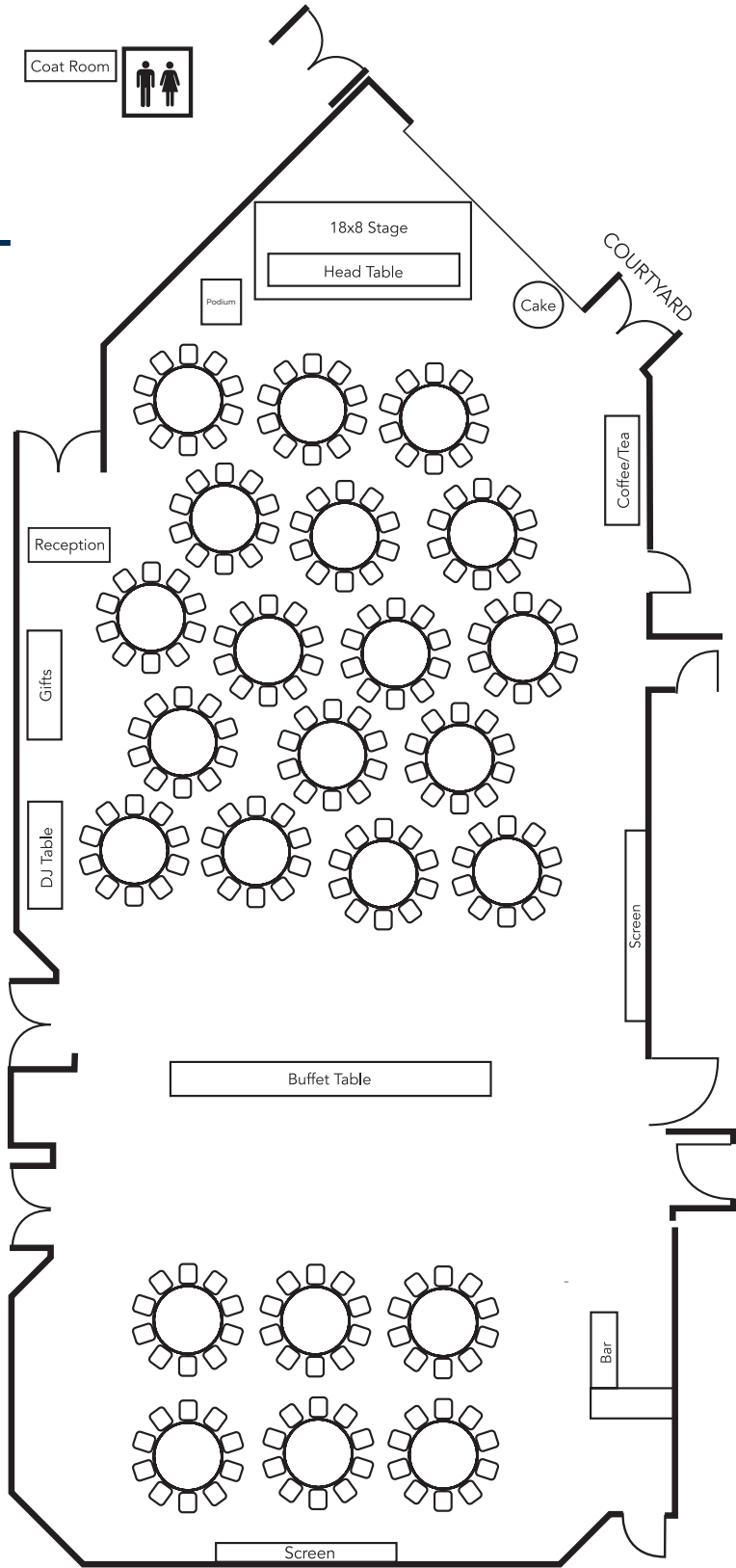
FORT SASKATCHEWAN, AB | 780.992.6266 | BOOKINGS@FORTSASK.CA

DOW CENTENNIAL CENTRE

FLOOR PLAN SAMPLE

LIONS BANQUET HALL (LIONS MANE & PRIDE COMBINED)

UP TO
230
GUESTS



Additional floor plans available. Please contact Facility Bookings



FORT SASKATCHEWAN COMMUNITY HALL

9964 - 93 AVENUE

FORT SASKATCHEWAN COMMUNITY HALL

9964 - 93 AVENUE

Searching for a great location with quality food, service and setup options to make your wedding day unforgettable? Fort Saskatchewan Community Hall is your answer! Accommodate anywhere from 40-260 guests comfortably, and enjoy all the amenities needed to make your big day perfect.

The Community Hall offers two rooms to rent with a light kitchen option included, or you can rent the full kitchen depending on the needs of your event. Both rooms are wheelchair accessible.

		Buffet Tables	Reception & Gift Tables	Bar	Dance Floor	DJ Table	Built-In Screens	Head Table on Stage	Onsite Catering
ORTONA ROOM 1,204 ft ² up to 40 guests	up to 40 guests	✓	✓	✓		✓			
NORMANDY ROOM 4,717 ft ² up to 260 guests	up to 200 guests	✓	✓	✓	✓	✓	✓	✓	
	201-260 guests	✓	✓	✓		✓	✓	✓	

Liquor Service until 12:00 am, consumption until 1:00 am.

Amenities available:

Normandy

- Bar with a fridge and freezer
- Built-in screen and projector
- Podium and microphone
- Built-in sound system
- White table linens
- Stage

Ortona

- Portable screen and projector
- Podium
- White table linens

FACILITY BOOKINGS

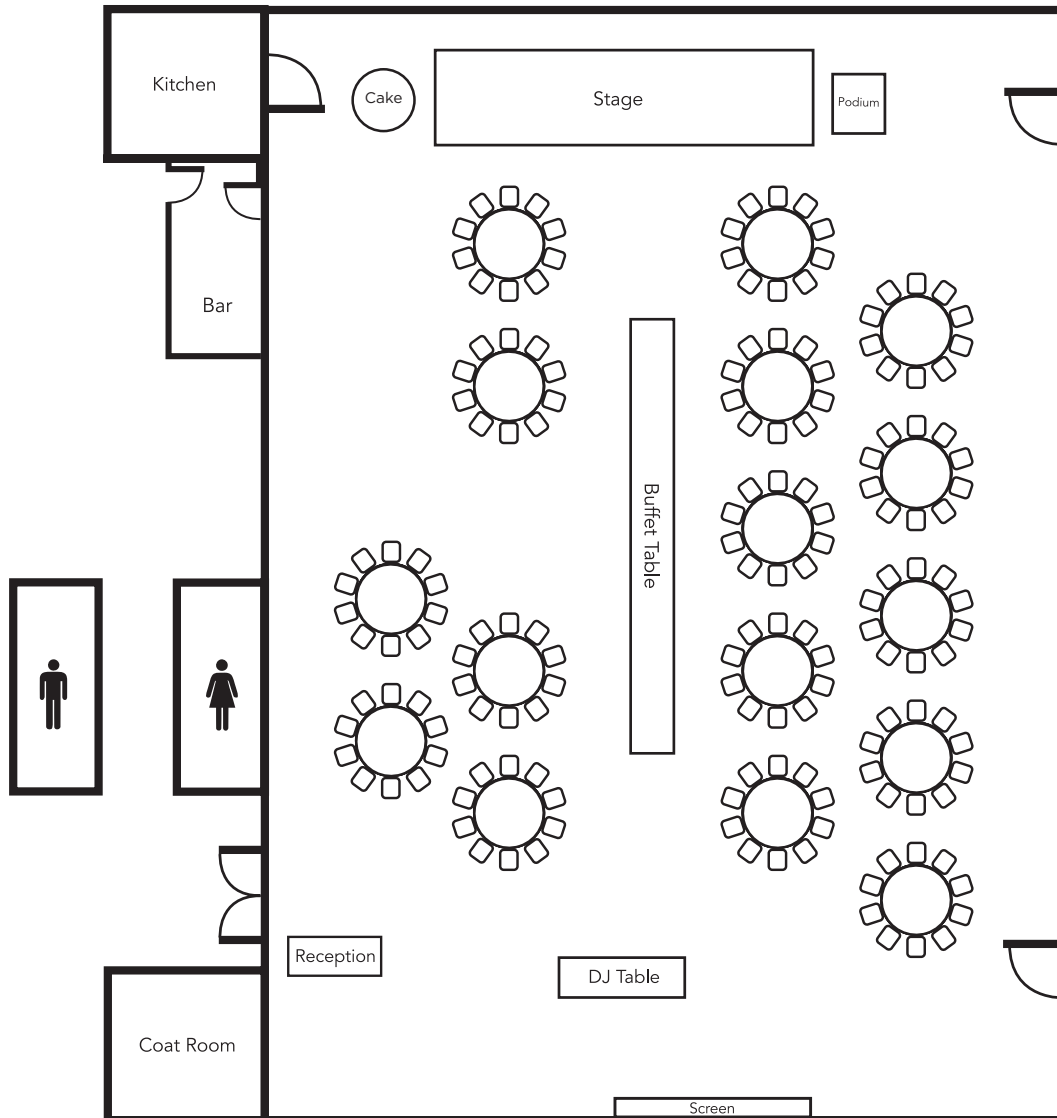
FORT SASKATCHEWAN, AB | 780.992.6266 | BOOKINGS@FORTSASK.CA

FORT SASKATCHEWAN COMMUNITY HALL

FLOOR PLAN SAMPLE

NORMANDY ROOM

UP TO
160
GUESTS



Additional floor plans available. Please contact Facility Bookings

FACILITY BOOKINGS

FORT SASKATCHEWAN, AB | 780.992.6266 | BOOKINGS@FORTSASK.CA

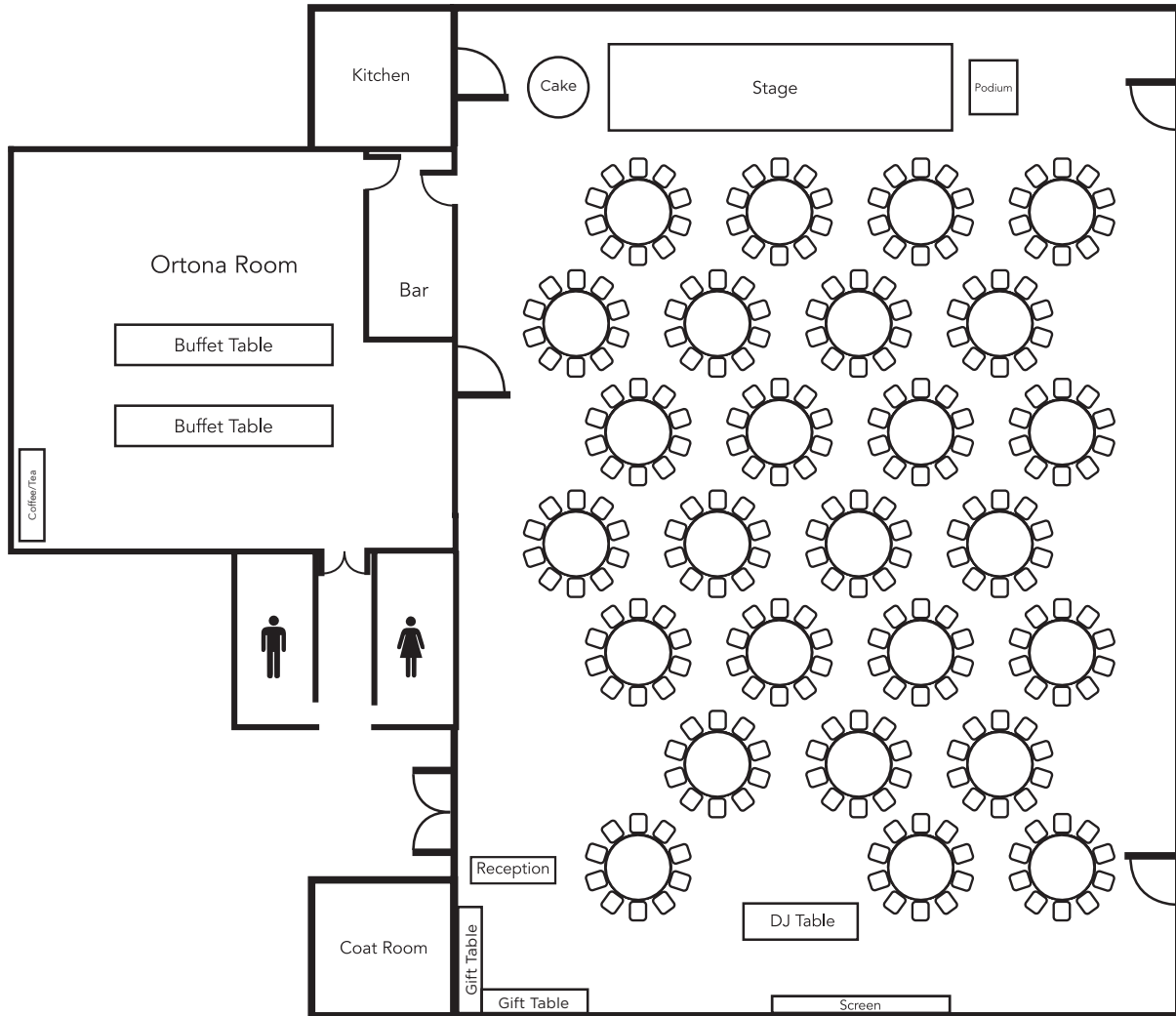
FORT SASKATCHEWAN COMMUNITY HALL

FLOOR PLAN SAMPLE

NORMANDY ROOM

(ORTONA ROOM INCLUDED)

UP TO
260
GUESTS
WITH BUFFET
IN ORTONA
ROOM



Additional floor plans available. Please contact Facility Bookings

FACILITY BOOKINGS

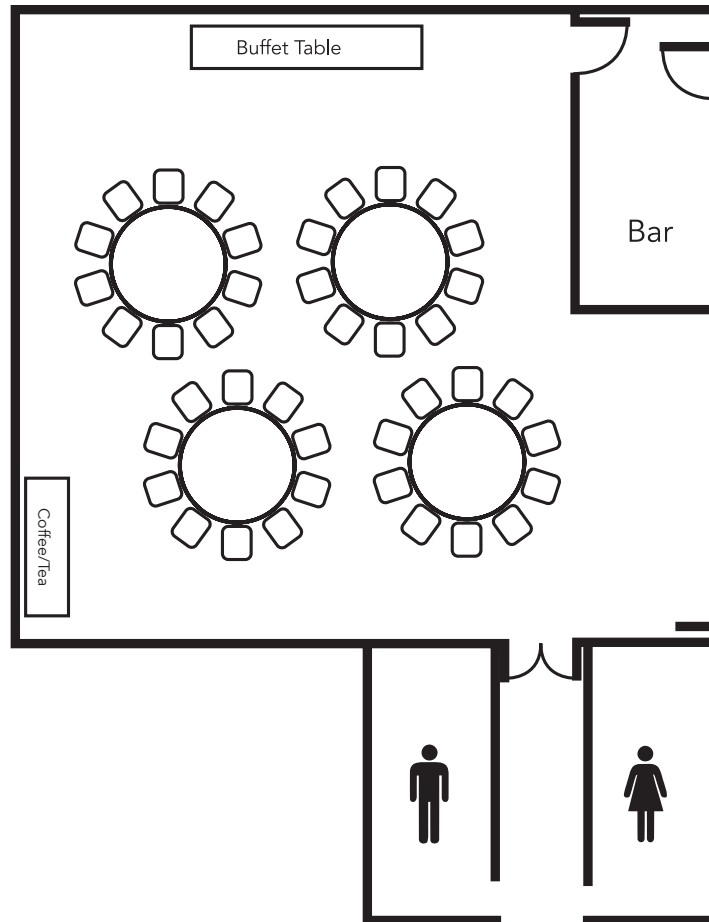
FORT SASKATCHEWAN, AB | 780.992.6266 | BOOKINGS@FORTSASK.CA

FORT SASKATCHEWAN COMMUNITY HALL

FLOOR PLAN SAMPLE

ORTONA ROOM ONLY

UP TO
40
GUESTS



Additional floor plans available. Please contact Facility Bookings

FACILITY BOOKINGS

FORT SASKATCHEWAN, AB | 780.992.6266 | BOOKINGS@FORTSASK.CA



WEST RIVER'S EDGE PAVILION

1875 RIVER VALLEY DRIVE

WEST RIVER'S EDGE PAVILION

1875 RIVER VALLEY DRIVE

With a picturesque landscape, West River's Edge Pavilion is ideal for small, intimate weddings. Located close to the North Saskatchewan River, this venue is a wonderful option for nature lovers wanting a serene backdrop.

The main floor is wheelchair accessible and equipped with a kitchen and built-in sound system. The deck is also available for use.

		Buffet Tables	Reception & Gift Tables	Bar	Dance Floor	DJ Table	Built-In Screens	Onsite Catering
MAIN FLOOR 720 ft ²	up to 40 guests (4 people/table)	✓	✓	✓	✓	✓	✓	
	up to 50 guests (5 people/table)	✓	✓	✓	✓	✓	✓	

Liquor Service until 12:00 am, consumption until 1:00 am.

Amenities available:

- 2 built-in TVs
- Podium
- Built-in sound system
- BBQ/Picnic area available upon request(BBQ not provided)
- Deck available upon request (40 person max)



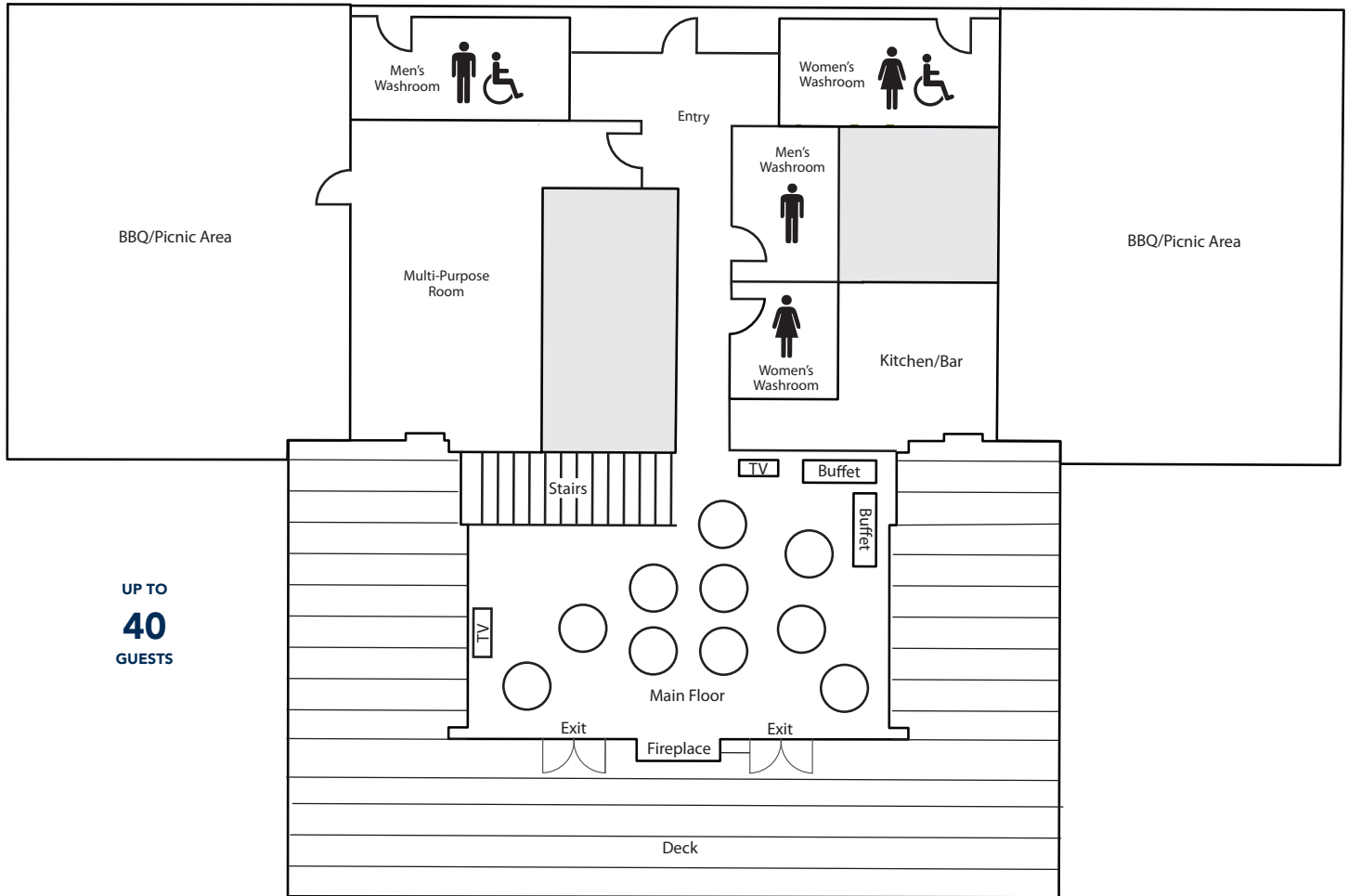
FACILITY BOOKINGS

FORT SASKATCHEWAN, AB | 780.992.6266 | BOOKINGS@FORTSASK.CA

WEST RIVER'S EDGE PAVILION

FLOOR PLAN SAMPLE

MAIN FLOOR



UP TO
40
GUESTS

Additional floor plans available. Please contact Facility Bookings

FACILITY BOOKINGS

FORT SASKATCHEWAN, AB | 780.992.6266 | BOOKINGS@FORTSASK.CA



FORT HERITAGE PRECINCT

10006 - 100 AVENUE

FORT HERITAGE PRECINCT

10006 - 100 AVENUE

With both indoor and outdoor options, the Fort Heritage Precinct offers history and charm around every corner. Exchange your vows at the quaint Soda Lake Church, or take advantage of one of our gazebos for a beautiful outdoor ceremony.

The Fort Heritage Precinct is home to irreplaceable heritage buildings and historical objects. Some objects and furniture cannot be removed. Please note that displays and furniture are subject to change between the initial booking and rental dates. The program spaces and grounds of the Fort Heritage Precinct are wheelchair accessible. Gazebos, the Soda Lake Church, and the Courthouse are not wheelchair accessible.

	Capacity
GAZEBO Small: 118 ft ² Large: 392 ft ² 4-10 people in gazebo	4-6 guests
	8-10 guests*
SODA LAKE CHURCH 391 ft ² 24 guests	24 guests
COURTHOUSE 9,601 ft ² 45 guests	Seated (chairs only): 45** guests
PROGRAM SPACE 900 ft ² 40 guests	45 guests

*Electrical outlets on site for large gazebo only.

**Only 45 chairs are available for the ceremony. Additional guests will be required to stand.

Program Space Amenities available:

- Bar fridge
- Sink
- Built-in screen and projector
- Built-in sound system



FACILITY BOOKINGS

FORT SASKATCHEWAN, AB | 780.992.6266 | BOOKINGS@FORTSASK.CA

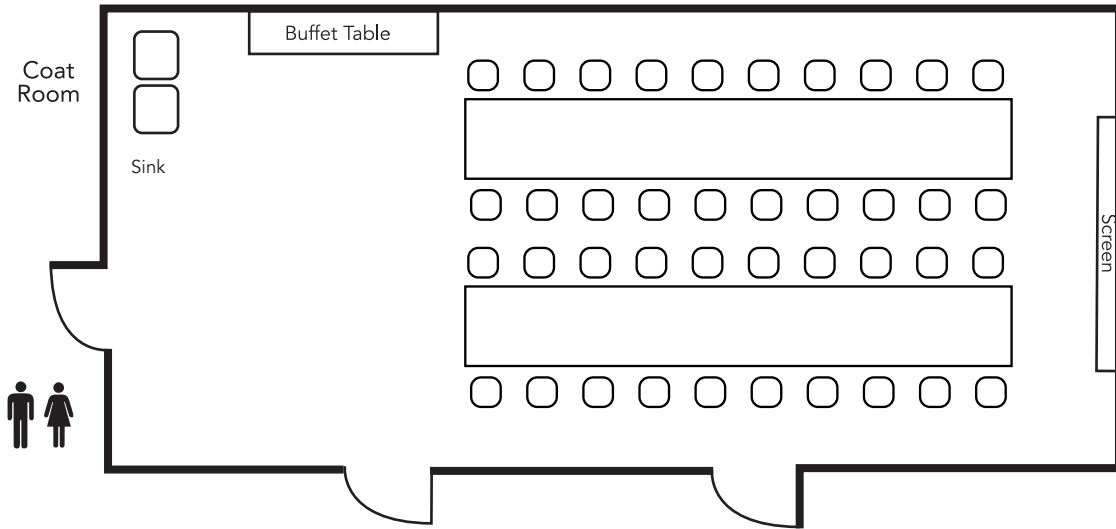
FORT HERITAGE PRECINCT

FLOOR PLAN SAMPLES

PROGRAM SPACE

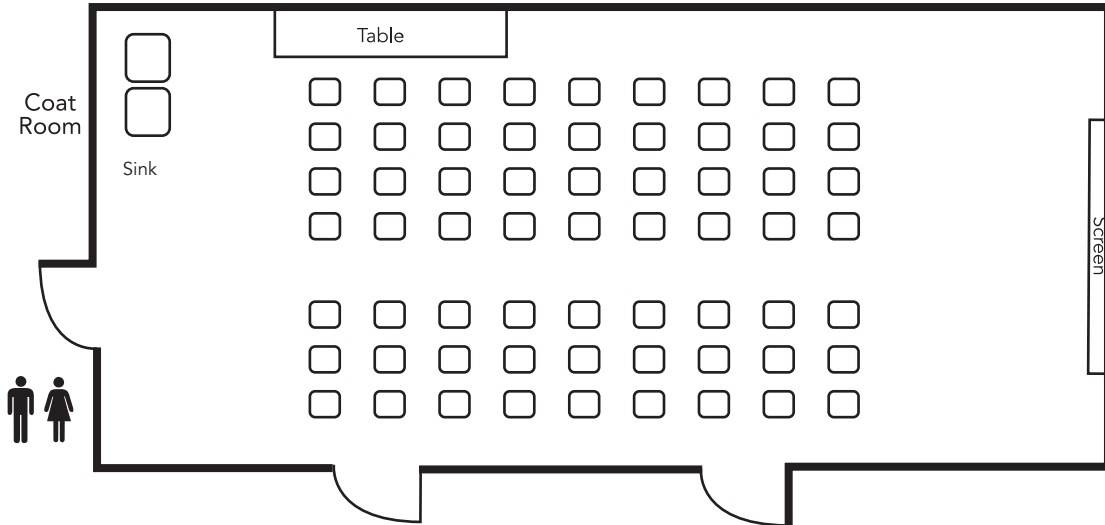
OPTION 1 RECEPTION

UP TO
40
GUESTS



OPTION 2 CEREMONY

UP TO
70
GUESTS
(45 CHAIRS
AVAILABLE)



Additional floor plans available. Please contact Facility Bookings

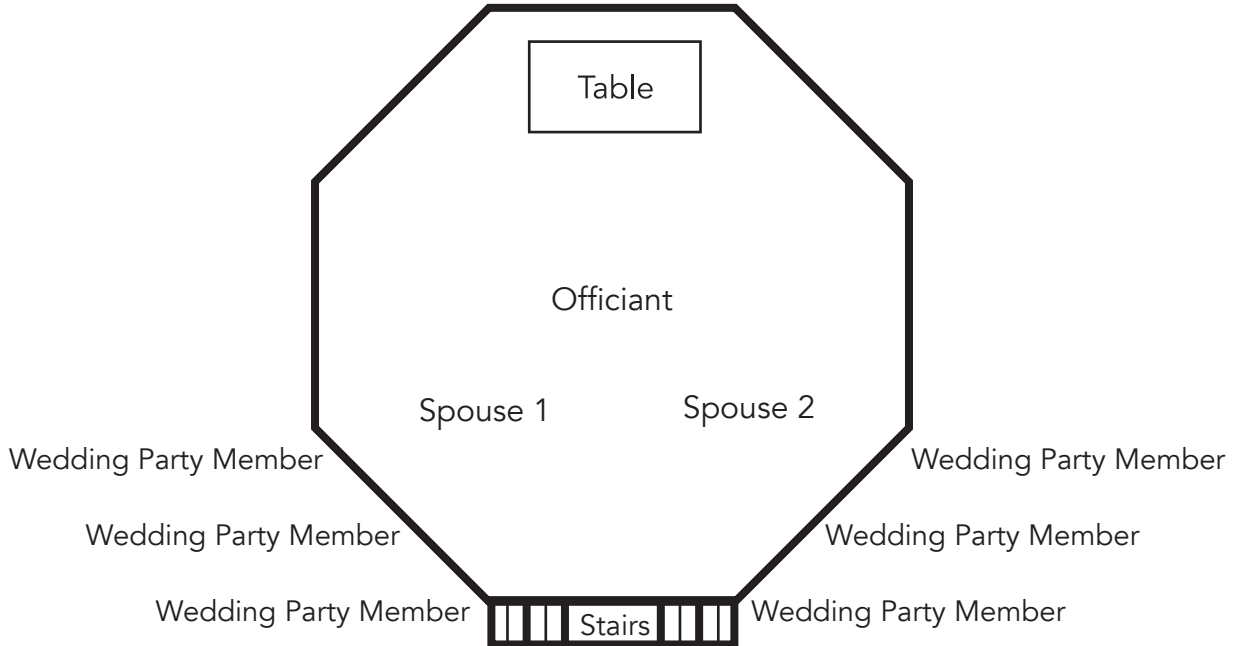
FACILITY BOOKINGS

FORT SASKATCHEWAN, AB | 780.992.6266 | BOOKINGS@FORTSASK.CA

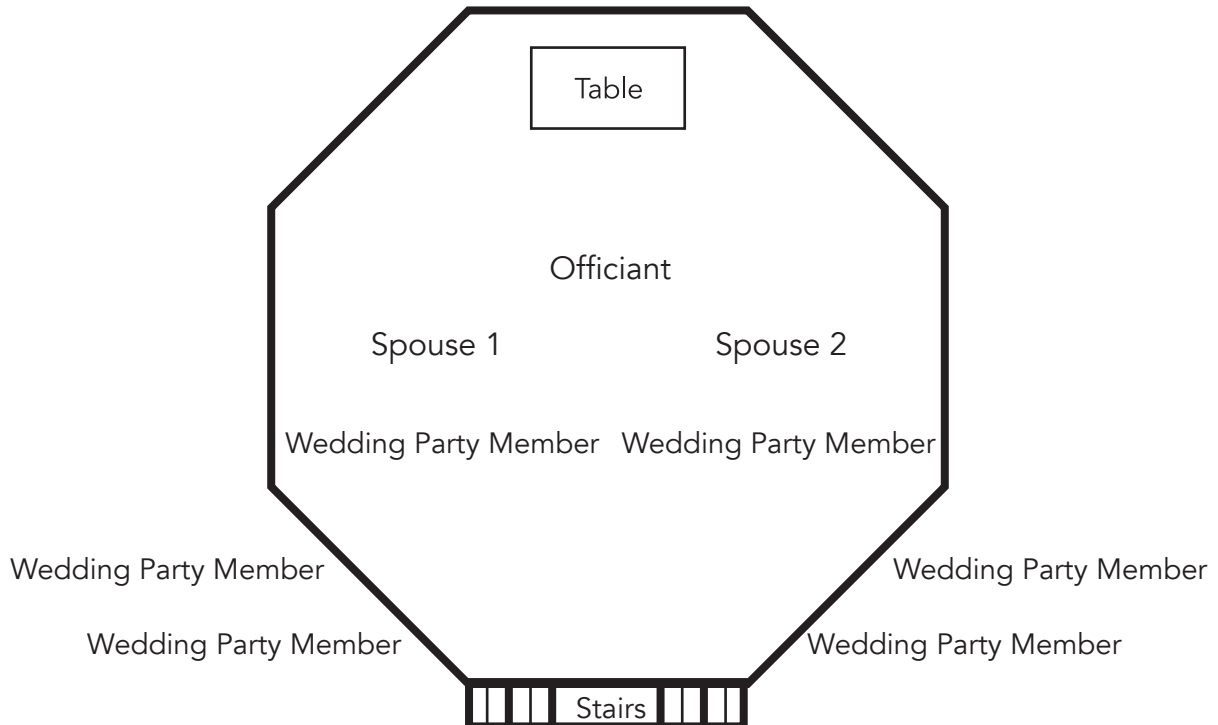
FORT HERITAGE PRECINCT

FLOOR PLAN SAMPLES

SMALL GAZEBO (118 SQ. FT.)



LARGE GAZEBO (391 SQ. FT.)



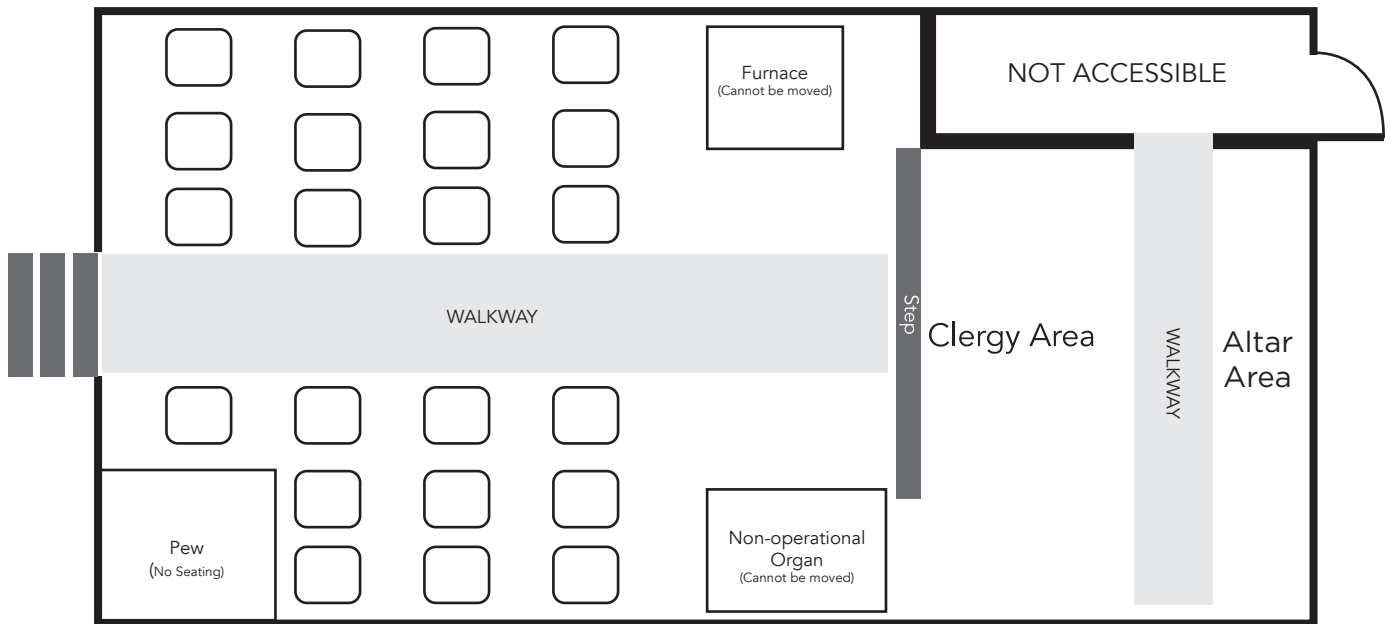
FACILITY BOOKINGS

FORT SASKATCHEWAN, AB | 780.992.6266 | BOOKINGS@FORTSASK.CA

FORT HERITAGE PRECINCT

FLOOR PLAN SAMPLE

SODA LAKE CHURCH



No electrical outlets

UP TO
24
GUESTS

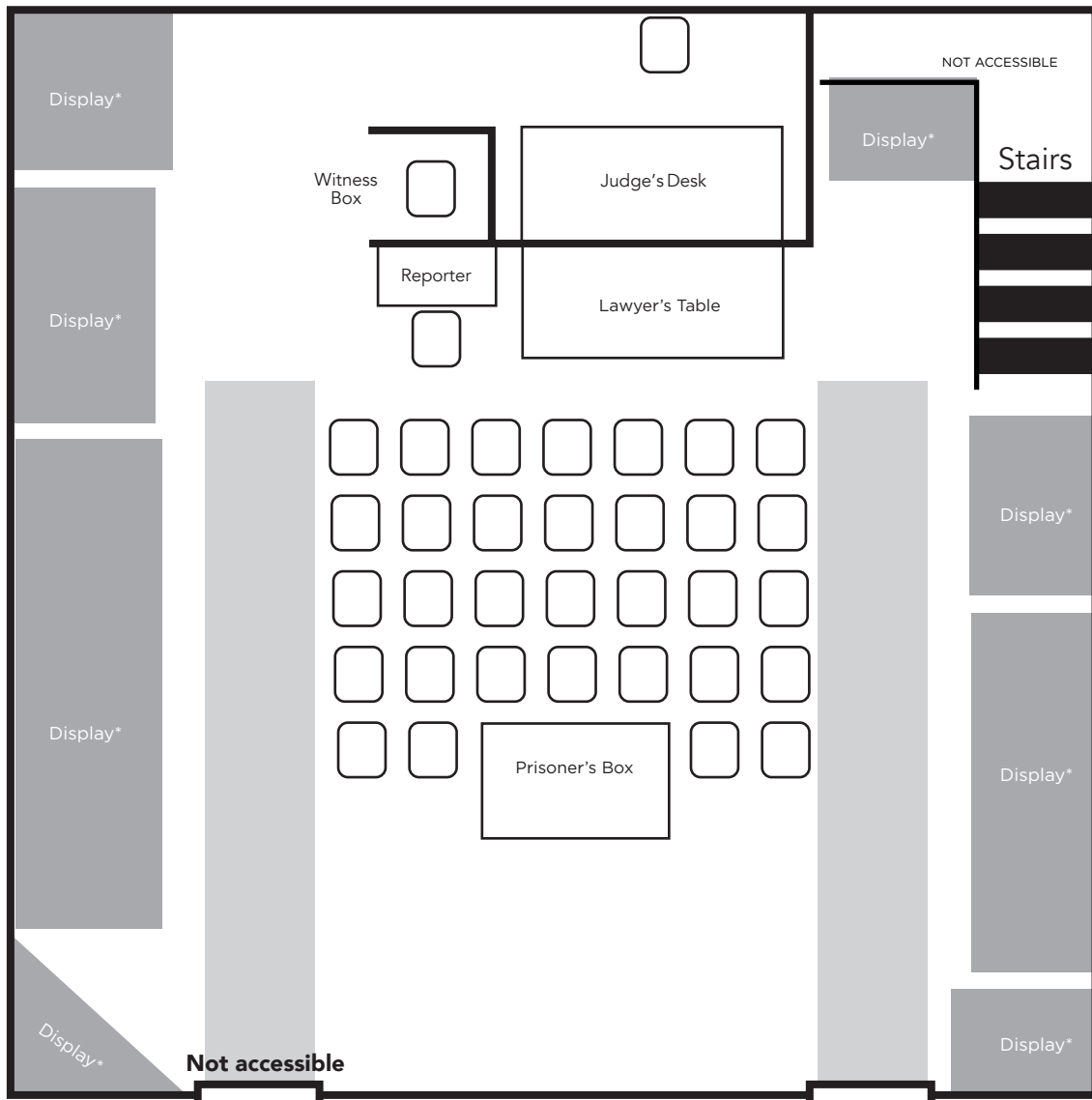
FACILITY BOOKINGS

FORT SASKATCHEWAN, AB | 780.992.6266 | BOOKINGS@FORTSASK.CA

FORT HERITAGE PRECINCT

FLOOR PLAN SAMPLES

COURTHOUSE



*Displays can be covered up but not moved.

UP TO
45
GUESTS

FACILITY BOOKINGS

FORT SASKATCHEWAN, AB | 780.992.6266 | BOOKINGS@FORTSASK.CA



THE CURLING CLUB

9420 – 101 STREET

THE CURLING CLUB

9420 – 101 STREET

The Curling Club has everything you need to sweep up the compliments on your big day. With two banquet halls that can accommodate up to 120 guests.

Both rooms are wheelchair accessible and equipped with a dance floor and vinyl flooring. Banquet A also has a bar, cooler, and ice maker.

		Buffet Tables	Bar	Dance Floor	DJ Table	Built-In Screens	Onsite Catering
BANQUET ROOM A Small: 838 ft ² up to 50 guests	up to 50 guests	✓	✓		✓		
BANQUET ROOM B 1807 ft ² up to 90 guests	up to 90 guests	✓		✓	✓		
BANQUET ROOMS A & B 2,645 ft ² up to 120 guests	up to 120 guests	✓	✓	✓	✓		

Liquor Service until 12:00 am, consumption until 1:00 am.

Amenities available:

- Microphone
- Portable screen
- Portable projector and screen
- Portable sound system
- Kitchen (Additional rates apply)

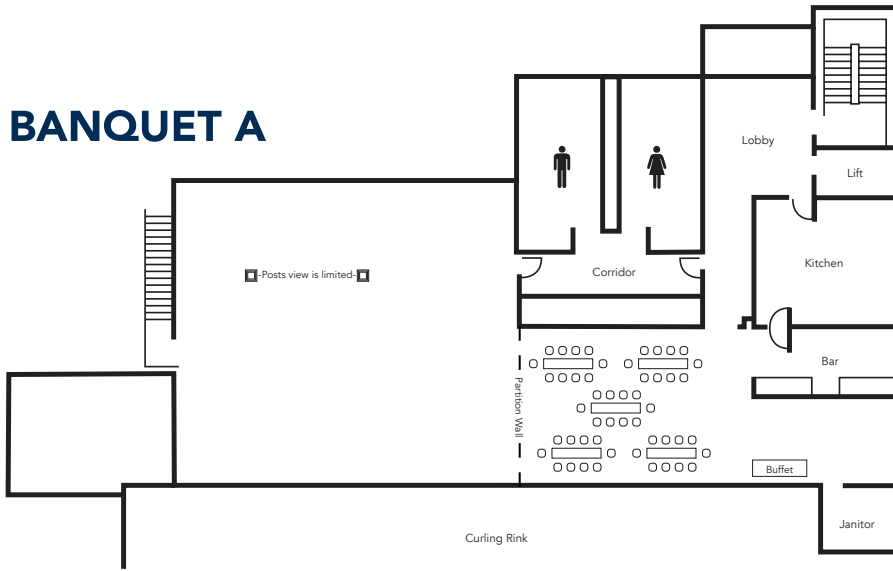
FACILITY BOOKINGS

FORT SASKATCHEWAN, AB | 780.992.6266 | BOOKINGS@FORTSASK.CA

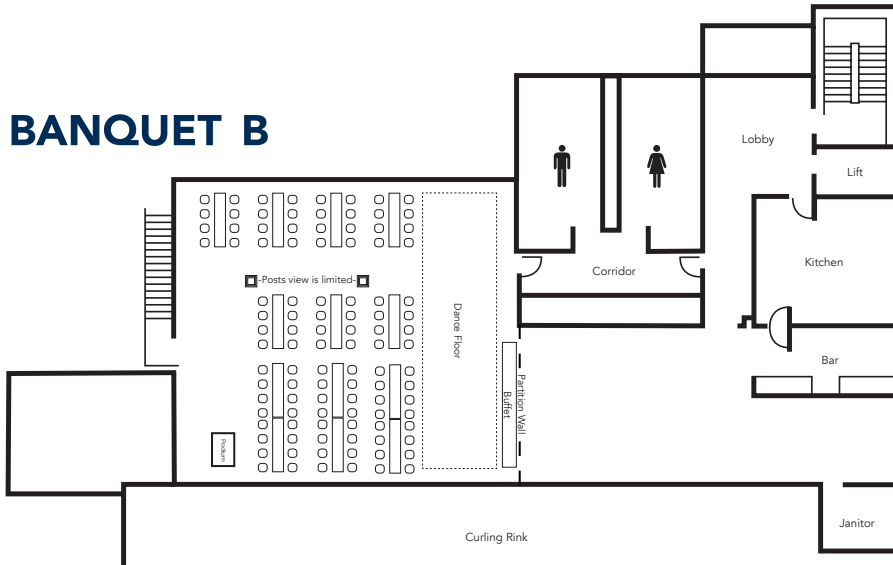
THE CURLING CLUB

FLOOR PLAN SAMPLES

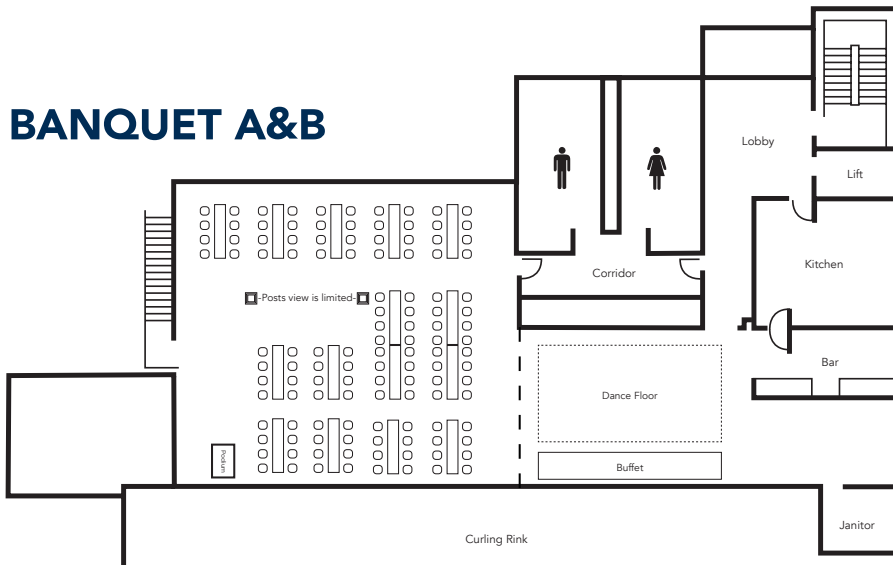
UP TO
50
GUESTS



UP TO
104
GUESTS



UP TO
120
GUESTS



Additional floor plans available. Please contact Facility Bookings

WEDDING GUIDELINES

Use this guide to ensure you have everything you need for your wedding day.



BOOKING PROCEDURES

1. For all inquiries, please contact Facility Bookings at bookings@fortsask.ca or 780.992.6266.
2. A damage deposit is required at the time of booking for weddings serving alcohol or taking place at the Fort Heritage Precinct and Legacy Park.
3. The cancellation policy for all locations is 90 days. A cancellation fee of \$30.00 will apply to any cancellations before the 90 days. Cancellation with less than 90 days but more than 30 days will forfeit half of the rental cost. With less than 30 days, the entire rental cost will be forfeited. Damage deposits on cancelled events will be returned.
4. Outstanding balances must be paid 90 days prior to your event.

INSURANCE

You will be required to purchase Facility Users insurance, which is available at most insurance companies. Please ensure coverage is for a minimum of \$2,000,000 and name The City of Fort Saskatchewan as "Additional Insured".

If serving alcohol, you will also need to state Host Liquor Liability. A copy of

LIQUOR PERMIT

	PERMIT PROVIDED	PERMIT REQUIRED	VENUE RESTRICTIONS
DOW CENTENNIAL CENTRE		✓	
FORT SASKATCHEWAN COMMUNITY HALL		✓	A copy of the liquor permit is required a minimum of three weeks prior to your event. Please ensure it states liquor service until 12:00 am and consumption until 1:00 am.
WEST RIVER'S EDGE		✓	
FORT HERITAGE PRECINCT		✓	A copy of the liquor permit is required a minimum of three weeks prior to your event. Please ensure it states liquor service until 9:00 pm and consumption until 10:00 pm. Liquor service and consumption can only take place inside one of the permitted buildings. Buildings close at 10:00 pm.
THE CURLING CLUB		✓	A copy of the liquor permit is required a minimum of three weeks prior to your event. Please ensure it states liquor service until 12:00 am and consumption until 1:00 am.

Clients are responsible for ensuring copy of permits are onsite.

FACILITY BOOKINGS

VENUE CATERING INFORMATION

Clients may use any caterer of their choice, as long as the caterer holds a valid City of Fort Saskatchewan business license.

For added convenience, we also offer a list of pre-approved caterers. These caterers already have the required documentation on file and are familiar with our venues, helping ensure a smooth experience.

Clients work directly with their chosen caterer to select menu options and arrange delivery. Our Facility Bookings team will assist with all other details to help make your event a success.

APPROVED CATERERS

Cena Catering

- Phone: 780.416.2926
- Email: catering@cenacatering.com
- Website: cenacatering.com

Freson Bros.

- Phone: 780.968.6924
- Email: catering@freson.com
- Website: cateringbyfreson.com

Ken's Catering

- Phone: 780.691.3262
- Email: info@kenscatering.ca
- Website: kenscatering.squarespace.com

Modo Mio Italian Restauran

- Phone: 780.998.1189
- Email: gomodomio@gmail.com
- Website: modomioab.com

Sawmill Banquet & Catering

- Phone: 780.468.4115
- Email: pdoucette@sawmillcatering.ca
- Website: sawmillcatering.ca

Tom's Catering

- Phone: 780.918.7406
- Email: tomhcatering@gmail.com
- Website: tomscatering.ca

If you are using a caterer that is not listed above, please contact our Facility Bookings department at bookings@fortsask.ca or 780.992.6266 for information on required documents. **Note:** Vendors without required documentation may not be allowed on site.

To explore additional local restaurants that may offer catering, visit the Fort Saskatchewan & District Chamber of Commerce website at fortsaskchamber.com.

FACILITY BOOKINGS

BAR SERVICE

	PROVIDED	NOT PROVIDED	VENUE RESTRICTIONS
DOW CENTENNIAL CENTRE		✓	Bartenders must be 18 years of age or older and have their ProServe training. Please bring your own liquor/beverages, cups, bottle opener, corkscrew, ice, and anything else you require.
FORT SASKATCHEWAN COMMUNITY HALL		✓	
WEST RIVER'S EDGE		✓	
FORT HERITAGE PRECINCT		✓	
THE CURLING CLUB		✓	

SET-UP

Set-up requirements must be provided to us a minimum of three weeks prior to your event. This applies to all venue locations.

DECORATING

Please contact Facility Bookings at 780.992.6266 or bookings@fortsask.ca for decoration guidelines and restrictions for your location of choice. Additional time must be booked for set up and/or take down.



FACILITY BOOKINGS

FORT SASKATCHEWAN, AB | 780.992.6266 | BOOKINGS@FORTSASK.CA

TIE THE KNOT IN FORT SASKATCHEWAN.

Facility Bookings Office

8700 84 Street, Fort Saskatchewan, AB, T8L 4P5

Email: bookings@fortsask.ca

Phone: 780.992.6266

Office Hours: Monday to Friday, 8:00 am - 4:30 pm



CITY OF
FORT SASKATCHEWAN